

PO # 135759

ams

Rec 439120



**PERCHERON**

January 26, 2018

Project No: 10.001123.0000

Invoice No: 0280017

Jillian Peterson  
Fort Bend County  
301 Jackson Street  
Richmond, TX 77469

Project 10.001123.0000 Precinct 3 Mobility PO# 135759

TOTAL CONTRACT AMOUNT: \$611,000.00 ✓

AMOUNT INVOICED TO DATE: \$592,748.77 ✓

REMAINING FUNDS AVAILABLE: \$18,251.23 ✓

Gaston Road  
Spring Green  
Greenbusch Road  
Katy Flewellen

**Professional Services from December 30, 2017 to January 26, 2018**

**Professional Personnel**

	Quantity	Rate	Amount
<b>Documents Specialist</b>			
George, Kathy	1.0	65.00	65.00
<b>Project Manager</b>			
Kaplan, Arlene	7.0	85.00	595.00
Miller, Rhia	6.0	85.00	510.00
<b>Total Labor</b>			<b>1,170.00</b>

**Reimbursable Expenses**

Mileage			9.81
Copies			12.90
<b>Total Reimbursables</b>			<b>22.71</b>

**Total this Project \$1,192.71**

Project 10.002533.0000 2013 Mobility/Katy-Flewellen

**Professional Personnel**

	Quantity	Rate	Amount
<b>Documents Specialist</b>			
Cervantes, Aleyna	13.0	65.00	845.00
George, Kathy	4.0	65.00	260.00

Project	10.001123.0000	FBC-Precinct 3 Mobility PO# 135759	Invoice	0280017
	Kimbrell, Jennifer	8.0	65.00	520.00
<b>Project Manager</b>	Miller, Rhia	31.0	85.00	2,635.00
<b>Relocation Agent</b>	Schedler, Margaret	54.0	75.00	4,050.00
<b>Right of Way Agent (1-5 Years)</b>	Suzyette Romoser	20.0	65.00	1,300.00
<b>Sr. Right of Way Agent</b>	Paul Quinn	2.0	75.00	150.00
<b>Total Labor</b>				<b>9,760.00</b>
<b>Reimbursable Expenses</b>				
	Mileage		34.88	✓
	Copies		146.25	✓
	Postage		44.02	✓
<b>Total Reimbursables</b>				<b>225.15</b>
				<b>225.15</b>
<b>Total this Project</b>				<b>\$9,985.15</b>

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Project	10.002533.0019	2013 Mobility/Katy Flewellen Parcel 19	Survey for FHA Lien to be released
<b>Fee</b>			<b>3,500.00</b>
<b>Total this Project</b>			<b>\$3,500.00</b>
<b>Total this Invoice</b>			<b>\$14,677.86</b>

OKAY  
02/28/18  
Bryan  
Horton

**PERCHERON INVOICE DETAIL**

Billing Period from December 30, 2017 to January 26, 2018

Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
<b>Miller, Rhia</b>																
1/9/2018	1.000	85.00	85.00													85.00
Work Detail	Rhia Miller: Gaston Road - P19 Site inspection to monitor progress of house rehabilitation															
1/10/2018	1.000	85.00	85.00													85.00
Work Detail	Rhia Miller: Gaston Road - P19 Site inspection to monitor progress of house rehabilitation															
1/12/2018	1.000	85.00	85.00													85.00
Work Detail	Rhia Miller: Gaston Road - P19 Site inspection to monitor progress of house rehabilitation															
1/19/2018	2.000	85.00	170.00													170.00
Work Detail	Rhia Miller - Gaston Road: P16 - Worked on file for closure; reviewed negotiation logs and sent email to agent for clarifications. P19 - site inspection to monitor house rehabilitation.															
1/23/2018	1.000	85.00	85.00													85.00
Work Detail	Rhia Miller: Gaston Road - P19 - Site inspection to monitor progress of house rehabilitation															
1/22/2018	3.000	85.00	255.00													255.00
Work Detail	Rhia Miller: Katy-Flewellen - Team meeting P19-Spoke to agent re: survey for lienholder. P5-Spoke to agent re: fence compensation. P26-P29-finalized counteroffer documents and emailed counteroffer package to FBC.															
1/3/2018	2.000	85.00	170.00													170.00
Work Detail	Rhia Miller: Katy-Flewellen P30-emailed FBC re: offer; contacted title company re: updated title commitment. P19-prepared language for email to property owner and spoke to agent re appraisal for lienholder.															
1/4/2018	2.000	85.00	170.00													170.00
Work Detail	Rhia Miller: Katy-Flewellen P6-Email to FBC Legal re: closing on parcel. P26-P29-advised agent that counteroffer was denied.															
1/5/2018	1.000	85.00	85.00													85.00
Work Detail	Rhia Miller: Katy-Flewellen Uploaded updated title commitments in AMPS															
1/8/2018	2.000	85.00	170.00													170.00
Work Detail	Rhia Miller: Katy-Flewellen - Updated weekly report; P-17: Started work on administrative settlement memo for counteroffer.															
1/9/2018	2.000	85.00	170.00													170.00
Work Detail	Rhia Miller: Katy-Flewellen - P17 - Finalized counteroffer package to send to FBC. Team meeting															
1/10/2018	1.000	85.00	85.00													85.00
Work Detail	Rhia Miller: Katy-Flewellen - P6, P9, P17 - emailed FBC Legal that we are in the process of closing these parcels by deed. P17 - email correspondence with FBC re: counteroffer															
1/11/2018	1.000	85.00	85.00													85.00
Work Detail	Rhia Miller: Katy-Flewellen															
1/17/2018	1.000	85.00	85.00													85.00
Work Detail	Rhia Miller: Katy-Flewellen - P30: Reviewed IOL package. Updated weekly report															
1/19/2018	2.000	85.00	170.00													170.00
Work Detail	Rhia Miller; Katy-Flewellen - P26-P29: Spoke with Arlene & FBC re: settlement instructions from FBC Legal; modified FBC Legal letter to be prepared for this parcel by document specialist; reviewed letter															
1/22/2018	5.000	85.00	425.00													425.00
Work Detail	Rhia Miller - Katy-Flewellen: P26-29 - Spoke with agent and Arlene re: property owner's counteroffer for fence and disagreement re: fence length; studied surveys re: property owner's claims about fence length; email to FBC legal re: property owner's claims re: fence; spoke with appraiser re: fence lengths in appraisal; revised MOA and sent to agent. P9 & P19 - emailed FBC re: status of parcels. P19 - Discussed revised offers with Arlene and FBC.															
1/23/2018	3.000	85.00	255.00													255.00
Work Detail	Rhia Miller: Katy-Flewellen Team Meeting; P5 - Reviewed payment package; Updated weekly report; P9 - Spoke with title company re: closing;															
1/24/2018	4.000	85.00	340.00													340.00
Work Detail	Rhia Miller: Katy-Flewellen Monthly meeting with FBC. P19 - Spoke with agent and regional manager re: plans to get release of lien executed. P5 - Delivered check to title company.															
1/25/2018	2.000	85.00	170.00													170.00
Work Detail	rhia Miller: Katy-Flewellen P5: email title company info to agent. P17: email to FBC Legal that counteroffer has been accepted and we are closing by deed. P19: spoke to appraiser re: appraised value of property.															
<b>Total Miller, Rhia:</b>	<b>37.000</b>		<b>3,145.00</b>													<b>3,145.00</b>
<b>Cervantes, Aleyna</b>																
1/2/2018	2.000	65.00	130.00													130.00
Work Detail	1/2/18-Aleyna Cervantes-Katy Flewellen-Had a team meeting and discussed parcels.															
1/16/2018	2.000	65.00	130.00													130.00
Work Detail	1/19/18-Aleyna Cervantes-Katy Flewellen- Updated postage excel sheet															
1/17/2018	1.000	65.00	65.00													65.00
Work Detail	1/17/18-Aleyna Cervantes- Katy Flewellen- Made IOL for P30 and sent to team for approval.															
1/23/2018	4.000	65.00	260.00													260.00
Work Detail	1/23/18-Aleyna Cervantes-FBC-Katy Flewellen- Discussed parcels with the team. Made an updated acceptance letter for P19, english and spanish version. Requested Hud's for P9 and P26-29 from Debra Duncan.															
1/24/2018	1.000	65.00	65.00													65.00
Work Detail	1/24/18-Aleyna Cervantes-Katy Flewellen- Made payment package for P9. Sent to team for approval.															

Billing Period from December 30, 2017 to January 26, 2018

Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pctg	Other Exp	Total Exp	Total
<b>Cervantes, Aleyna</b>																
1/25/2018	3.000	65.00	195.00													195.00
Work Detail	1/25/18-Aleyna Cervantes- Katy flewellen- Started payment package for 28-29. Updated payment package excel sheet. Misc admin. tasks															
<b>Total Cervantes, Aleyna:</b>	<b>13.000</b>		<b>845.00</b>													<b>845.00</b>
<b>Schedler, Margaret</b>																
1/2/2018	7.000	75.00	525.00													525.00
Work Detail	Maggie Schedler; weekly transportation meeting; updated status report; prepared draft email for P19 regarding survey; emails with P5 regarding closing; call with P6 regarding letter from FBC															
1/3/2018	6.000	75.00	450.00													450.00
Work Detail	Maggie Schedler; finalized email for P19 and sent; calls with PM regarding P19 appraisal; email with P6 regarding closing on parcel															
1/4/2018	2.000	75.00	150.00													150.00
Work Detail	Maggie Schedler; email with survey department regarding surveying P19															
1/8/2018	1.000	75.00	75.00													75.00
Work Detail	Maggie Schedler; updated status report for transportation meeting															
1/9/2018	2.000	75.00	150.00													150.00
Work Detail	Maggie Schedler; transportation meeting; spoke with surveyor regarding survey on P19															
1/10/2018	1.000	75.00	75.00													75.00
Work Detail	Maggie Schedler; reviewed field notes and survey received from surveyor for P19															
1/15/2018	2.000	75.00	150.00													150.00
Work Detail	Maggie Schedler; Emails regarding payment for P5; updated status report															
1/16/2018	6.000	75.00	450.00													450.00
Work Detail	Maggie Schedler; finalized files added table of contents and filed surveys, title commt, for all parcels															
1/17/2018	4.000	75.00	300.00													300.00
Work Detail	Maggie Schedler; Emails with agent regarding title commt for all parcels; emails regarding Form 1295 for P2-3															
1/18/2018	4.000	75.00	300.00													300.00
Work Detail	Maggie Schedler; follow-up emails regarding P2-3 form 1295; calls with PM regarding P19 appraisal															
1/19/2018	2.000	75.00	150.00													150.00
Work Detail	Maggie Schedler; call with agent regarding a question about P19's appraisal and the field notes.															
1/22/2018	4.000	75.00	300.00													300.00
Work Detail	Maggie Schedler; calls and emails regarding P19's partial release and info for mortgage company; updated status report															
1/23/2018	5.000	75.00	375.00													375.00
Work Detail	Maggie Schedler; weekly status meeting; emails with appraiser for P19's partial release; email and calls with P5 regarding closing with title company and bank															
1/24/2018	5.000	75.00	375.00													375.00
Work Detail	Maggie Schedler; reviewed acceptance letters for P19; emails with P19 mortgage company regarding information for partial release; worked with P5's mortgage provider regarding improvement costs															
1/25/2018	3.000	75.00	225.00													225.00
Work Detail	Maggie Schedler; worked with title company to help set up closing with P5															
<b>Total Schedler, Margaret:</b>	<b>54.000</b>		<b>4,050.00</b>													<b>4,050.00</b>
<b>Kimbrell, Jennifer</b>																
1/4/2018	1.000	65.00	65.00													65.00
Work Detail	1/4 Counter denial for P26-29															
1/9/2018	2.000	65.00	130.00													130.00
Work Detail	1/9 Weekly team meeting regaring Katy Flewellen projects. Prepare FedEx for P26-29 FOL and Counter Denial															
1/12/2018	1.000	65.00	65.00													65.00
Work Detail	1/12 Started on IOL for P30															
1/18/2018	1.000	65.00	65.00													65.00
Work Detail	1/18 Respond to emails regarding P2-3.															
1/19/2018	2.000	65.00	130.00													130.00
Work Detail	1/19 Prepare counter offer acceptance for P17															
1/23/2018	1.000	65.00	65.00													65.00
Work Detail	1/23 Weekly team meeting to discuss Katy Flewellen projet updates															
<b>Total Kimbrell, Jennifer:</b>	<b>8.000</b>		<b>520.00</b>													<b>520.00</b>
<b>George, Kathy</b>																
1/24/2018	1.000	65.00	65.00													65.00
Work Detail	1/24/2018 - Request from Rhia Miller to prepare Information Letters for Westpark Phase 1, parcels 106, 107, 101, 230 and 207.															

Billing Period from December 30, 2017 to January 26, 2018

Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
<b>George, Kathy</b>																
1/2/2018	1.000	65.00	65.00													65.00
Work Detail	1/02/2017 Attended Katy Flewellen Team Meeting.															
1/9/2018	1.000	65.00	65.00													65.00
Work Detail	1/09/2018 - Attending weekly Katy Flewellen team meeting.															
1/22/2018	1.000	65.00	65.00	34.00	18.53										18.53	83.53
Work Detail	1/22/2018 - Drove to Ft. Bend County to pick-up a check for parcel 5.															
1/23/2018	1.000	65.00	65.00													65.00
Work Detail	1/23/2018 - Attended Katy Flewellen Team Meeting.															
<b>Total George, Kathy:</b>	<b>5.000</b>		<b>325.00</b>	<b>34.00</b>	<b>18.53</b>										<b>18.53</b>	<b>343.53</b>
<b>Kaplan, Arlene</b>																
1/9/2018	2.000	85.00	170.00	18.00	9.81										9.81	179.81
Work Detail	Arlene Kaplan: Met with Mr. Allen. Starting to prepare documents for bank to get release. Expect house to be done this Friday. Working on lining up appraisal of "after" take.															
1/12/2018	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Meet contractor finishing the Allen property P19															
1/19/2018	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: P19 on gascon - Met contractor at house for punch list. Should be done in days now.															
1/23/2018	1.000	85.00	85.00													85.00
Work Detail	Arlene Kaplan: Met at Gaston P19. Resolving final issues with contractor. Mr. Allen starting to place belongings back into house.															
<b>Total Kaplan, Arlene:</b>	<b>7.000</b>		<b>595.00</b>	<b>18.00</b>	<b>9.81</b>										<b>9.81</b>	<b>604.81</b>
<b>Romoser, Suzyette</b>																
1/3/2018	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - Katy Flewellen; P26-29 - Prepared counteroffer denial letter sent via certified mail; preparing file for ED; updating file and log; other administrative duties.															
1/9/2018	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - Daily Park; weekly staff meeting to discuss outstanding offers; FOLs; ED files; counteroffers; updated log and other administrative duties.															
1/10/2018	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - Katy Flewellen; P26-29 - Resending FOL, counteroffer denial letter by Fedex, preparing file for ED; prepared IOL packet for P30; updated file, log and other administrative duties.															
1/15/2018	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - Katy Flewellen; P26-29 - Updated PO w/counteroffer denial by County; updated file and log; updated report and other administrative duties.															
1/18/2018	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - Katy Flewellen; P17 Prepared counteroffer approval letter to be sent to PO; updated file and other administrative duties.															
1/19/2018	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - Katy Flewellen; P26-29 Preparing agreement based on County's terms to be sent to property owner for signature and acceptance; other administrative duties.															
1/20/2018	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - Katy Flewellen; P26-29 - Communicated w/property owner on depreciated improvement values; needed estimates; revised calculations; other administrative duties.															
1/23/2018	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - Katy Flewellen; P26-29 Sent revised MOA to property owner; reache															
<b>Total Romoser, Suzyette:</b>	<b>20.000</b>		<b>1,300.00</b>													<b>1,300.00</b>
<b>Quinn, Paul</b>																
1/2/2018	2.000	75.00	150.00	30.00	16.35										16.35	166.35
Work Detail	1/2/2018 - FBC - Katy Flewellen - Delivered payment packages to FBC office.															
<b>Total Quinn, Paul:</b>	<b>2.000</b>		<b>150.00</b>	<b>30.00</b>	<b>16.35</b>										<b>16.35</b>	<b>166.35</b>
<b>Expenses, General</b>																
1/4/2018													6.56		6.56	6.56
1/18/2018													12.05		12.05	12.05
<b>Total Expenses, General:</b>													<b>18.61</b>		<b>18.61</b>	<b>18.61</b>
<b>FedEx</b>																
1/22/2018													25.41		25.41	25.41
AP Detail	Fedex @ Katy FT, Bend City															
<b>Total FedEx:</b>													<b>25.41</b>		<b>25.41</b>	<b>25.41</b>

Project 10.001123.0000 FBC-Precinct 3 Mobility PO# 135759 Invoice 0280017

Billing Period from December 30, 2017 to January 26, 2018

Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
<b>KATY CC PFS 1.12.2018</b>																
1/12/2018												10.65			10.65	10.65
1/12/2018												42.00			42.00	42.00
<b>Total KATY CC PFS 1.12.2018:</b>												<b>52.65</b>		<b>52.65</b>	<b>52.65</b>	
<b>KATY PFS CC 1.13 to 1.26.2018</b>																
1/26/2018												2.25			2.25	2.25
1/26/2018												104.25			104.25	104.25
<b>Total KATY PFS CC 1.13 to 1.26.2018:</b>												<b>106.50</b>		<b>106.50</b>	<b>106.50</b>	
<b>Invoice Total</b>	<b>146.000</b>		<b>10,930.00</b>	<b>82.00</b>	<b>44.69</b>							<b>159.15</b>	<b>44.02</b>		<b>247.86</b>	<b>11,177.86</b>

GP5994

Stamps.com

Katy Flewellen/ Ft. Bend County

Date	Quantity	Amount	Totals
1/4/2017	1	\$6.56	6.56

Total

\$6.56

Prospect: Katy Flewellen  
Client: Ft. Bend  
Description: postage  
Amount: 6.56

bill

GP 5317

Stamps.com

Katy Flewellen/ Ft. Bend County

Date	Quantity	Amount	Totals
1/18/2018	1	\$12.05	\$12.05

Total

\$12.05

Prospect: Katy Flewellen  
Client: Ft. Bend County  
Description: postage  
Amount: 812.05  
Bill

FEDEX

Original Customer Reference	POD Delivery Date	Recipient	Recipient Address Line 1	Recipient City	Shipper Name	Shipper City	Net Charge Amount
FBC-Katy Flewellen P26-29	20180110	Maria C. Gaytan	26611 Meadow Lane	KATY	Suzy Romoser	KATY	\$25.41

\$25.41

5315

Prospect: Katy Flewellen
Client: Ft. Bend County
Description: FedEx
Amount: \$ 25.41

Percheron Field Services  
1904 West Grand Parkway North Suite 200  
Katy, Texas 77449

Copy Expense for Period 12.30.2017 - 01.12.2018

Billable to:

Fort Bend County

**Precinct 3 Mobility**

Total Prints and Copies	71 @ 0.15 per copy=	\$10.65
Total Percheron Copy expense		\$10.65

Percheron Field Services  
1904 West Grand Parkway North Suite 200  
Katy, Texas 77449

Copy Expense for Period 12.30.2017 - 01.12.2018

Billable to:

Fort Bend County

**Katy Flewellen**

Total Prints and Copies	280 @ 0.15 per copy=	\$42.00
Total Percheron Copy expense		\$42.00

Percheron Field Services  
1904 West Grand Parkway North Suite 200  
Katy, Texas 77449

Copy Expense for Period 01.13.2018 - 01.26.2018

Billable to:

Fort Bend County

**Precinct 3 Mobility**

Total Prints and Copies	15 @ 0.15 per copy=	\$2.25
Total Percheron Copy expense		<u>\$2.25</u>

Percheron Field Services  
1904 West Grand Parkway North Suite 200  
Katy, Texas 77449

Copy Expense for Period 01.13.2018 - 01.26.2018

Billable to:

Fort Bend County

**Katy Flewellen**

Total Prints and Copies	695 @ 0.15 per copy=	\$104.25
Total Percheron Copy expense		\$104.25