



HUMAN RESOURCES DEPARTMENT  
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR  
Director of Human Resources

**MEMORANDUM**

To: Judge Robert Hebert  
Commissioner Vincent Morales  
Commissioner Grady Prestage  
Commissioner Andy Meyers  
Commissioner James Patterson

From: Kent Edwards,  
Director of Human Resources

Subject: HR Agenda Items for February 13, 2018 Commissioner's Court

Date: February 6, 2018

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The following information is a summary of the HR Agenda Items for the February 13, 2018 Commissioners Court.

Agenda Item – Position 6501-0169 – County Library – The department is requesting to reclassify this vacant position from Library Clerk II, Grade 6 of the Administrative Clerical Policy Group to Building Maintenance Worker II, Grade 5 of the Operator Skilled Trade Policy Group, in order to meet the needs of the department.

Human Resources approves of the proposed item.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd