



Behavioral Health Services

Reg. ^{VOCAL}
 Funding Source: Behavioral Health Services/1115-Waiver
 Accounting Unit: 100555999
 Activity: 6300 - 6555-18 TOD COURT
 Account Category: 23350
 Travel - BHS Travel 100555102 63200 \$1000

Training Request Form

Employee Name: Susan Profilet

Date(s) of travel: 4/15/2018 - 4/20/2018

Estimated cost(s): _____

Estimated Cost	Dollar Amount
Mileage:	+
Airfare:	+ 192.00
Lodging Cost:	+ 560.00
Per Diem:	+ 30.00 $\times 5 = 150.00$
Registration:	+
Other: airport parking + taxi	+ 100.00
	Estimated Total \$1000

Registration fee(s): \$3500 -

Program agenda: TBRI Training

Topic

***Attach a Copy**

Please explain reason for request:

How this relates to your job, benefits etc. and how you plan to share this info with BHS

The VOCAL grant includes TBRI training to help with parent-child relationship assessments and visit coaching.

Director Approval: ☒ Yes ☐ No

Director's Signature: _____

1-25-2018
 Date

Subject: April TBRI New Orleans Hotel Information and Update
From: Shelander, Robin (r.shelander@tcu.edu)
To: sueprofilet@yahoo.com;
Date: Friday, January 26, 2018 12:26 PM



Friday, January 26, 2018

Susan Profilet,

Good afternoon from the Karyn Purvis Institute of Child Development. Here is some update information for you in association with the April 2018 TBRI® Practitioner Training in New Orleans, LA.

HOTEL INFORMATION

We have options for hotel space with different names, both located on the same property.

The standard hotel rooms booked through the Comfort Inn and Suites link are \$112 per night plus applicable taxes. Please follow this link to register at the Comfort Inn & Suites Metairie. [Comfort Suites - Standard room reservation link](#)

There are five suites, with living area and full kitchen priced at \$140 per night plus applicable taxes. The bedroom has either one king or two queens. Please follow this link to register at the Copeland Tower Suites & Conference Center. [Copeland Tower One Bedroom Suites reservation link](#)

The address for both of these hotels for travel purposes is: **2601 Severn Avenue, Metairie, LA, 70002**. We do NOT provide transportation between the airport and hotel.

A charter bus is provided between the hotels and training location. Breakfast and lunch is catered at the training site as well. You are only responsible for dinner on your own. More on that to come later.

There is a possibility that this group of rooms may sell out. I have some alternate sites in mind that will probably include a rate of around \$145.00 per night plus applicable taxes. We will do our best to be sure you have a room and transportation to the training site unless you book at a different hotel for your own personal reasons.

PHASE 1 ONLINE & BASELINE SURVEY UPDATE

Subject: April 2018 TBRI® Practitioner Training Information
From: Shelander, Robin (r.shelander@tcu.edu)
To: sueproilet@yahoo.com; susan.proilet@fortbencountytx.gov;
Date: Monday, January 22, 2018 7:52 PM



TBRI® Practitioner Training

April 16-20, 2018

New Orleans, Louisiana

Susan,

Welcome to the TBRI® Practitioner Training held in New Orleans, Louisiana, April 16-20, 2018.

In this packet you will find detailed information regarding the structure of the training, important dates, training policies, payment, travel & accommodations, and more. **You will also receive a second email with hotel information and Phase 1 information after receipt of your registration fee.**

If you have questions, please contact Robin Shelander @ r.shelander@tcu.edu.

The staff at the Purvis Institute looks forward to meeting you and working together during this educational journey. Our hope is that this training experience will help you to better understand the relationship history of children from hard places and equip you with the tools to move forward and deepen and strengthen connections with them.

Thank you for your commitment to make this world a better place for vulnerable children.

Sincerely,

A handwritten signature in black ink, appearing to be "DC" followed by a flourish.

David Cross
Rees-Jones Director,

Karyn Purvis Institute of Child Development
Texas Christian University

Included in this email is essential information about the TBRI® Practitioner Training in April 2018. Please print and/or keep this email for future reference.

TBRI Practitioner Training Summary:

Title of Training	Length	Description	Prerequisites
<i>TBRI Practitioner Training</i> 2 Phases	Phase 1 & 2	<i>The KP ICD's "Flagship" training</i> - This core training experience is designed to prepare practitioners for working with children from hard places and their families.	Designed for professionals with comprehensive knowledge & background in working with at-risk children & families.
Phase 1 — <i>Pre-Training</i> (Online)	8 weeks	Online coursework & participation in an Adult Attachment Interview (AAI) to prepare for Phase 2.	~Application ~\$3,500.00
Phase 2 — <i>On-Site Training</i>	5 days	Intensive training combining lecture with practice; focuses on the application & implementation of TBRI.	~Successful completion of Phase 1
<i>TBRI Caregiver Training Package</i> *Tool to train others in TBRI	4, 1-day (6-hour) modules	After successful completion of the TBRI Practitioner Training, all TBRI Practitioners may purchase the TBRI Caregiver Training Package, to use to train others within their organization in TBRI.	~Must be a TBRI Practitioner ~\$500.00

TBRI Practitioner Training Fees:

Total Training Cost: \$3,500.00	Amount	Due Date
All fees are due prior to the beginning of Phase I, February 2nd		

The link to make payments online is: https://wwwb.is.tcu.edu/upay2/tbri_payment/

Reference "TBRI April 2018," in the "Name of Event this Payment is For" box.

If you pay by check, make it payable to the Karyn Purvis Institute of Child Development, reference "TBRI April 2018," and mail to the address below. Checks must be received by the due dates above.

Adriana Martin
Karyn Purvis Institute of Child Development
TCU Box 298921
Fort Worth, TX 76129

TBRI Practitioner Training Important Dates:

February 2, 2018	Phase I: Online Training Begins
March 30, 2018	Phase I online coursework must be completed
April 13, 2018	Interpersonal Telephone Interview must be completed

TBRI Practitioner Training Required Phases:

Phase I:

- February 2 – March 30, 2018, 8 weeks (2.5 – 4 hours per week) of TCU Online Coursework.
- You will receive detailed information concerning the online course during the week of January 22, 2018.
- We suggest you set aside time each week for the coursework beginning January 22, 2018 to be sure you complete the work in time to attend the Phase II on-site training.

Interpersonal Telephone Interview:

In addition to the online coursework, each participant must complete an interpersonal interview with one of our trained interviewers. Appointment slots fill quickly and the deadline to complete the interview is April 13, 2018. Thank you for scheduling your appointment as soon as possible. **Completion of this interview is required prior to attending the Phase II, on-site training.**

Scheduling your interview:

Go to the following link: <https://directory.bookedin.com/icd>

- Choose a date and time that works best for you.
- Click 'Sign Up' and fill in the appropriate information
- Only one participant can sign up per time slot, so double check to make sure that the time slot you have selected is empty.
- **Save your interview date and time.**
- You will receive call-in instructions a day or two before your interview.

About the Interview:

The interview is meant to give participants insight into their history and how their history has influenced their own relationship patterns. This component of the training will greatly enhance your personal journey, which is an essential part of helping children heal. The interview focuses mainly on childhood, but also briefly covers adolescence and your current relationships. Many participants say that they have developed new insights into their current relationships based on this reexamination of the past. You will receive preliminary feedback after your interview.

The interview session lasts between 1 and 1.75 hours. Set aside two hours for your interview. All interviews are completely confidential and you will not be required to talk about anything you don't feel comfortable disclosing. Interviews are conducted over the phone.

Many participants find the interview to be pleasant and enjoy talking about their childhood experiences. However, there is a potential for participants to become overwhelmed as they reexamine childhood experiences,

and some of the topics are sensitive in nature. Please contact Dr. Hurst DeLuna via email at j.r.hurst@tcu.edu if you have *any* questions or concerns before or following the interview.

Confidentiality:

Your interview is kept strictly confidential. *Only you* will receive feedback and information regarding your own interview.

The interview is discussed in a general way at training. This session will be lecture style and participants *will not* be asked to share or discuss their own interviews.

Please Note:

- Interviews are conducted over the phone. You will need to sign-up for a time slot as described above.
- We recommend that you sit in a quiet, comfortable location for the duration of the phone call.

Phase II:

We look forward to meeting you in person during Phase II of the TBRI Practitioner Training from Monday, April 16 – Friday, April 20, 2018.

Training Location:

First Baptist Church of New Orleans
5290 Canal Blvd.
New Orleans, LA 70124

Meals:

We provide a full breakfast and lunch buffet, as well as morning and afternoon snacks daily. Each meal should have food that will accommodate most special diets and whole fruits are available throughout the day. We will send a detailed menu the week before Phase II begins so that you can plan accordingly for any dietary restrictions.

Suggested Attire:

Wear comfortable clothing as we will be practicing skills for working with at-risk children. We strongly suggest that you dress in layers as the room temperature often varies. Even if the weather forecast is warm in New Orleans, participants should bring some form of sweater/jacket in case the training room gets chilly.

CEUs:

The Karyn Purvis Institute of Child Development is approved in accordance with the criteria and standards by the Texas State Boards to sponsor continuing education for Licensed Educators, Marriage and Family Therapists, Professional Counselors, and Social Workers. CEU credits are awarded only for the hours of training the participant is present.

EVERYONE MUST SIGN IN AND OUT EACH DAY ON THE DAILY ATTENDANCE SHEETS.

Hotel Information:

We will release the hotel reservation information in January 2018. If you wish to register, the first hotel option will be \$111.99 per night, the second LIMITED option is a one bedroom suite for \$140 per night. Thank you for your patience until this information is ready for distribution.

Hotel Shuttles:

If you stay at a conference hotel, there will be a complimentary shuttle service to and from First Baptist Church New Orleans for the entire week. Upon check-in at your hotel, check with the front desk to find your bus's loading schedule and location.

Airports and Ground Transportation:

Louis Armstrong New Orleans International Airport is 12 miles from First Baptist Church of New Orleans. Plan on approximately 30 minutes for one way travel time to the venue, depending on traffic and mode of transportation.

Getting to and around New Orleans:

Super Shuttle is available to or from the Louis Armstrong New Orleans International Airport (Airport code: MSY). They may be reached by calling 800-258-3826.

**Please note: All travel arrangements are to be made by participants. Transportation will not be arranged by the Karyn Purvis Institute of Child Development staff.*

Attachments

- image001.jpg (2.27KB)
- image002.png (2.74KB)