

**SUPPLEMENTAL AGREEMENT NO. 1  
TO  
MASTER SERVICE AGREEMENT DATED NOVEMBER 16, 2016  
FOR  
PROFESSIONAL SERVICES**

This Supplemental Agreement is made and entered into this 20<sup>th</sup> day of December 2017, and modifies the MASTER SERVICE AGREEMENT between Fort Bend Grand Parkway Toll Road Authority and RS&H, Inc. (the "Agreement"), dated November 16, 2016, for professional services for the Fort Bend Grand Parkway Toll Road Authority.

The Agreement is hereby modified as follows:

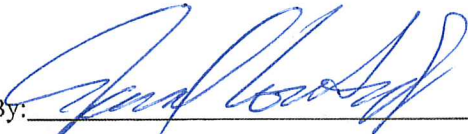
1. 'Term of Service' listed in Attachment A shall be amended by replacing September 30, 2017 with September 30, 2018.
2. 'Compensation' listed in Attachment A shall be amended by replacing \$160,480.40 with \$333,170.38. The lump sum compensation shall be increased by \$172, 689.98.
3. Except as otherwise provided in this Supplemental Agreement, nothing in this Supplemental Agreement shall be construed to modify any other rights or obligations contained within the Agreement.


**[Remainder of page intentionally left blank.]**

Supplemental Agreement No. 1  
To Agreement of November 16, 2016

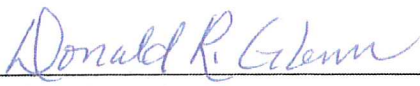
IN WITNESS WHEREOF, this Supplemental Agreement is hereby executed as of the date first set forth above.

FORT BEND GRAND PARKWAY TOLL  
ROAD AUTHORITY

By:   
James D. Condrey, DDS  
Chairman, Board of Directors

ATTEST:   
By: \_\_\_\_\_  
Name: William D. Lee, III  
Title: Treasurer

RS&H, INC.

By:   
Name: Donald R. Glenn, PE  
Title: Vice President

**EFFECTIVE DATE**

THIS AGREEMENT IS EFFECTIVE ON THE DATE IT IS APPROVED BY THE FORT BEND COUNTY COMMISSIONERS COURT, AND IF NOT SO APPROVED SHALL BE NULL AND VOID.

DATE OF COMMISSIONERS COURT APPROVAL: \_\_\_\_\_

AGENDA ITEM NO.: \_\_\_\_\_

**EXHIBIT A**  
**ADDITIONAL SCOPE OF SERVICES**  
(Revised December 20, 2017)

**FORT BEND GRAND PARKWAY TOLL ROAD AUTHORITY**  
**TOLL COLLECTION SYSTEM MAINTENANCE AND OPERATIONS SUPPORT**

**BACKGROUND**

The Fort Bend Grand Parkway Toll Road Authority (FBGPTRA) operates a tolled highway within Fort Bend County, Texas. Ongoing toll systems maintenance and operations consulting support is needed to assist with contractor oversight, toll system vendor oversight, and interoperable partner coordination.

**SCOPE**

Specific details of these services consist of the following:

1. Participate in Project Meetings, Workshops (if necessary), and Presentations with:
  - a. FBGPTRA
  - b. Consultants
  - c. Others (as requested)
2. Assist the Authority in monitoring the existing roadside toll collection systems and violation processing systems to ensure:
  - a. Compliance with contractual performance measures
  - b. Transaction level reconciliation
    - i. Routine transaction roadside audits
    - ii. Routine Lane to VPS to IOP reconciliations
    - iii. Scripted driving tests
  - c. Financial reconciliation
    - i. Routine Lane to VPS to IOP reconciliations
  - d. Scripted driving tests and revenue posting
  - e. Adherence to business rules
    - i. Routine reviews
  - f. Viability and Disaster Recover and Business Continuity processes and plans
  - g. Operational compliance
    - i. Operational testing
3. Assist the Authority in coordination with interoperable partners coordination and interoperable hub reconciliation
  - a. Participate in IOP status meetings
  - b. Review monthly reconciliations and adjustments
  - c. Review IOP Hub enhancements or modifications
  - d. Determine if FBGPTRA changes affect IOP partners

- e. Participate in IOP issues and resolution process
4. Provide assistance to the Authority when implementing system enhancements, bug fixes, and ongoing system maintenance
  - a. Review change requests and/or release notes for any system modifications
  - b. Monitor any system hardware, software, and configuration changes
5. Provide professional services related to tolling infrastructure design, coordination, and conceptual planning as required
6. Provide FBCTRA periodic updates with regard to toll industry trends in technology, legislation, funding, etc.

**TERM OF SERVICE**

Services shall be provided from October 1, 2016 through September 30, 2018.

**COMPENSATION**

RS&H, Inc. will perform the scope of services outlined in this scope for an amount not-to-exceed \$333,170.38.

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

RS&H, Inc.  
Houston, TX United States

Certificate Number:  
2017-295125

Date Filed:  
12/18/2017

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Fort Bend Grand Parkway Toll Road Authority

Date Acknowledged:  
12/19/2017

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

4845-6308-9722 / SA #1  
Engineering and Consulting Services Related to Toll Operations and Systems

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Bottaro, John J.	Jacksonville, FL United States	X	
	Cino, Maria	Jacksonville, FL United States	X	
	Debs, Joseph N.	Jacksonville, FL United States	X	
	Gaboury, David	Jacksonville, FL United States	X	
	Jenkins, Jr., Leerie T.	Jacksonville, FL United States	X	
	Puente, Henry	Jacksonville, FL United States	X	
	Ratliff, J. Ronald	Jacksonville, FL United States	X	
	Robert, Lisa M.	Jacksonville, FL United States	X	
	Sweeney, David T	Jacksonville, FL United States	X	

5 Check only if there is NO Interested Party.

### 6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.

MELANIE I. NICHOLS  
Notary Public, State of Florida  
My Comm. Expires October 12, 2019  
Commission No. FF 926740

*Cathy A Scott*

Signature of authorized agent of contracting business entity

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said Cathy G. Scott, this the 18<sup>th</sup> day of December, 2017, to certify which, witness my hand and seal of office.

*Melanie I Nichols*  
Printed name of officer administering oath  
Melanie I Nichols  
Title of officer administering oath

Signature of officer administering oath

Printed name of officer administering oath

Title of officer administering oath