



OFFICE OF COUNTY PURCHASING AGENT  
Fort Bend County, Texas

**Term Contract Renewal Form**

Solicitation #: Bid 16-048

Title: Term Contract for HVAC Repairs

Contracted Vendor: American Mechanical Services

Mr. Henry,

Our contract with your company for the above referenced expires March 31, 2018. Contract provisions allow for renewal of this contract if mutually agreeable.

If your company wishes to renew this contract through March 31, 2019 under the same terms and conditions, please complete the information below and return this form along with a Form 1295 by e-mail to [cheryl.krejci@fortbendcountytexas.gov](mailto:cheryl.krejci@fortbendcountytexas.gov). Purchasing will then take the matter before the Commissioner's Court of Fort Bend County for their consideration. Please respond to this email by December 8, 2017, 1:00 PM.

☒ Yes, I agree to renewing our agreement with Fort Bend County under the same terms and conditions.

☐ No, I do not wish to renew our agreement with Fort Bend County.

If Yes, please provide a new Form 1295 along with this renewal form by replying to this email. The Form provided last year is not acceptable.

Effective January 1, 2016 all contracts executed by Commissioners Court, regardless of the dollar amount, will require completion of Form 1295 "Certificate of Interested Parties", per the new Government Code Statute §2252.908. All vendors submitting a response to a formal Bid, RFP, SOQ or any contracts, contract amendments, extensions or renewals are required to complete the Form 1295 online through the State of Texas Ethics Commission website. Please visit:

[https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm).

On-line instructions:

Name of governmental entity is to read: Fort Bend County.

Identification number used by the governmental entity is: B16-048.

Description is to read: Term Contract for HVAC Repairs.

After receiving the Form 1295 with the Certification Number and Date Filed, please print the form, have notarized and sign, then email the Form 1295 and this Term Contract Renewal Form to [cheryl.krejci@fortbendcountytexas.gov](mailto:cheryl.krejci@fortbendcountytexas.gov).

A handwritten signature in blue ink that reads "Gloria Rodriguez".

Signature of Authorized Representative

A handwritten date in blue ink that reads "Dec 8, 2017".

Date

A handwritten name and title in blue ink that reads "Gloria Rodriguez Asst. Secretary".

Printed Name and Title of Authorized Representative

**Fort Bend County Tabulation  
Bid 16-048  
Term Contract for HVAC Repairs**

**Term: 1 April 2016 through 31 March 2017**

**Awarded 03/01/16: American Mechanical Services of Houston, LLC**

**Renewal Term: 1 April 2017 through 31 March 2018**

**Lawson #12444**

<b>Company</b>	<b>Time Plus Materials Hourly Rate During Normal Working Hours</b>	<b>Time Plus Materials Hourly Rate After Normal Working Hours</b>
American Mechanical Services of Houston, LLC Stafford	\$92.00	\$138.00
Custom Air Products & Services, Inc. Houston	Vendor withdrew Bid.	
The Brandt Companies, LLC Houston	Disqualified: Failed to provide proof of insurance and Form 1295	

# CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.  
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

## OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:  
2017-292308

Date Filed:  
12/08/2017

Date Acknowledged:

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

American Mechanical Services of Houston, LLC  
Stafford, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Fort Bend County

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

B16-048  
Term Contract for HVAC Repairs

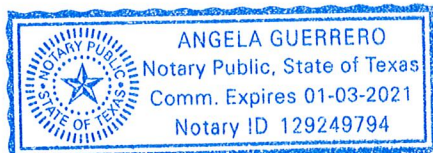
4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary

5 Check only if there is NO Interested Party.



### 6 AFFIDAVIT

I swear, or affirm, under penalty of perjury, that the above disclosure is true and correct.



AFFIX NOTARY STAMP / SEAL ABOVE

Gloria Rodriguez  
Signature of authorized agent of contracting business entity

Sworn to and subscribed before me, by the said Gloria Rodriguez, this the 8th day of December, 2017, to certify which, witness my hand and seal of office.

Angela Guerrero Angela Guerrero Sales Ass. Staff  
Signature of officer administering oath Printed name of officer administering oath Title of officer administering oath