

**FORT BEND COUNTY  
TRAVEL AUTHORIZATION**

TO: COMMISSIONERS COURT

I hereby request permission for the following person (s) to make an official trip outside of Texas:

Chad Norvell

Caitilin Espinosa

DATE OF DEPARTURE: Monday, April 23, 2018

DATE OF RETURN: Thursday, April 26, 2018

DESTINATION: Denver, Colorado

PURPOSE OF TRIP: Government Social Media Conference

MODE OF TRANSPORTATION: Airline

FUNDING SOURCE: 100560100 - 63200

DEPARTMENT HEAD APPROVAL:

David Marcaurele, Chief

Name & Department

DATE: 12/5/2017

Signature

APPROVED COMMISSIONERS COURT:

Presiding Official

Date

(Emergency Approval: \_\_\_\_\_

Date: \_\_\_\_\_ )