

From: [Maldonado, Yvette](#)
To: [Kaminski, Debbie](#); [Kovar, Jaime](#); [Johnson, Tatyana](#); [Sturdivant, Ed](#); [Ahmed, Huma](#)
Subject: FW: Region VI Triennial Review Workshops
Date: Tuesday, November 14, 2017 1:05:50 PM
Attachments: [image001.png](#)

Would any of you like to attend the Triennial Review Workshop (see email below for workshop details)?

Thanks,

Yvette R. Maldonado

Finance & Administration Manager
Fort Bend County Public Transportation
281-243-6722



2005-2015 Ten Years of Public Transportation

From: "Degarmo, Phyllis (FTA)" <Phyllis.Degarmo@dot.gov>
Date: November 14, 2017 at 9:39:22 AM CST
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Subject: New Orleans Triennial Review Workshop

I know all of you (and others) have registered for the workshop in New Orleans. We have plenty of seats left so if you want to register extra people from your organization, please feel free. Thanks, see you in December!

Phyllis DeGarmo

Program Management Specialist/
Triennial Review Coordinator
FTA Region 6
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From: Degarmo, Phyllis (FTA)

Sent: Friday, November 03, 2017 10:50 AM

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Subject: Region VI Triennial Review Workshops

Triennial Review Workshop

The Federal Transit Administration (FTA) conducts oversight workshops across the country for its grantees each year. The purpose is to help attendees broaden their understanding of the federal rules and regulations, as well as how to comply with FTA program requirements. Continuing this commitment, FTA will host two (2) Triennial Review (TR) Workshops in Region VI at the following locations:

Hotel Mazarin, New Orleans, LA from December 4-5, 2017

Sheraton Fort Worth Downtown, Fort Worth, TX January 8-9, 2018

The Triennial Review (TR) is one of the FTA's management tools for examining grantee performance and adherence to current FTA requirements and policies. Mandated by Congress in 1982, the Triennial Review examines how recipients of Urbanized Area Formula Program funds meet statutory and administrative requirements. In addition to helping evaluate grantees, the review gives FTA an opportunity to provide technical assistance on FTA requirements. The TR workshop is designed to assist grantees in preparing for their Triennial Review by reviewing all statutory and program requirements; and providing training materials, procedural

guides, and other supporting materials. Attendees will include Regional Office staff members, FTA TR contractors, and public transit agency staff.

Workshop Registration

[FY 18 FTA Oversight Workshop Registration \(Regions 1, 3, 6, 9, 10\)](#)

Please limit registration to 2 people per grantee to make sure all the grantees can attend.

Hotel Reservations

[Hotel Mazarin:](#)

A block of rooms has been reserved at the [Hotel Mazarin](#) at a rate of \$148.00 (plus all applicable taxes) for travel dates **December 3 – 5, 2017**. Please call, **(504) 581-7300**, to make your reservation. When making your reservation, please mention the group name, **“FTA Oversight Review Workshop Region 6,”** to ensure you receive the rate mentioned above. Attendees will be responsible for making their own reservations and supplying their credit cards to guarantee the reservation. This rate will be available until **November 15, 2017**, so please make your reservations soon. ***Note the hotel's cancellation policy requires guests to cancel 4 days prior to arrival in order to receive a refund.***

[Sheraton Fort Worth Downtown:](#)

A block of rooms has been reserved at the Courtyard by [Sheraton Fort Worth Downtown](#) at a rate of \$163.00 (plus all applicable taxes) for travel dates, **January 7-9, 2018**. Please call, **(888) 627-8556**, to make your reservation. When making your reservation, please mention the group name, **“FTA TR Workshop”** to ensure you receive the rate mentioned above. Attendees will be responsible for making their own reservations and supplying their credit cards to guarantee the reservation. This rate will be available until **December 18, 2017**, so please make your reservations soon.

Phyllis DeGarmo

Program Management Specialist/

Triennial Review Coordinator

FTA Region 6

817-978-0501