



PO# 135939 BH 1st line
rec 423190
10/9/17

August 25, 2017

Project No: 10.001159.0000

Invoice No: 0275037

Jillian Peterson
Fort Bend County
301 Jackson Street
Richmond, TX 77469

Project 10.001159.0000 Westpark FM 1093 Phase 2 PO#135939

TOTAL CONTRACT AMOUNT: \$711,535.00 ✓

AMOUNT INVOICED TO DATE: \$563,433.87

REMAINING FUNDS AVAILABLE: \$148,101.13 ✓

Professional Services from July 29, 2017 to August 25, 2017

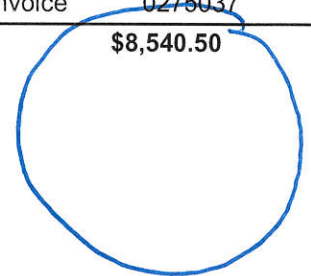
Professional Personnel

	Quantity	Rate	Amount
Documents Manager			
Rickelman, Mintra	15.0	80.00	1,200.00
Documents Specialist			
Byington, Michele	15.0	65.00	975.00
Cervantes, Aleya	6.0	65.00	390.00
George, Kathy	6.0	65.00	390.00
Kimbrell, Jennifer	14.0	65.00	910.00
Project Manager			
Kaplan, Arlene	12.0	85.00	1,020.00
Miller, Rhia	12.0	85.00	1,020.00
Right of Way Agent (1-5 Years)			
Suzyette Romoser	20.0	65.00	1,300.00
Sr. Right of Way Agent			
Paul Quinn	16.0	75.00	1,200.00
Total Labor			8,405.00

Reimbursable Expenses

/ Mileage	54.57
/ Copies	1.80
/ Postage	79.13
Total Reimbursables	135.50

Project	10.001159.0000	FBC-Westpark FM 1093 Phase 2 PO#135939	Invoice	0275037
Total this Invoice				\$8,540.50



OK
10/20/17


PERCHERON INVOICE DETAIL

Billing Period from July 29, 2017 to August 25, 2017

Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
Miller, Rhia																
8/10/2017	2.000	85.00	170.00													170.00
Work Detail	Rhia Miller: P100 & P109 - reviewed negotiator logs and files to be turned over to FBC for TxDOT audit.															
8/17/2017	2.000	85.00	170.00													170.00
Work Detail	Rhia Miller: Reviewed files for closure.															
8/18/2017	1.000	85.00	85.00													85.00
Work Detail	Rhia Miller: P406 - Assisted with preparation of payment package to send to FBC.															
8/22/2017	3.000	85.00	255.00													255.00
Work Detail	Rhia Miller: reviewed files with Arlene. P406: Searched for acceptance of offer and exhibits to deliver to FBC Legal.															
8/23/2017	1.000	85.00	85.00													85.00
Work Detail	Administrative tasks															
8/25/2017	3.000	85.00	255.00													255.00
Work Detail	Rhia Miller: P100, P101, P104, P105, P108, P109 & P206 - Reviewed negotiation logs to turn over to FBC for TxDOT audit. Prepared comments and sent to agent and Arlene.															
Total Miller, Rhia:	12.000		1,020.00													1,020.00
Cervantes, Aleyna																
8/24/2017	4.000	65.00	260.00													260.00
Work Detail	Building ED files for Fort Bend County Attorney's Office															
8/25/2017	2.000	65.00	130.00													130.00
Work Detail	Helped with partial releases for P406, coordinating lender issues for closing															
Total Cervantes, Aleyna:	6.000		390.00													390.00
Kimbrell, Jennifer																
8/7/2017	3.000	65.00	195.00													195.00
Work Detail	8/7 Weekly team meeting															
7/31/2017	2.000	65.00	130.00													130.00
Work Detail	7/31 Weekly team meeting															
8/14/2017	2.000	65.00	130.00													130.00
Work Detail	8/14 Weekly team meeting															
8/21/2017	2.000	65.00	130.00													130.00
Work Detail	8/21 Weekly team meeting															
8/23/2017	1.000	65.00	65.00													65.00
Work Detail	8/23 P404 30-Day Vacate Letter															
8/24/2017	4.000	65.00	260.00													260.00
Work Detail	8/24/2017 - researching lender information for closing on P406, contacting lenders to finalize documents for closing															
Total Kimbrell, Jennifer:	14.000		910.00													910.00
Byington, Michele																
8/8/2017	8.000	65.00	520.00													520.00
Work Detail	Review title and divorce decree for Westpark II's P153; send my conclusion and analysis to Mintra re P153; Review title for P416, gave conclusion and analysis to Mintra re requirements to cure title for P416; Reviewed title for Westpark II's 423, review divorce degree and will; communicated with Debra Duncan re 423															
8/9/2017	3.500	65.00	227.50													227.50
Work Detail	Presented Mintra with conclusion and analysis of Westpark II's P423; Draft ED summary for P416; Draft initial officer to George Hackett for his interest in P423															
8/17/2017	1.000	65.00	65.00													65.00
Work Detail	Meet with Mintra re moving forward on P423 - has a 50% outstanding interest in the property															
8/21/2017	1.500	65.00	97.50													97.50
Work Detail	Prepare P416 file ED; discuss options with Mintra re whether parcel should go to ED or continue with curative work															
8/23/2017	1.000	65.00	65.00													65.00
Work Detail	Meeting at Ft. Bend County office re status update															
Total Byington, Michele:	15.000		975.00													975.00
20170825 -0811 KATY CC PFS																
8/25/2017												1.80			1.80	1.80
Total 20170825 -0811 KATY CC PFS:												1.80			1.80	1.80

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Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
Rickelman, Mintra																
7/31/2017	2.000	80.00	160.00													160.00
Work Detail	7.31.2017 - Mintra Rickelman - Fort Bend County - Westpark Phase 2 - project status meeting, title coordination with Stewart															
8/3/2017	3.000	80.00	240.00													240.00
Work Detail	8.3.2017 - Mintra Rickelman - Fort Bend County - Westpark Phase 2 - title coordination with Stewart, conversation with County Attorney's Office regarding upcoming ED workload															
8/16/2017	1.000	80.00	80.00													80.00
Work Detail	8.16.2017 - Mintra Rickelman - Fort Bend County - Westpark Phase 2 - discussing closing ED parcels with Joe Cox															
8/22/2017	4.000	80.00	320.00													320.00
Work Detail	8.22.2017 - Mintra Rickelman - Fort Bend County - Westpark Phase 2 - organizing closing logistics for P406 per Joe Cox, drafted e-mails to Charles McFarland, county attorneys, and Stewart Title.															
8/23/2017	5.000	80.00	400.00													400.00
Work Detail	8.23.2017 - Mintra Rickelman - Fort Bend County - Westpark Phase 2 - attending status meetings at Fort Bend County, partial releases drafted for lenders on P406															
Total Rickelman, Mintra:	15.000		1,200.00													1,200.00
George, Kathy																
7/31/2017	2.000	65.00	130.00	34.00	18.19										18.19	148.19
Work Detail	7/31/2017 - Drove to Ft. Bend County to pick up checks for parcels 418 and 405.															
8/3/2017	1.000	65.00	65.00	34.00	18.19										18.19	83.19
Work Detail	8/03/2017 - Drove to Ft. Bend Co to have the Special Warranty Deed for parcel 404 recorded.															
8/7/2017	1.000	65.00	65.00													65.00
Work Detail	8/07/2017 - Attend weekly team meeting.															
8/14/2017	1.000	65.00	65.00													65.00
Work Detail	8/14/2017 - Received the closing document for parcels 506 and 507; scanned; saved to T: drive and uploaded into AMPS. Gave originals to agent. Attended the weekly team meeting.															
8/16/2017	1.000	65.00	65.00													65.00
Work Detail	8/16/2017 - Request from Arlene to forward the warranty deed parcel 414 to Debra Duncan with Stewart Title.															
Total George, Kathy:	6.000		390.00	68.00	36.38										36.38	426.38
Kaplan, Arlene																
7/31/2017	1.000	85.00	85.00													85.00
Work Detail	Went over parcel status to determine needs for closing															
8/8/2017	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Working on closings with property owners and title.															
8/11/2017	3.000	85.00	255.00													255.00
Work Detail	Arlene Kaplan: Calling property owners and title to get closings done.															
8/16/2017	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Pulling the pieces together to get parcels closed with Suzy.															
8/21/2017	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Talked to agents and property owners to pull closings in.															
8/23/2017	2.000	85.00	170.00	34.00	18.19										18.19	188.19
Work Detail	Arlene Kaplan: Attended team meeting in FBC to discuss status of Phase 2 and look at modifications down the road for future projects															
Total Kaplan, Arlene:	12.000		1,020.00	34.00	18.19										18.19	1,038.19
Romoser, Suzyette																
7/31/2017	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - Contacted property owners for closing and signature on paperwork for P506, P507; P501 and other administrative duties.															
8/10/2017	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - Assisted property owner w/Form 1295, closing paperwork and other administrative duties.															
8/14/2017	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - Drove to/from P405 to sign closing papers and Stewart Title Co., for P506, P507; other administrative duties.															
8/17/2017	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - Updated files; logs; scheduled closing for P418, P419, P420; preparing closed files for review and submittal to FBC; other administrative duties.															
8/22/2017	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - Assisted property owners with closing paperwork; getting paperwork to the title company; and other administrative duties.															
8/24/2017	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - Updated files, logs and file closure for P506 & P507; other administrative duties.															
Total Romoser, Suzyette:	20.000		1,300.00													1,300.00

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Quinn, Paul																	
8/3/2017	8.000	75.00	600.00													600.00	
Work Detail	FBC - Westpark Extention Phase 2 - Working on completion of final files, updating documents in AMPS and Agent Notes.																
8/8/2017	4.000	75.00	300.00													300.00	
Work Detail	8/8/2017 - FBC Westpark Phase 2 - P409, P400, P404, P414, P415 - Updated documents for file closure.																
8/14/2017	4.000	75.00	300.00													300.00	
Work Detail	8/14/2017 - FBC - FM 1093 West park Ext - P414 - Follow up with landowner to schedule closing. P415 - Spoke with landowner regarding the construction schedule and his removing of his sign from the ROW.																
Total Quinn, Paul:	16.000		1,200.00													1,200.00	
Expenses, General																	
8/17/2017													19.68		19.68	19.68	
8/21/2017													6.56		6.56	6.56	
Total Expenses, General:													26.24		26.24	26.24	
FedEx																	
8/18/2017													52.89		52.89	52.89	
AP Detail	FedEx @ Katy																
Total FedEx:													52.89		52.89	52.89	
Invoice Total	116.000		8,405.00	102.00	54.57							1.80	79.13		135.50	8,540.50	

Katy Office
Copy Count Billing Period 8/12-8/25-2017

Shared Account Parent Name	Shared Account Parent Code	Job Type	Color Pages	Grayscale Pages	Total Printed Pages	Cost
FM 1093 West Park Ph2	10.001159.0000	PRINT	2	10	12	\$ 1.80

GP5994

STAMPS.COM Westpark Ph 2 / Ft. Bend County

Date	Cost	Credit	Balance	Type
8/18/2017	\$6.56	\$0.00	\$250.15	Print
8/18/2017	\$6.56	\$0.00	\$256.71	Print
8/18/2017	\$6.56	\$0.00	\$263.27	Print
TOTAL	\$19.68			

Description of Charge Westpark Ph 2
Client Ft. Bend County
Project postage
Phase _____ Task _____
Amount to Pay _____ APPROVAL :
Amount to Bill \$19.68

45994

STAMPS.COM West Park Ph 2 / Ft. Bend County

STAMPS.COM

Print Date	Cost	Recipient	Status	Carrier	Class Service	Cost Code
8/18/2017	\$6.56	1 NetStamps at \$6.56 each Printed	Printed	USPS	Certified RRR	Ft. Bend

TOTAL \$6.56

Description of Charge postage
Client Ft. Bend County
Project Westpark Ph 2
Phase _____ Task _____
Amount to Pay _____ APPROVAL :
Amount to Bill \$6.56

FEDEX

Original Customer Reference	POD Delivery Date	Recipient	Recipient Address Line 1	Recipient City	Shipper Name	Shipper City	Net Charge Amount
Westpark Ph 2 /Fl.	20170801	Debbie Duncan	14100 Southwest Freeway	SUGAR LAND	Jennifer Kimbrell	KATY	20.29
Bend C Westpark Ph 2 /Fl.	20170725	Debbie Duncan	14100 Southwest Freeway	SUGAR LAND	Mintra Rickelman	KATY	20.24
Bend C Westpark Ph 2 /Fl.	20170807	Debbie Duncan	14100 Southwest Freeway	SUGAR LAND	Mintra Rickelman	KATY	12.36
Bend C							\$52.89

Prospect:	Westpark Ph 2
Client:	Ft. Bend County
Description:	FedEx
Amount:	\$ 52.89

504
8/17/17