

**FORT BEND COUNTY
TRAVEL AUTHORIZATION**

TO: COMMISSIONERS COURT

I hereby request permission for the following person (s) to make an official trip outside of Texas:

Cheryl Hillegeist

DATE OF DEPARTURE: Friday, October 20, 2017

DATE OF RETURN: Wednesday, October 25, 2017

DESTINATION: Philadelphia, Pennsylvania

PURPOSE OF TRIP: 2017 IACP Conference

MODE OF TRANSPORTATION: Airfare

FUNDING SOURCE: 100512101 - 63200

DEPARTMENT HEAD APPROVAL:

David Marcaurele, Chief

Name & Department

DATE:

9-19-17

Signature

APPROVED COMMISSIONERS COURT:

Presiding Official

Date

(Emergency Approval: _____

Date: _____)