

DOT

U.S. Department of Transportation

FTA

Federal Transit Administration

Application

Federal Award Identification Number (FAIN)	TX-2017-083-00
Temporary Application Number	6479-2017-2
Application Name	Fort Bend County Public Transportation FY2015 and FY2016 Section 5310 Grant Application
Application Status	FAIN Assigned / Ready for Submission
Application Budget Number	0

Part 1: Recipient Information

Name: FORT BEND, COUNTY OF

Recipient ID	Recipient OST Type	Recipient Alias	Recipient DUNS
6479	City	FORT BEND COUNTY	081497075

Location Type	Address	City	State	Zip
Headquarters	301 JACKSON ST STE 719	RICHMOND	TX	774693108
Physical Address	301 JACKSON ST STE 719	RICHMOND	TX	77469
Mailing Address	COUNTY JUDGE	RICHMOND	TX	77469

Union Information

Union Name	TRANSPORT WORKERS LOCAL 260 - AFL-CIO
Address 1	2150 W. 1800 Street, Suite 104
Address 2	
City	Houston
State	Texas
Zipcode	77004

Contact Name	Sandra Burleson
Telephone	7138644346
Fax	7138695655
E-mail	
Website	

Part 2: Application Information

Title: Fort Bend County Public Transportation FY2015 and FY2016 Section 5310 Grant Application

FAIN	Application Status	Application Type	Date Created	Last Updated Date	From TEAM?
TX-2017-083-00	FAIN Assigned / Ready for Submission	Grant	12/29/2016	12/29/2016	No

Application Executive Summary

This application for FY2015-2016 Section 5310 Federal Assistance is consistent with the Designated Recipient (METRO) Split Letter dated November 29, 2016 and attached in this application. The County is a direct recipient of FY2015-16 5310 funds allocated by METRO as the designated recipient. The Houston METRO split letter allocates \$1,328,626 to FBC of which all will be used in this grant.

The County is requesting federal funds in the amount of \$1,328,626 in this grant. Local match in the amount of \$48,750 will be used towards the total amount of \$276,250 for Capital Expenditures which reflects an 85/15 fed/local split. Transportation Development Credits (TDC's) in the amount of \$210,476 (20%) will be used in lieu of local match for capital which totals \$1,052,376 in federal funds. Capital items include; Bus Rolling Stock, and Capital Purchase of Service with federal funding of \$1,328,626 including the continuation of Service ADA Van for project Transforming Transit Together with Texana. Fort Bend County will be purchasing the vehicles and the local match will be provided by Texana. Texana will then be leasing the vehicles through an Interlocal Agreement.

This application includes funds for rolling stock, and capital cost of contracting. This Application does NOT include funds for Research and/or Development Activities. Indirect costs will NOT be applied to this application and its scope of work.

Vehicles:

Five (5) 30 FT Demand Response Replacement vehicles with ADA accessibility. Approximate life cycle is 5 years or 150,000 miles for each vehicle.

This project is a traditional 5310 capital project which falls under the Houston UZA's minimum 55% allocation of 5310 funds to traditional 5310 capital projects as detailed below.

METRO's Distribution Breakdown for FY15-16 is 45% / 55%
FY2015 Balance Total = \$309,264

FY2016 Appropriation Total = \$3,110,032
FY2016 (45%) = \$1,399,514
FY2016 (55%) = \$1,710,518

FY2015 and FY2016 (55%) Total = \$2,019,782

FY2015 and FY2016 (45%) = \$1,399,514
Grand Total = \$3,419,296

Fort Bend County provides transportation services for the elderly and/or disabled citizens through an agreement with Fort Bend Seniors Meals on Wheels. Coordination between this non-profit agency and the County has benefited the elderly and/or disabled citizens in providing more service to meet their needs. For general transportation, seniors must book trips like any other individual seeking a ride.

Attached documentation includes:

METRO Board Approval Letter for FTA 5310

METRO Request for Board Action

5310 TIP Amendment 12 Signed

Start Date: Date of the grant award

End Date: 9-30-2019

Frequency of Milestone Progress Reports (MPR)

Quarterly

Frequency of Federal Financial Reports (FFR)

Quarterly

Pre-Award Authority

This award is using Pre-Award Authority.

Will this Grant be using Lapsing Funds?

Yes, this Grant will use Lapsing Funds.

Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

Application Point of Contact Information

First Name	Last Name	Title	E-mail Address	Phone
Cheryle	Tyson		Cheryle.Tyson@dot.gov	(817) 978-0568
Melissa	Foreman		melissa.foreman@dot.gov	817-978-0554
Yvette	Maldonado	Grants and Budget Manager	yvette.maldonado@fortbendcountytexas.gov	281-243-6722

Application Budget Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5310 - (MAP 21)Formula Grants for Enhanced Mob of Sr. & Ind. w Disab	5310-1A	20513	\$1,328,626
Local			\$48,750
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0

Other Federal	\$0
Transportation Development Credit	\$210,475
Total Eligible Cost	\$1,377,376

Application Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
TX-2017-083-01-00	111-00 (111-A2) BUS - ROLLING STOCK	\$276,250.00	\$48,750.00	\$325,000.00	5
TX-2017-083-01-00	11.13.04 BUY <30-FT BUS FOR EXPANSION>	\$276,250.00	\$48,750.00	\$325,000.00	5
TX-2017-083-01-00	117-00 (117-A1) OTHER CAPITAL ITEMS (BUS)	\$1,052,376.00	\$0.00	\$1,052,376.00	0
TX-2017-083-01-00	11.71.13 3RD PARTY CONTRACTED SERVICES (5310 ONLY)	\$1,052,376.00	\$0.00	\$1,052,376.00	0

Earmark and Discretionary Allocations

This application does not contain earmarks or discretionary allocations.

Sources of Federal Financial Assistance

This application does not contain any sources of federal financial assistance.

Part 3: Project Information

Project Title: Capital

Project Number	Temporary Project Number	Date Created	Start Date	End Date
TX-2017-083-01-00	6479-2017-2-P1	4/18/2017	2/1/2017	9/30/2018

Project Description

Fort Bend County Public Transportation Department (FBCPT) provides general public demand response, deviated fixed route and commuter services. Elderly and disabled demand response services are part of our overall project as well as through an agreement with Fort Bend Seniors Meals on Wheels.

For general transportation, seniors must book their trips like any other individual seeking a ride. Reservations can be made up to 30 days in advance or no later than one (1) business day in advance. Reservations are accepted Monday through Friday between 8 am and 5 pm, excluding Holidays. Trips are scheduled

Monday through Friday for first drop off by 8 am and last pick-up at 5 pm, excluding Holidays. General trip fare is \$1.00 per person each way. This service is curb to curb; however, door to door service is available to those with disabilities upon request.

Project Benefits

Fort Bend Seniors Meals on Wheels is a non-profit agency in which we continue to coordinate with. Fort Bend Seniors clients benefit by being able to utilize a transportation system that meet their needs. Fort Bend Seniors Meals on Wheels provides a portion of the costs for the clients transit needs so the seniors are not charged fares for their trips to the Senior Centers.

Additional Information

FBCPT does not directly operate services. All services are provided via a contract for bus services; therefore, we are requesting purchase of service funding from the Section 5310 Elderly and Disabled program. Funds will be used to maintain current service levels. The funds being request are for FY2016 and they were approved in the TIP Amendment #12 (MPOID 11789).

Location Description

This project will occur throughout Fort Bend County's service area.

Project Location (Urbanized Areas)

UZA Code	Area Name
480130	Houston, TX

Congressional District Information

State	District	Representative
Texas	9	Al Green
Texas	22	Pete Olson

Project Control Totals

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5310 - (MAP 21)Formula Grants for Enhanced Mob of Sr. & Ind. w Disab	5310-1A	20513	\$1,328,626
Local			\$48,750
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$210,475
Total Eligible Cost			\$1,377,376

Project Budget

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
TX-2017-083-01-00	111-00 (111-A2) BUS - ROLLING STOCK	\$276,250.00	\$48,750.00	\$325,000.00	5
TX-2017-083-01-00	BUY 11.13.04 <30-FT BUS FOR EXPANSION>	\$276,250.00	\$48,750.00	\$325,000.00	5
TX-2017-083-01-00	117-00 (117-A1) OTHER CAPITAL ITEMS (BUS)	\$1,052,376.00	\$0.00	\$1,052,376.00	0
TX-2017-083-01-00	3RD PARTY 11.71.13 CONTRACTED SERVICES (5310 ONLY)	\$1,052,376.00	\$0.00	\$1,052,376.00	0

Project Budget Activity Line Items

Budget Activity Line Item: 11.13.04 - BUY <30-FT BUS FOR EXPANSION>

Scope Name / Code	Line Item #	Custom Item Name	Activity	Quantity
BUS - ROLLING STOCK (111-00)	11.13.04	BUY <30-FT BUS FOR EXPANSION>	BUY EXPANSION - CAPITAL BUS	5

Extended Budget Description

Continuation Service ADA Van for project Transforming Transit Together with Texana. Fort Bend County will be purchasing the vehicles and the local match will be provided by Texana. Texana will then be leasing the vehicles through an Interlocal Agreement.

Vehicles:

Five (5) 30 FT Demand Response Replacement vehicles with ADA accessibility. Approximate life cycle is 5 years or 150,000 miles for each vehicle.

Cash Local Match to be provided by Texana in the amount of \$48,750.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Propulsion	Fuel Type	Vehicle Condition	Vehicle Size (ft.)
N/A	Diesel Fuel	New	

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5310 - (MAP 21)Formula Grants for Enhanced Mob of Sr. & Ind. w Disab	5310-1A	20513	\$276,250
Local			\$48,750
Local/In-Kind			\$0

State	\$0
State/In-Kind	\$0
Other Federal	\$0
Transportation Development Credit	\$0
Total Eligible Cost	\$325,000

Milestone Name	Est. Completion Date	Description
RFP/IFB Issue Date	5/23/2017	Fort Bend County issues RFP for vehicle purchases.
Contract Award Date	6/27/2017	Fort Bend County awards contract for vehicle purchases.
Initial Delivery Date	12/29/2017	Delivery of First Vehicle
Final Delivery Date	1/31/2018	Delivery of Final Vehicle
Purchase Order Close Date	2/28/2018	Vehicles have been accepted and paid.

Budget Activity Line Item: 11.71.13 - 3RD PARTY CONTRACTED SERVICES (5310 ONLY)

Scope Name / Code	Line Item #	Custom Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.71.13	3RD PARTY CONTRACTED SERVICES (5310 ONLY)	3RD PARTY CONTRACTS	0

Extended Budget Description

Fort Bend County has a 3rd party contract with First Transit to provide demand response transportation services. TDC's have been approved in the amount of \$210,475 in lieu of local match as per the FY 2015-2018 TIP (see attached documents).

Purchase of service for services eligible under 5310 is eligible under the traditional capital 5310 program at 80/20 of the contract cost (FTA Circular 9070.1G, p. III-11, part "e.") . e. Acquisition of transportation services under a contract, lease, or other arrangement. This may include acquisition of ADA-complementary paratransit services when provided by an eligible recipient or subrecipient as defined in section 5 of this chapter, above. Both capital and operating costs associated with contracted service are eligible capital expenses. User-side subsidies are considered one form of eligible arrangement. Funds may be requested for contracted services covering a time period of more than one year. The capital eligibility of acquisition of services as authorized in 49 U.S.C. 5310(b)(4) is limited to the Section 5310 program.

Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5310 - (MAP 21)Formula Grants for Enhanced Mob of Sr. & Ind. w Disab	5310-1A	20513	\$1,052,376
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$210,475

Total Eligible Cost	\$1,052,376
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Milestone Name	Est. Completion Date	Description
Start Date	2/1/2017	Pre-Award Authority is being requested in order to continue services without any interruptions in funding.
End Date	9/30/2018	Final Expenditure.

Project Environmental Findings

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
OTHER CAPITAL ITEMS (BUS) (117-00)	11.71.13	3RD PARTY CONTRACTED SERVICES (5310 ONLY)	0	\$1,052,376.00	\$1,052,376.00

Finding: Class II(c) - Categorical Exclusions (C-List)

Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

Categorical Exclusion Description

Type 07: Acquisition, installation, rehabilitation, replacement, and maintenance of vehicles or equipment, within or accommodated by existing facilities, that does not result in a change in functional use of the facilities, such as: equipment to be located within existing facilities and with no substantial off-site impacts; and vehicles, including buses, rail cars, trolley cars, ferry boats and people movers that can be accommodated by existing facilities or by new facilities that qualify for a categorical exclusion.

Date Description	Date
Class IIc CE Approved	

Scope Name / Code	Line Item Number	Line Item Name	Quantity	FTA Amount	Total Eligible Cost
BUS - ROLLING STOCK (111-00)	11.13.04	BUY <30-FT BUS FOR EXPANSION>	5	\$276,250.00	\$325,000.00

Part 4: Fleet Details

No fleet data exists for this application.

Part 5: FTA Review Comments

Application Review Comments

Comment By	Melissa Foreman
Comment Type	Application Details
Date	5/1/2017
Comment	Application comments sent to grantee by email on 5/1/17

Application Review Comments

Comment By	Melissa Foreman
Comment Type	FTA Post Review Comments for Grantee
Date	8/8/2017
Comment	Please see and address comments sent by email on 8/7.

Comment By	Melissa Foreman
Comment Type	FTA Post Review Comments for Grantee
Date	9/6/2017
Comment	Change the Section of Statute to "49 USC 5310 - (MAP 21)Formula Grants for Enhanced Mob of Sr. & Ind. w Disab". Afterwards, Transmit and Validate the grant. thx

Part 6: Agreement

UNITED STATES OF AMERICA
DEPARTMENT OF TRANSPORTATION

FEDERAL TRANSIT ADMINISTRATION**GRANT AGREEMENT
(FTA G-23, October 1, 2016)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(23), October 1, 2016, <http://www.fta.dot.gov>,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE RECIPIENT DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING FTA's AWARD DATE SET FORTH HEREIN.

FTA AWARD

Federal Transit Administration (FTA) hereby awards a Federal grant as follows:

Recipient Information

Recipient Name: FORT BEND, COUNTY OF

Recipient ID: 6479

DUNS No: 081497075

Application Information

Federal Award Identification Number: TX-2017-083-00

Application Name: Fort Bend County Public Transportation FY2015 and FY2016 Section 5310 Grant Application

Application Executive Summary: This application for FY2015-2016 Section 5310 Federal Assistance is consistent with the Designated Recipient (METRO) Split Letter dated November 29, 2016 and attached in this application. The County is a direct recipient of FY2015-16 5310 funds allocated by METRO as the designated recipient. The Houston METRO split letter allocates \$1,328,626 to FBC of which all will be used in this grant.

The County is requesting federal funds in the amount of \$1,328,626 in this grant. Local match in the amount of \$48,750 will be used towards the total amount of \$276,250 for Capital Expenditures which reflects an 85/15 fed/local split. Transportation Development Credits (TDC's) in the amount of \$210,476 (20%) will be used in lieu of local match for capital which totals \$1,052,376 in federal funds. Capital items include; Bus Rolling Stock, and Capital Purchase of Service with federal funding of \$1,328,626 including the continuation of Service ADA Van for project Transforming Transit Together with Texana. Fort Bend County will be purchasing the vehicles and the local match will be provided by Texana. Texana will then be leasing the vehicles through an Interlocal Agreement.

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Vehicles:

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This project is a traditional 5310 capital project which falls under the Houston UZA's minimum 55% allocation of 5310 funds to traditional 5310 capital projects as detailed below.

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FY2015 Balance Total = \$309,264

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Attached documentation includes:
METRO Board Approval Letter for FTA 5310
METRO Request for Board Action
5310 TIP Amendment 12 Signed

Start Date: Date of the grant award
End Date: 9-30-2019

Total Application Budget: \$1,377,376.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$1,328,626.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$48,750.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$1,328,626.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$48,750.00

Application Budget Control Totals

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5310 - (MAP 21)Formula Grants for Enhanced Mob of Sr. & Ind. w Disab	5310-1A	20513	\$1,328,626
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Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$210,475
Total Eligible Cost			\$1,377,376

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

Project Information

Project Number	Project Title	Project Description
TX-2017-083-01-00	Capital	Fort Bend County Public Transportation Department (FBCPT) provides general public demand response, deviated fixed route and commuter services. Elderly and disabled demand response services are part of our overall project as well as through an agreement with Fort Bend Seniors Meals on Wheels. For general transportation, seniors must book their trips like any other individual seeking a ride. Reservations can be made up to 30 days in advance or no later than one (1) business day in advance. Reservations are accepted Monday through Friday between 8 am and 5 pm, excluding Holidays. Trips are scheduled Monday through Friday for first drop off by 8 am and last pick-up at 5 pm, excluding Holidays. General trip fare is \$1.00 per person each way. This service is curb to curb; however, door to door service is available to those with disabilities upon request.

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State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$210,475
Total Eligible Cost			\$1,377,376

U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:

Original Certification Date:

TERMS AND CONDITIONS**Special Conditions**

There are no special conditions.

Awarded By:

FEDERAL TRANSIT ADMINISTRATION
U.S. DEPARTMENT OF TRANSPORTATION
Contact Info:
Award Date:

EXECUTION OF THE GRANT AGREEMENT

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
 - (a) Statements,
 - (b) Representations,
 - (c) Warranties,
 - (d) Covenants, and
 - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:

FORT BEND, COUNTY OF