



July 20, 2017

LRO 782800-006
Fort Bend County Social Services
301 Jackson Street
Richmond, Texas 77469

To whom it may concern:

The Emergency Food and Shelter Program (EFSP) Phase 34 funding to jurisdictions has been awarded and our Local Board Plan for Local Board (LB) Number 782800 for Houston/Fort Bend and Harris Counties has been approved.

The Local EFSP Board, which consists of those agencies requiring participation per Federal Regulation, has submitted the recommendation for funding to Local Recipient Organizations (LROs) in our community. That recommendation was submitted in the Local Board Plan and as was previously stated, was approved at the national level. The Phase 34 EFSP program conducted in the Houston/Fort Bend and Harris Counties has been approved for the following amount and in the following categories:

Category	Amount
Other Food	\$25,891.00
Rent and Mortgage	\$98,188.00
Utility Assistance	\$82,546.00
Total	\$206,625.00

The amounts listed above are restricted for use in the respective categories to which they have been awarded. Any reallocation of these funds among categories requires prior written approval. The Local Board has the authority to reallocate funds during the program year to meet the needs of the community. Requests for reallocations should be in writing and emailed to the Local Board Contact, Concetta Scerbo, at cscerbo@homelesshouston.org.

Reports regarding Phase 34 expenditures will be required from each LRO for monitoring purposes. The Local Board will monitor expenditures and program performances of each LRO during the Phase 34 Spend Period which is from October 1, 2016 through January 31, 2018.

Consideration of continued EFSP funding will be based on funds available as well as satisfactory performance by Phase 34 LROs. Performance factors assessed by the Local Board will include but are not limited to:

- Expenditures of funds by program end date;
- Accurate and on-time submission of reports;
- Accurate submission of program audit materials;

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- Adherence to audit timetable;
- Adherence to EFSP regulations

Pending any outstanding issues with National, first payments to LROs for Phase 34 awards should be received in late October 2017. As stated, the Phase 34 Spend Period for our jurisdiction ends January 31, 2018. All LRO expenditures and payments must be within the spend period. Our LB has the option to extend our Phase 34 spending period, and that will be determined at a later date.

Please sign and return a scanned copy of this letter to Concetta Scerbo at cscerbo@homelesshouston.org. If you have any questions, please contact her via phone or email as listed. Thank you for the service you provide to those in need in the community.

Sincerely,

Barbara Bratter

Barbara Bratter
Chair, Local EFSP Board

CC: Concetta Scerbo, Local Board Contact

I certify that I am duly authorized to bind the listed agency to the terms of this agreement and do hereby agree to and accept the terms set forth above.

Robert E. Hebert

Name (Printed)

Signature

County Judge

Title (Printed)

Date

