



HUMAN RESOURCES DEPARTMENT

FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR
Director of Human Resources

To: Judge Robert Hebert
Commissioner Vincent Morales
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner James Patterson

From: Kathy Novosad
Senior Human Resources Generalist

Date: July 5, 2017

Re: 2018 Holiday Schedule

Human Resources is submitting the recommended 2018 Holiday Schedule for Commissioners Court review and approval. If you have any questions regarding the schedule, please contact Kathy Novosad at 281-341-8624.



Human Resources Team Communication

2018 Holiday Schedule

Adopted by Commissioner's Court on July 11, 2017

All Fort Bend County offices
will observe the following holidays in 2018:

New Year's Day	Monday, January 1, 2018
Birthday of Dr. Martin Luther King, Jr.	Monday, January 15, 2018
Good Friday	Friday, March 30, 2018
Memorial Day	Monday, May 28, 2018
Independence Day	Wednesday, July 4, 2018
Labor Day	Monday, September 3, 2018
Fort Bend County Fair Day	Friday, September 28, 2018
Veterans Day	Monday, November 12, 2018
Thanksgiving Day	Thursday, November 22, 2018
Day after Thanksgiving	Friday, November 23, 2018
Christmas Eve	Monday, December 24, 2018
Christmas Day	Tuesday, December 25, 2018

Note: The 2019 New Year's Day Holiday will be observed on Tuesday, January 1, 2019

As a reminder, Fort Bend County Employee Information Manual Policy 507 requires full-time, non-exempt employees to work, or be on an excused and paid day off, both the workday before and the workday following the holiday in order to receive holiday pay.

Also note that paid days off, such as paid holidays, do not count as hours worked for the purpose of overtime or compensatory time calculation.