

**FORT BEND COUNTY  
TRAVEL AUTHORIZATION**

TO: COMMISSIONERS COURT

I hereby request permission for the following person (s) to make an official trip outside of Texas:

Jack Clark

Shari Onda

DATE OF DEPARTURE: Saturday, June 4, 2016

DATE OF RETURN: Friday, June 17, 2016

DESTINATION: Stafford, VA

PURPOSE OF TRIP: 2 Week Training - Forensic Examiner II

MODE OF TRANSPORTATION: Airfare

FUNDING SOURCE: 100560100 - 63200 (Per Diem refunded by FBI)

DEPARTMENT HEAD APPROVAL:

David Marcaurele, Chief

Name & Department

DATE: \_\_\_\_\_

Signature

APPROVED COMMISSIONERS COURT:

Presiding Official

Date

(Emergency Approval: \_\_\_\_\_

Date: \_\_\_\_\_)