

Dzierzanowski, Kim

From: Rangel, Michelle
Sent: Wednesday, May 24, 2017 2:19 PM
To: Dzierzanowski, Kim
Subject: travel policy

Kim,

I am sending this email to you per the below:

5.5 VARIANCES:

Any request for a variance, prior to the expenditure, must be submitted to the County Attorney to issue an opinion on whether the variance can be allowed by Commissioners Court.

You have asked about the 14 day advance purchase requirement and the requirement that the C Court approve the traveler name in advance of travel. These are policy requirements and not state law requirements. Therefore, the Court may choose to approve variance to these rules if they show chose.

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