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# EXHIBIT A



United Way of Greater Houston

United Way Center for  
Philanthropy, Leadership  
and Volunteerism

50 Waugh Drive  
Houston, Texas 77007

P.O. Box 3247  
Houston, Texas 77253-3247  
Phone 713-685-2300

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President and CEO  
Anna M. Babin

October 3, 2016

Honorable Judge Robert Hebert  
County Judge  
Fort Bend Social Services  
301 Jackson Street  
Richmond, Texas 77469

Honorable Judge Hebert:

On behalf of the United Way of Greater Houston, I am pleased to notify you that the United Way of Greater Houston has approved a \$25,000 grant to assist in your efforts to meet the basic needs of individuals and families as they recover from the impact of the recent floods through Fort Bend County Social Services Department.

I am enclosing the Service Provider Agreement and request that you sign and return the original to:

Missy Smith  
United Way of Greater Houston  
P. O. Box 3247  
Houston, TX 77253-3247

United Way appreciates your dedication to your mission as you continue to provide services to the community in the wake of The Floods of 2016. Your acceptance of these funds signifies agreement to the conditions of the Service Provider Agreement. Thank you for all you do.

Very truly yours,

Anna M. Babin  
President and CEO

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**UNITED WAY OF GREATER HOUSTON  
SERVICE PROVIDER AGREEMENT**

THIS AGREEMENT, entered into this **October 1, 2016** by and between the United Way of Greater Houston and **Fort Bend County**.

**PURPOSE:** United Way of Greater Houston Disaster Basic Needs of the 2016 Floods

**SCOPE OF SERVICES:** Funds are to be utilized to meet basic needs and case management of individuals and families in Fort Bend County. The funds will be used to assist the neediest of the individuals and families, including the elderly, disabled and low-income families with young children.

**FUNDING CONTINGENCIES:** None

**TERM:** All funds must be expended within the time period October 1, 2016 – December 31, 2016.

**COMPENSATION:** Funding in the amount of **\$25,000** to be used by **Fort Bend County Social Services** in collaboration with **Fort Bend Recovers** agencies to provide basic needs for disaster clients that reside in **Fort Bend County**.

**REPORTING:** We look forward to hearing about the impact these grant funds have on clients' lives. At the end of the grant period, we ask that you complete an online report identifying the impact these grant funds had on clients' lives, the number and demographic characteristics of the clients served and a budget report itemizing the usage of the grant funds. The completed report should be submitted via e-CImpact by January 15, 2017.

**BRANDING:** **Fort Bend Social Services** agrees to acknowledge the "United Way of Greater Houston Disaster Recovery Grant" at any location or on any printed materials related to this grant. However, grant recipients are not permitted to use the United Way of Greater Houston logo.

**UNITED WAY STAFF ASSIGNED:** Mary Vazquez, Senior Director Community Impact, 713-685-2455 or [mvazquez@unitedwayhouston.org](mailto:mvazquez@unitedwayhouston.org)

*This agreement constitutes the entire agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings or commitments of the parties, written or oral. This agreement may be amended only by an agreement in writing executed by both parties, and no oral modifications of this agreement shall be effective.*

**Fort Bend Social Services, Fort Bend County**

By: \_\_\_\_\_

Name: Robert Hebert, County Judge

Date: 10-25-16

Title: \_\_\_\_\_

**United Way of Greater Houston**

By: Anna M. Babin

Name: Anna M. Babin, President and CEO

Date: 10-3-16

Title: President and CEO