PO 135759
Rec 387288
1/4/17

xfP

PERCHERON

November 18, 2016
Project No: 10.001123.0000
Invoice No: 0267466

Jillian Peterson
Fort Bend County
301 Jackson Street
Richmond, TX 77469

Project 10.001123.0000 Precinct 3 Mobility PO# 135759
TOTAL CONTRACT AMOUNT: $611,000.00
AMOUNT INVOICED TO DATE: $121,962.76
REMAINING FUNDS AVAILABLE: $489,037.24

Professional Services from October 22, 2016 to November 18, 2016

Professional Personnel

	Quantity	Rate	Amount	
Document / DD Specialist				
George, Kathy	8.0	65.00	520.00	
Ojumah, Lakisha	18.0	65.00	1,170.00	
Document Supervisor				
Mintra Rickelman	7.0	80.00	560.00	
Project Manager				
Kaplan, Arlene	11.0	85.00	935.00	
Right of Way Agent (1-5 Years)				
Suzyette Romoser	38.0	65.00	2,470.00	
Sr. Right of Way Agent				
Miller, Rhia	31.0	75.00	2,325.00	
Paul Quinn	40.0	75.00	3,000.00	
Total Labor				**10,980.00**
Reimbursable Expenses				
Mileage			83.16	
Copies			22.95	
Postage			166.85	
Total Reimbursables			**272.96**	**272.96**
		Total this Invoice		**$11,252.96**

OK
01/04/17 BJ

PERCHERON INVOICE DETAIL

Billing Period from October 22, 2016 to November 18, 2016

Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
Miller, Rhia																
10/24/2016	1.000	75.00	75.00													75.00
Work Detail	Rhia Miller: Worked on Gaston Road and Park & Ride reports; Reviewed administrative settlement															
10/25/2016	1.000	75.00	75.00													75.00
Work Detail	Rhia Miller: Team meeting															
10/27/2016	2.000	75.00	150.00													150.00
Work Detail	Rhia Miller: P13 - Prepared revised administrative settlement memo and revised summary of property owner's counteroffer. P19 - Discussed course of action for making offer with Arlene and agent . Reviewed appraisal.															
10/28/2016	2.000	75.00	150.00													150.00
Work Detail	Rhia Miller: Talked with agents; discussed parcel status and noted in the report.															
10/31/2016	2.000	75.00	150.00													150.00
Work Detail	Rhia Miller: Finalized weekly report; consulted with Arlene and agent to revise counteroffer documents (P13)															
11/1/2016	1.000	75.00	75.00													75.00
Work Detail	Team meeting															
11/3/2016	2.000	75.00	150.00													150.00
Work Detail	Rhia Miller:Worked on administrative settlement memo for P2. Communicatied with agent for clarification on counter offer.															
11/4/2016	1.000	75.00	75.00													75.00
Work Detail	Cane Island: Attended relocation meeting to get move estimate. Reviewed AMPS Helpdesk documents to become familiar with navigating AMPS.															
11/7/2016	2.000	75.00	150.00													150.00
Work Detail	Rhia Miller: Reviewed appraisals. Spoke with agent re: P19															
11/8/2016	5.000	75.00	375.00													375.00
Work Detail	Rhia Miller: Team meeting. Reviewed appraisals. Worked with Arlene to address FBC concerns about appraisal issues.															
11/9/2016	1.000	75.00	75.00													75.00
Work Detail	Rhia Miller: Reviewed current agent workload; discussed agent parcel assignments.															
11/10/2016	2.000	75.00	150.00													150.00
Work Detail	Rhia Miller: Meeting with FBC															
11/11/2016	2.000	75.00	150.00													150.00
Work Detail	Rhia Miller: P02 counteroffer package to FBC; Reviewed P15 & P16 files to beocme more familiar with issues.															
11/15/2016	1.000	75.00	75.00													75.00
Work Detail	Rhia Miller: Team meeting; researched info on P02 requested by FBC.															
11/16/2016	1.000	75.00	75.00													75.00
Work Detail	Rhia Miller: Reviewed P12 appraisal and file to prepare counteroffer package.															
11/17/2016	3.000	75.00	225.00													225.00
Work Detail	Rhia Miller: Worked on Gaston Road Report and Spreadsheet with Arlene. Reviewed file and worrked on P12 administrative settlement memo to resubmit counteroffer.															
11/18/2016	2.000	75.00	150.00													150.00
Work Detail	Rhia Miller: Reviewed files and counteroffer documents forP15 & P16.															
Total Miller, Rhia:	**31.000**		**2,325.00**													**2,325.00**
Rickelman, Mintra																
10/25/2016	4.000	80.00	320.00	40.00	21.60										21.60	341.60
Work Detail	10.25.2016 - Mintra Rickelman - Fort Bend County - Gaston Road - Commissioner's Court agenda for P4, 6, and 10.															
10/28/2016	2.000	80.00	160.00													160.00
Work Detail	10.28.2016 - Mintra Rickelman - Fort Bend County - Gaston Road - drafted acceptance in English and Spanish for P03, warranty deeds and check request for P4, 6, and 10 created and sent to Jillian for processing															
11/9/2016	1.000	80.00	80.00													80.00
Work Detail	11.9.2016 - Mintra Rickelman - Fort Bend County - Gaston Road - payment requests, and follow up with Jillian on check status for approved tracts.															
Total Rickelman, Mintra:	**7.000**		**560.00**	**40.00**	**21.60**										**21.60**	**581.60**
George, Kathy																
10/28/2016	2.000	65.00	130.00													130.00
Work Detail	10/278/2016 - Print and prepare for regular mailing parcels 3 and 11 acceptance letters.															
10/31/2016	2.000	65.00	130.00													130.00
Work Detail	10/31/2016 - Request from Ariell to print and prepare CM mailing for parcel 13.															
11/1/2016	2.000	65.00	130.00													130.00
Work Detail	11/01/2016 - Prepared a final offer agreement for parcel 2 and then forwarded to Mintra for approval.															

Billing Period from October 22, 2016 to November 18, 2016

Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
George, Kathy																
11/3/2016	2.000	65.00	130.00													130.00
Work Detail	11/03/2016 - Print and prepare for CM mailing parcel 9 - Acceptance Letter w/attachments.															
Total George, Kathy:	**8.000**		**520.00**													**520.00**
Kaplan, Arlene																
10/23/2016	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: I re-worked the counteroffer based on further negotiations at the request of FBC. Will email to Bryan on Monday															
10/25/2016	1.000	85.00	85.00													85.00
Work Detail	Arlene Kaplan: Completed P11 counteroffer after speaking with property owner.															
10/26/2016	1.000	85.00	85.00													85.00
Work Detail	Arlene Kaplan: Prepared summary email for four parcels that may have reached a settlement with the County and sent it on to Bryan															
10/27/2016	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Discuss four parcels with Bryan in search of his approval for settlement or recommendations to do something other; all parcel counters may be accepted; Bryan to send email to go forward.															
10/31/2016	2.000	85.00	170.00													170.00
Work Detail	Workon documentation for files related to counteroffer approvals															
11/10/2016	2.000	85.00	170.00	34.00	18.36										18.36	188.36
Work Detail	Drove to FBC Engineering to meet with Bryan for Gaston ptogress.															
11/14/2016	1.000	85.00	85.00													85.00
Work Detail	Arlene Kaplan: Responded to emails from FBC and Commissioner regarding Davoody parcel. Reviewed appraisal in hand, wrote to Stacy about starting at beginning on this matter.															
Total Kaplan, Arlene:	**11.000**		**935.00**	**34.00**	**18.36**										**18.36**	**953.36**
Romoser, Suzyette																
10/25/2016	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - weekly staff meeting to discuss project and status on parcels; provided updates on status on 4 outstanding counter-offers.															
10/26/2016	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - Provided updates to property owners on outstanding counters; other administrative tasks.															
10/28/2016	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - preparing agreements for negotiated parcels for P03; P09; P11 and P13. Updated logs and other administrative tasks.															
10/30/2016	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - Updated files and logs; administrative tasks.															
10/31/2016	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - Request agreements to be prepared that have reached a settlement with the County.															
11/1/2016	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - weekly team meeting updating status on parcels; administrative tasks.															
11/2/2016	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - updated files that have been negotiated; working with property owner on counter-offer for P12; other admininstrative tasks.															
11/8/2016	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - Weekly staff meeting to provide updates on status of parcels; negotiated parcles and preparing parcels to close. Other administrative duties and tasks.															
11/10/2016	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - updated files and logs; preparing P03; P09; P11; P13 and P21 for closing. Other administrative duties and tasks.															
11/13/2016	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - preparing file closures for P03; P09; P11; P13 and P21; and other administrative tasks.															
11/15/2016	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - Weekly staff meeting to provide updates, status and problematic parcels; other administrative duties and tasks.															
11/16/2016	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - revised weekly reports and status for FB County meeting; submitted revised forms and counter-offer for P12; other administrative duties and tasks.															
11/17/2016	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - continued negtiations with P20; working with property owner to obtain reverse mortgage documents and survey in preparation of IOL.															
Total Romoser, Suzyette:	**38.000**		**2,470.00**													**2,470.00**
Quinn, Paul																
10/26/2016	8.000	75.00	600.00													600.00
Work Detail	10/26/2016 - FBC - Gaston Road Project - P5 and P15 and P16 - follow up with landowners to set meetings to discuss counter offers. P2 - CDC - Working with landowner to finalize counter offer.															
10/29/2016	4.000	75.00	300.00													300.00
Work Detail	10/29/2016 - FBC - Gaston Road - P2 - Prepared counter offer and supporting documents for this parcel.															

Billing Period from October 22, 2016 to November 18, 2016

Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
Quinn, Paul																
10/31/2016	4.000	75.00	300.00													300.00
Work Detail	10/31/2016 - FBC - Gaston Road - P4 and P6- Drove from the Percheron Offices to the homes of Mr. Arnold and Mr. Wilson and delivered deeds that will be used to acquire the ROW. Discussed with each that money should be received soon.															
11/1/2016	4.000	75.00	300.00	40.00	21.60										21.60	321.60
Work Detail	11/1/2016 - FBC - Gaston Road - P10 - Delivered deed to Mr Le for the closing of the ROW. P15 - Drove by the home of Scott Williams to discuss the project and his counter offer. Have set meeting for 11/7.															
11/7/2016	8.000	75.00	600.00	40.00	21.60										21.60	621.60
Work Detail	11/7/2016 - FBC - Gaston Road Project - P15 and P16 - Met with Scott Williams at his property and discussed counter offer and how to proceed. P5 - Larry Lu - Discussed counter offer with Mr. Lu. P8 - Shah Haleem - Discussed Counter offer.															
11/11/2016	4.000	75.00	300.00													300.00
Work Detail	11/11/2016 - FBC - Gaston Road Project - Updating of AMPS for project															
11/15/2016	4.000	75.00	300.00													300.00
Work Detail	11/15/2016 - FBC - Gaston Rd - P 7 - Working with Mr Baretto to insure that liens are released. P14 - Updating of AMPS with notes, pictures so County can proceed with advertising IOL															
11/17/2016	4.000	75.00	300.00													300.00
Work Detail	11/17/2016 - FBC - Gaston Rd - P 15 and P16 - Preparation of Counter offer for submittal.															
Total Quinn, Paul:	**40.000**		**3,000.00**	**80.00**	**43.20**										**43.20**	**3,043.20**
Ojumah, Lakisha																
10/24/2016	2.000	65.00	130.00													130.00
Work Detail	10.24.16 - Fort Bend- Westpark Gaston Road - Preparing for Commissioners Court by reviewing approvals and appraisals for P4, P6. and P10.															
10/25/2016	4.000	65.00	260.00													260.00
Work Detail	10.25.16 - Fort Bend- Westpark Gaston Road - Commissioners Court															
10/26/2016	2.000	65.00	130.00													130.00
Work Detail	10.26.16 - Fort Bend- Westpark Gaston Road - Creating a condemnation file for P14															
10/28/2016	4.000	65.00	260.00													260.00
Work Detail	10.28.16 - Fort Bend- Westpark Gaston Road - Drafting and preparing for mailing Acceptance Letter packages for P11 and P13															
10/31/2016	2.000	65.00	130.00													130.00
Work Detail	10.31.16 - Fort Bend- Westpark Gaston Road - Drafted an Acceptance Letter Package for P13															
11/2/2016	2.000	65.00	130.00													130.00
Work Detail	11.02.16 - Fort Bend- Westpark Gaston Road - Drafted an acceptance letter for P09															
11/3/2016	2.000	65.00	130.00													130.00
Work Detail	11.03.16 - Fort Bend- Westpark Gaston Road - Researching Westpark - Property Owners Contact Information															
Total Ojumah, Lakisha:	**18.000**		**1,170.00**													**1,170.00**
Expenses, General																
11/9/2016													166.85		166.85	166.85
Total Expenses, General:													**166.85**		**166.85**	**166.85**
BW/CLR Copy Count																
11/4/2016												5.40			5.40	5.40
Total BW/CLR Copy Count:												**5.40**			**5.40**	**5.40**
Field Service B/W & CLR																
11/18/2016												17.55			17.55	17.55
Total Field Service B/W & CLR:												**17.55**			**17.55**	**17.55**
Invoice Total	**153.000**		**10,980.00**	**154.00**	**83.16**							**22.95**	**166.85**		**272.96**	**11,252.96**

Katy Office Field Services Copy Count						
10/22/16-11/4/16						
Shared Account Parent Name	Shared Account Parent Code	Job Type	Color Pages	Total Color	Grayscale Pages	Total Black
Ft Bend 2013 Mobility	10.001123.0000	PRINT	36	$ 5.40	0	$ -

Katy Office Copy Counts

Field Service 11/5/16-11/18/16

Shared Account Parent Name	Shared Account Parent Code	Job Type	Color Pages	Grayscale Pages	Total	
Ft Bend 2013 Mobility	10.001123.0000	PRINT	114	0	114	$ 17.10
Ft Bend 2013 Mobility	10.001123.0000	COPY	0	3	3	$ 0.45
						$ 17.55

GP5994

Stamps.com Fort Bend Precinct 3 Mobility 10.001123.0000

10/18/2016	$	3.46
10/18/2016	$	5.69
10/20/2016	$	9.25
10/28/2016	$	1.15
10/28/2016	$	1.15
10/28/2016	$	0.47
10/28/2016	$	0.47
10/28/2016	$	0.47
10/28/2016	$	0.47
10/27/2016	$	11.95
10/27/2016	$	11.95
10/27/2016	$	5.75
10/27/2016	$	5.95
10/31/2016	$	6.67
10/31/2016	$	0.47
11/3/2016	$	6.68
11/3/2016	$	6.68
11/3/2016	$	6.68
11/3/2016	$	0.47
11/3/2016	$	0.47
11/3/2016	$	0.47
11/3/2016	$	6.67
11/3/2016	$	0.47
Total	**$**	**93.85**

Prospect: Precinct 3 Mobility
Client: Ft Bend County
Description: postage
Bill Amount: $ 93.85

GP 5994

Stamps.com Fort Bend Precinct 3 Mobility 10.001123.0000

11/28/2016	$	9.46
11/28/2016	$	9.46
11/28/2016	$	0.47
11/28/2016	$	7.15
11/28/2016	$	9.25
11/28/2016	$	9.46
11/28/2016	$	9.25
11/28/2016	$	9.25
11/28/2016	$	9.25
Total	**$**	**73.00**

Prospect: Precinct 3 Mobility
Client: Ft. Bend County
Description: postage
Bill Amount: $ 73.00