

app

PO 135939
Rec 38118
11/8/16

REC 384528
12/07/2016



July 29, 2016
Project No: 10.002647.0000
Invoice No: 0262779

Fort Bend County
301 Jackson Street
Richmond, TX 77469

Project 10.002647.0000 FM 1093 Westpark Extension
TOTAL CONTRACT AMOUNT: \$711,535.00
AMOUNT INVOICED TO DATE: \$235,524.06
REMAINING FUNDS AVAILABLE: \$476,010.94

Professional Services from June 18, 2016 to July 29, 2016

Professional Personnel

	Quantity	Rate	Amount
Document / DD Specialist			
George, Kathy	8.0	65.00	520.00
Document Supervisor			
Mintra Rickelman	13.0	80.00	1,040.00
Project Manager			
Arlene Kaplan	4.0	85.00	340.00
Total Labor			1,900.00

Reimbursable Expenses

Copies			25.95
Postage			193.93
Total Reimbursables			219.88

Total this Project \$2,119.88

Project 10.001159.0000 Westpark FM 1093 Phase 2 PO#135939
TOTAL CONTRACT AMOUNT: \$711,535.00
AMOUNT INVOICED TO DATE: \$235,524.06
REMAINING FUNDS AVAILABLE: \$476,010.94

Phase 1000 Preliminary Fieldwork
Task 700 Project Management

Professional Personnel

	Quantity	Rate	Amount
GIS Technician			
Showers, Brandon	1.0	75.00	75.00

Principal / Consultant

de to pay
11/8/16
See total
page 3

Project	10.002647.0000	FBC-FM 1093 Westpark Ext PO# 135939	Invoice	0262779
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Rausch, Ana	2.0	100.00	200.00	
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Total Labor				275.00
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Reimbursable Expenses

Mileage			22.68	
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Total Reimbursables			22.68	22.68
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Total this Task				\$297.68
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Total this Phase				\$297.68
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Phase	1100	Production and Procurement		
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Task	260	ROW/Surface/Site Acquisition		
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Professional Personnel

	Quantity	Rate	Amount	
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Document Supervisor

Mintra Rickelman	1.0	80.00	80.00	
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Sr. Right of Way Agent

Paul Quinn	4.0	75.00	300.00	
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Total Labor				380.00
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Total this Task				\$380.00
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Task	275	Package Administration		
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Professional Personnel

	Quantity	Rate	Amount	
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Document / DD Specialist

George, Kathy	20.0	65.00	1,300.00	
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Document Specialist

Susan Findley	4.0	65.00	260.00	
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Total Labor				1,560.00
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Total this Task				\$1,560.00
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Task	700	Project Management		
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Professional Personnel

	Quantity	Rate	Amount	
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Project Manager

Arlene Kaplan	18.0	85.00	1,530.00	
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Total Labor				1,530.00
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Reimbursable Expenses

Mileage			20.52	
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Total Reimbursables			20.52	20.52
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Total this Task				\$1,550.52
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Total this Phase				\$3,490.52
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Total this Project				\$3,788.20
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Project	10.002647.0000	FBC-FM 1093 Westpark Ext PO# 135939	Invoice	0262779
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Total this Invoice \$5,908.08

*ok to
Pay M/B
11/8/16*

PERCHERON INVOICE SUMMARY

Billing Period from June 18, 2016 to July 29, 2016

	QTY	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
10.001159.0000 - FBC-Westpark FM 1093 Phase 2 PO#135939 1000 - Preliminary Fieldwork 700 - Project Management															
Showers, Brandon	1.000	75.00													75.00
Rausch, Ana	2.000	200.00	42.00	22.68										22.68	222.68
Total 700:	3.000	275.00	42.00	22.68										22.68	297.68
Total 1000:	3.000	275.00	42.00	22.68										22.68	297.68
10.001159.0000 - FBC-Westpark FM 1093 Phase 2 PO#135939 1100 - Production and Procurement 260 - ROW/Surface/Site Acquisition															
Rickelman, Mintra	1.000	80.00													80.00
Quinn, Paul	4.000	300.00													300.00
Total 260:	5.000	380.00													380.00
10.001159.0000 - FBC-Westpark FM 1093 Phase 2 PO#135939 1100 - Production and Procurement 275 - Package Administration															
Findley, Susan	4.000	260.00													260.00
George, Kathy	20.000	1,300.00													1,300.00
Total 275:	24.000	1,560.00													1,560.00
10.001159.0000 - FBC-Westpark FM 1093 Phase 2 PO#135939 1100 - Production and Procurement 700 - Project Management															
Kaplan, Arlene	18.000	1,530.00	38.00	20.52										20.52	1,550.52
Total 700:	18.000	1,530.00	38.00	20.52										20.52	1,550.52
Total 1100:	47.000	3,470.00	38.00	20.52										20.52	3,490.52
Total 10.001159.0000:	50.000	3,745.00	80.00	43.20										43.20	3,788.20
10.002647.0000 - FBC-FM 1093 Westpark Ext PO# 135939															
Rickelman, Mintra	13.000	1,040.00													1,040.00
George, Kathy	8.000	520.00													520.00
Kaplan, Arlene	4.000	340.00													340.00
Expenses, General												161.63		161.63	161.63
Copies											25.95			25.95	25.95
FedEx												32.30		32.30	32.30
Total 10.002647.0000:	25.000	1,900.00									25.95	193.93		219.88	2,119.88
Invoice Total:	75.000	5,645.00	80.00	43.20							25.95	193.93		263.08	5,908.08

PERCHERON INVOICE DETAIL

Billing Period from June 18, 2016 to July 29, 2016

Date	QTY	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
10.001159.0000 - FBC-Westpark FM 1093 Phase 2 PO#135939 1000 - Preliminary Fieldwork 700 - Project Management																
Showers, Brandon																
7/5/2016	1.000	75.00	75.00													75.00
Work Detail	7/5/16 - Brandon Showers - Fort Bend - 1093 Westpark Phase 2 - QC preliminary exhibit for parcel 418 after multiple variations send final back to Ana per request.															
Total Showers, Brandon:	1.000		75.00													75.00
Rausch, Ana																
7/5/2016	2.000	100.00	200.00	42.00	22.68										22.68	222.68
Work Detail	Meeting with Richard, Michael, Arlene and County Attorney to go over project and access															
Total Rausch, Ana:	2.000		200.00	42.00	22.68										22.68	222.68
Total 700:	3.000		275.00	42.00	22.68										22.68	297.68
Total 1000:	3.000		275.00	42.00	22.68										22.68	297.68
10.001159.0000 - FBC-Westpark FM 1093 Phase 2 PO#135939 1100 - Production and Procurement 260 - ROW/Surface/Site Acquisition																
Rickelman, Mintra																
7/18/2016	1.000	80.00	80.00													80.00
Work Detail	7/18/2016 - Mintra Rickelman - Fort Bend County - Westpark Phase 2 - retrieved information for land planner on parcels 409-411															
Total Rickelman, Mintra:	1.000		80.00													80.00
Quinn, Paul																
7/20/2016	4.000	75.00	300.00													300.00
Work Detail	7/20/2016 - FBC Westpark 1093 Phase 2 - I Paul Quinn met with the land planners, appraisers, property owners and attorneys and walked the premises of 406-10, 406-11, and 406-12.															
Total Quinn, Paul:	4.000		300.00													300.00
Total 260:	5.000		380.00													380.00
10.001159.0000 - FBC-Westpark FM 1093 Phase 2 PO#135939 1100 - Production and Procurement 275 - Package Administration																
Findley, Susan																
6/30/2016	2.000	65.00	130.00													130.00
Work Detail	Susan Findley 6/30/2016 Ft. Bend County: FM1093 Ph. 2 - Worked with Katie on getting FM 1093 Informational Notices properly prepared for mailing. Had. D. Norman prepare postage.															
7/1/2016	2.000	65.00	130.00													130.00
Work Detail	Susan Findley 7/1/2016 - Ft. Bend County: FM1093 Westpark Ph. 2 - Verified mailings only went out to the parcels that have been released to Percheron. Verified OK and notified A. Kaplan.															
Total Findley, Susan:	4.000		260.00													260.00
George, Kathy																
6/28/2016	6.000	65.00	390.00													390.00
Work Detail	6/28/2016 - Received an information letter from Arlene. She requested 25 numbered parcels to receive this letter; prepared an excel spreadsheet to merge the data into the letter.															
6/29/2016	2.000	65.00	130.00													130.00
Work Detail	6/29/2016 - Continue cm mail out.															
6/30/2016	4.000	65.00	260.00													260.00
Work Detail	6/30/2016 - Revised the informational letter and returned to Arlene for review and approval. Updated letters with merge table; preparing for CM mailing.															
7/8/2016	2.000	65.00	130.00													130.00
Work Detail	7/08/2016 - Taped the CM receipts to 25 informational letters; scanned and forwarded to Arlene for her records; saved to the T drive and uploaded into AMPS. At Arlene's request, I checked each LTC to each letter to confirm the landowner(s). Reported findings back to Arlene.															
7/13/2016	2.000	65.00	130.00													130.00
Work Detail	7/13/2016 - Copied, scanned and uploaded CM green card receipts into AMPS. Emailed Arlene to advise of 3 Information Letters returned due to address issues. Prepared and Information Letter for p. 416 and prepared for CM mailing. Received a certified letter for Arlene from Parcel 404; scanned letter and wrote a brief note of the letter contents.															
7/19/2016	2.000	65.00	130.00													130.00
Work Detail	7/19/2016 - Filed the scanned CMR's into the T: drive folder and uploaded into AMPS.															
7/20/2016	2.000	65.00	130.00													130.00
Work Detail	7/20/2016 - Completed filing the scanned CMR's into the T: drive folder and uploaded into AMPS.															
Total George, Kathy:	20.000		1,300.00													1,300.00
Total 275:	24.000		1,560.00													1,560.00

Billing Period from June 18, 2016 to July 29, 2016

Date	QTY	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
10.001159.0000 - FBC-Westpark FM 1093 Phase 2 PO#135939 1100 - Production and Procurement 700 - Project Management																
Kaplan, Arlene																
6/26/2016	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Prepared Introductory Letter to Phase II; worked with scheduling for site visits															
6/27/2016	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Reviewed informational letters for Ph 2; answered and wrote emails confirming parcel status with County; working on scheduling for 409,410 and 411															
7/1/2016	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: updated reports; schedule Land Planner with property owners, attorneys, and LP, and cost estimator, and appraisal.															
7/5/2016	4.000	85.00	340.00													340.00
Work Detail	Arlene Kaplan: on 7/3 spent one hour updating and printing reports for meeting. 7/5 met with FBC, Dannenbaum, and Percheron team for Phase 2. Contacted attorney for 409, 410 & 411 to arrange for meeting on site for appraisal.															
7/8/2016	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Received calls and emails from 5 different property owners; corrected ID of 1 property owner based on call and additional research. Also researched architect for interior drawings for P409 and P410 land plan reports.															
7/18/2016	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Worked with appraisal to identify issues on corridor															
7/20/2016	4.000	85.00	340.00	38.00	20.52										20.52	360.52
Work Detail	Arlene Kaplan: Met with Land Planner, Cost Estimator, Appraisers, Property Owners and their Counsel to walk properties identified as P409, P410, and P411 on Westpark Ph 2. Cost Estimator will work on P409 and P410 only; he is not needed for P411. We examined self storage lockers and measured what will be impacted; counted parking that is impacted on P411.															
Total Kaplan, Arlene:	18.000		1,530.00	38.00	20.52										20.52	1,550.52
Total 700:	18.000		1,530.00	38.00	20.52										20.52	1,550.52
Total 1100:	47.000		3,470.00	38.00	20.52										20.52	3,490.52
Total 10.001159.0000:	50.000		3,745.00	80.00	43.20										43.20	3,788.20

Billing Period from June 18, 2016 to July 29, 2016

Date	QTY	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
10.002647.0000 - FBC-FM 1093 Westpark Ext PO# 135939																
Rickelman, Mintra																
7/12/2016	1.000	80.00	80.00													80.00
Work Detail	7/12/2016 - Mintra Rickelman - Fort Bend County - Westpark Phase I - Scanned 102, 106, 107 for Bill Vidor															
7/15/2016	2.000	80.00	160.00													160.00
Work Detail	7/15/2016 - Mintra Rickelman - Fort Bend County - Westpark Phase I - Request for Production tasks for Bill Vidor															
7/18/2016	7.000	80.00	560.00													560.00
Work Detail	7/18/2016 - Mintra Rickelman - Fort Bend County - Westpark Phase 1 - request for production for Bill Vidor on P102, P106, and P107															
7/19/2016	3.000	80.00	240.00													240.00
Work Detail	7/19/2016 - Mintra Rickelman - Fort Bend County - Westpark Phase 1 - request for production for Bill Vidor on P102, P106, and P107															
Total Rickelman, Mintra:	13.000		1,040.00													1,040.00
George, Kathy																
7/18/2016	8.000	65.00	520.00													520.00
Work Detail	7-18-2016 - Scanned file contents for parcels 107, 108, 109, 110, 203 and 207, then saved to T:drive file folder. Received an email request from Suzy to prepare a FOL/Package for parcel 223's attorney. Submitted to Mintra and Suzy for approval.															
Total George, Kathy:	8.000		520.00													520.00
Kaplan, Arlene																
7/26/2016	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Preparing TCEs for parcels; located owner of property that was not a parcel but needs TCE															
7/29/2016	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Contacted property owners on 103 and 206 regarding TCEs; sent TCEs to them; received 103 back and sent on to Michael Kaspar; made a second attempt for 206															
Total Kaplan, Arlene:	4.000		340.00													340.00
Expenses, General																
6/20/2016													161.63		161.63	161.63
Total Expenses, General:													161.63		161.63	161.63
Copies																
7/29/2016												25.95			25.95	25.95
Total Copies:												25.95			25.95	25.95
FedEx																
6/30/2016													32.30		32.30	32.30
AP Detail	FedEx Katy															
Total FedEx:													32.30		32.30	32.30
Total 10.002647.0000:	25.000		1,900.00									25.95	193.93		219.88	2,119.88

FedEx

Original Customer Reference	Express or Ground Tracking ID	POD Delivery Date	Recipient Name	Recipient Address Line 1	Recipient City	Shipper Name	Shipper City	Net Charge Amount
Westpark Ph1/ Ft. Bend County	20160526	ERICA RIES	REALTY RESOURCE S - HOU INTEGRA REALTY	5 RIVERWAY	HOUSTON	ANA RAUSCH KATY		16.9
Westpark Ph1/ Ft. Bend County	20160526	ERICA RIES	RESOURCE S - HOU	5 RIVERWAY	HOUSTON	ARIELL HARDY OJUMAH KATY		15.4 32.3

Prospect:	Westpark Ph 1
Client:	Ft. Bend
Description:	County
n:	
Amount:	FedEx \$ 32.30

STAMPS.COM FM 1093 Westpark Ph 2 / Ft. Bend County

GP5994

Date	Cost	Credit	Balance	Type
6/30/2016	\$6.47	\$0.00	\$287.23	Print
6/30/2016	\$6.47	\$0.00	\$293.69	Print
6/30/2016	\$6.47	\$0.00	\$300.16	Print
6/30/2016	\$6.47	\$0.00	\$306.62	Print
6/30/2016	\$6.47	\$0.00	\$313.09	Print
6/30/2016	\$6.47	\$0.00	\$319.55	Print
6/30/2016	\$6.47	\$0.00	\$326.02	Print
6/30/2016	\$6.47	\$0.00	\$332.48	Print
6/30/2016	\$6.47	\$0.00	\$338.95	Print
6/30/2016	\$6.47	\$0.00	\$345.41	Print
6/30/2016	\$6.47	\$0.00	\$351.88	Print
6/30/2016	\$6.47	\$0.00	\$358.34	Print
6/30/2016	\$6.47	\$0.00	\$364.81	Print
6/30/2016	\$6.47	\$0.00	\$371.27	Print
6/30/2016	\$6.47	\$0.00	\$377.74	Print
6/30/2016	\$6.47	\$0.00	\$384.20	Print
6/30/2016	\$6.47	\$0.00	\$390.67	Print
6/30/2016	\$6.47	\$0.00	\$397.13	Print
6/30/2016	\$6.47	\$0.00	\$403.60	Print
6/30/2016	\$6.47	\$0.00	\$410.06	Print
6/30/2016	\$6.47	\$0.00	\$416.53	Print
6/30/2016	\$6.47	\$0.00	\$422.99	Print
6/30/2016	\$6.47	\$0.00	\$429.46	Print
6/30/2016	\$6.47	\$0.00	\$435.92	Print
6/30/2016	\$6.47	\$0.00	\$442.39	Print
TOTAL	\$161.63			

Prospect: FM 1093 Westpark
 Client: Ft Bend County
 Description: postage
 Bill Amount: \$161.63

Percheron Katy Office

Copy Count 7/16-7/29-2016

Shared Account Parent Name	Shared Account Parent Code	Job Type	Color Pages	Total Color	B/W Pages	Total B/W
Westpark Phase I - PFS	10.002647.0000	PRINT	173	\$25.95	0	\$0.00