



PO 136759  
Rec 384117  
12/5/14

MP

September 23, 2016

Project No: 10.001123.0000

Invoice No: 0266100

Jillian Peterson  
Fort Bend County  
301 Jackson Street  
Richmond, TX 77469

Project 10.001123.0000 Precinct 3 Mobility PO# 135759

TOTAL CONTRACT AMOUNT: \$611,000.00

AMOUNT INVOICED TO DATE: \$100,156.14

REMAINING FUNDS AVAILABLE: \$510,843.86

**Professional Services from August 27, 2016 to September 23, 2016**

**Professional Personnel**

	Quantity	Rate	Amount
<b>Document Supervisor</b>			
Mintra Rickelman	14.0	80.00	1,120.00
<b>Project Manager</b>			
Arlene Kaplan	22.0	85.00	1,870.00
<b>Right of Way Agent (1-5 Years)</b>			
Suzyette Romoser	28.0	65.00	1,820.00
<b>Sr. Right of Way Agent</b>			
Paul Quinn	30.0	75.00	2,250.00
<b>Total Labor</b>			<b>7,060.00</b>

**Reimbursable Expenses**

Mileage	104.54 ✓
Copies	45.60 ✓
Postage	26.50 ✓
<b>Total Reimbursables</b>	<b>176.64</b>

**Total this Invoice** **\$7,236.64**

## PERCHERON INVOICE DETAIL

Billing Period from August 27, 2016 to September 23, 2016

Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
<b>Rickelman, Mintra</b>																
9/1/2016	2.000	80.00	160.00													160.00
Work Detail	9.1.2016 - Mintra Rickelman - Fort Bend County - Gaston Road - prepared final offer letters															
9/2/2016	3.000	80.00	240.00													240.00
Work Detail	9.2.2016 - Mintra Rickelman - Fort Bend County - Gaston Road - prepared final offer letters															
9/8/2016	1.000	80.00	80.00													80.00
Work Detail	9.8.2016 - Mintra Rickelman - Fort Bend County- Gaston Road - acceptance of offers drafted and sent to P4 and P10.															
9/12/2016	2.000	80.00	160.00													160.00
Work Detail	9.12.2016 - Mintra Rickelman - Fort Bend County - Gaston Road - prepared final offer letters for P03 in English and Spanish															
9/19/2016	4.000	80.00	320.00													320.00
Work Detail	9.19.2016 - Mintra Rickelman - Fort Bend County - Gaston Road - prepared and mailed out final offer letters for P11, P15, and P20.															
9/21/2016	2.000	80.00	160.00													160.00
Work Detail	9.21.2016 - Mintra Rickelman - Fort Bend County - Gaston Road - prepared and sent acceptance of offer forms to P06 and P07.															
<b>Total Rickelman, Mintra:</b>	<b>14.000</b>		<b>1,120.00</b>													<b>1,120.00</b>
<b>Kaplan, Arlene</b>																
8/27/2016	2.000	85.00	170.00	26.00	14.04										14.04	184.04
Work Detail	Arlene Kaplan: Went with Suzy Romoser to meet with Elena Lara for P20. We discussed the possibility of her selling the entire property to FBC; shared the new survey with the take line being 18.5 feet deep.															
8/31/2016	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Started preparation of the counteroffer for P06. Requested some additional input from the agent.															
9/1/2016	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Discussed counteroffers with agents working to get the numbers down; reviewed documents they presented for counteroffers															
9/4/2016	4.000	85.00	340.00													340.00
Work Detail	Arlene Kaplan: Worked on four counteroffers for Gaston Rd. Completed P11 and will send to Bryan on Tuesday. Will finish up three more by Wednesday and submit to Bryan.															
9/8/2016	4.000	85.00	340.00	34.00	18.36										18.36	358.36
Work Detail	Arlene Kaplan: Met with Bryan Norton; discussed projects and parcels. Bryan sent me a report he'd like to use to trah the project finances. I said I'd complete it for him as requested. Bryan asked for a brief chronology of project activity that he might use to manage all consultants. I said that I would get that for him within about a week.															
9/9/2016	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Completed the table Bryan requested; spoke to a agents about a couple of parcels; received counteroffers to be prepared for FBC.															
9/12/2016	2.000	85.00	170.00													170.00
Work Detail	Worked on counteroffers and spreadsheet for bryan															
9/19/2016	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Responded to Bryan Norton's rmail with authority to move forward on counteroffers; worked with agents;															
9/22/2016	2.000	85.00	170.00													170.00
Work Detail	Arlene Kaplan: Talked to property owners about their counteroffers so that I could write them up for the County															
<b>Total Kaplan, Arlene:</b>	<b>22.000</b>		<b>1,870.00</b>	<b>60.00</b>	<b>32.40</b>										<b>32.40</b>	<b>1,902.40</b>
<b>Romoser, Suzyette</b>																
8/27/2016	2.000	65.00	130.00													130.00
Work Detail	Suzy Romoser - Met w/property owner to discuss new survey and needed right of way for P19 and P20.															
8/29/2016	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - Assisted property owners with counter-offer for P11; P13 and P21															
8/31/2016	2.000	65.00	130.00	13.60	7.34										7.34	137.34
Work Detail	Suzy Romoser - To/from meeting w/property owner P03 to discuss counter-offer.															
9/1/2016	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - Prepared counter-offer packets for P11; P13 and P21 for submittal and consideration and submission to FBC.															
9/7/2016	8.000	65.00	520.00													520.00
Work Detail	Suzy Romoser - prepared counter-offers for P03; P13; P12. Sent form for signature to property owners and updated logs and files.															
9/14/2016	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - prepared counter offers for P03 and P12 for submittal to FB County for consideration and review.															
9/15/2016	4.000	65.00	260.00													260.00
Work Detail	Suzy Romoser - prepared counter offer for P13 for delivery to FB County for review and consideration. Other administrative tasks.															
<b>Total Romoser, Suzyette:</b>	<b>28.000</b>		<b>1,820.00</b>	<b>13.60</b>	<b>7.34</b>										<b>7.34</b>	<b>1,827.34</b>

Project	10.001123.0000	FBC-Precinct 3 Mobility PO# 135759										Invoice	0266100			
Billing Period from August 27, 2016 to September 23, 2016																
Date	Qty	Rate	Total Labor	Miles	Amt (Miles x Rate)	Lodging	Meals	Per Diem	Phone	Comp	Filing Fees	Copies	Pstg	Other Exp	Total Exp	Total
Quinn, Paul																
8/27/2016	6.000	75.00	450.00													450.00
Work Detail	8/27/2016 - FBC - Gaston Road - P6, P7, P8. Preparation and submission of counter offers.															
8/30/2016	4.000	75.00	300.00													300.00
Work Detail	8/30/2016 - FBC - Gaston Road - P5 - Larry Lu - Spoke with Mr. Lu about the project and began work on counter offer. Discussed with him what would be needed as support and that he needed to present this soon.															
9/2/2016	2.000	75.00	150.00													150.00
Work Detail	9/2/2016 - FBC - Gaston Road - P15 and 16 - Spoke with Scott Williams regarding the acquisition area and how is property would be affected. We are to meet next week and have counter offer prepared.															
9/7/2016	2.000	75.00	150.00													150.00
Work Detail	9/7/2016 - FBC - Gaston Road - P10 - Spoke with Mr. Le and discussed project and got acceptance on his IOL.															
9/8/2016	2.000	75.00	150.00													150.00
Work Detail	9/8/2016 - FBC - Gaston Road - P8 - Entered data into AMPS for this parcel.															
9/14/2016	4.000	75.00	300.00	40.00	21.60										21.60	321.60
Work Detail	9/14/2016 - FBC - Gaston Road Project - P4 - Met with Larry Arnold and delivered his acceptance of offer letter. P6 - Arthur Wilson - discussed with Mr. Wilson his counter offer and processes for closing. P7 - Spoke with Eduardo Baretto about his counter and that he would be out of town.															
9/15/2016	4.000	75.00	300.00	40.00	21.60										21.60	321.60
Work Detail	9/15/2016 - FBC - Gaston Road Project - P15 and P16 - Met with Scott Williams at his property and discussed his counter offer and that FBC would put his median cut in if he would donate his property. He is preparing counter offer. P4 - Larry Arnold - had questions regarding his counter acceptance. He is satisfied with offer and will be signing. I am to meet him next week to pick up acceptance letter.															
9/21/2016	6.000	75.00	450.00	40.00	21.60										21.60	471.60
Work Detail	9/21/2016 - FBC - Gaston Road Project - Met with Larry Arnold and received his offer acceptance letter. Sent the acceptance letters to Eduardo Baretto and Arthur Wilson.															
Total Quinn, Paul:	30.000		2,250.00	120.00	64.80										64.80	2,314.80
Expenses, General																
8/22/2016													26.50		26.50	26.50
Total Expenses, General:													26.50		26.50	26.50
Katy Color Copies																
9/23/2016												22.65			22.65	22.65
Total Katy Color Copies:												22.65			22.65	22.65
Katy Office Copy Counts																
9/9/2016												22.95			22.95	22.95
Total Katy Office Copy Counts:												22.95			22.95	22.95
Invoice Total	94.000		7,060.00	193.60	104.54							45.60	26.50		176.64	7,236.64

Percheron Katy Office	
Copy Count 9/10/16 - 9/23/16	
Shared Account Parent Name	Shared Account Parent Code
Precinct 3 Mobility	10.001123.0000
	Job Type
	PRINT
	Color Pages
	151
	Total Color
	22.65
	Grayscale Pages
	0
	Total B/W
	-



Percheron Katy Office						
Copy Count 8/27-9/09-2016						
Shared Account Parent Name	Shared Account Parent Code	Job Type	Color Pages	Total Color	Grayscale #	Total B/W
Precinct 3 Mobility	10.001123.0000	PRINT	153	\$ 22.95	0	\$ -

STAMPS.COM Fort Bend Cty. Precinct 3 Mobility

GPJ994

Date	Cost	Credit	Balance	Type
8/26/2016	\$5.75	\$0.00	\$85.33	Print
8/26/2016	\$5.75	\$0.00	\$91.08	Print
8/26/2016	\$5.75	\$0.00	\$96.83	Print
8/26/2016	\$5.75	\$0.00	\$2.58	Print
9/2/2016	\$3.50	\$0.00	\$12.53	Print
Total	\$26.50			

Prospect: Fort Bend Mobility

Client: Fort Bend County

Description: postage

Bill Amount: \$26.50