

# SECTION B: YEAR 2 APPLICATION

Year 2 applications should build upon what was learned in Year 1.

**Step 3. Year 2 Agency Contact Information. The Lead Organization will serve as UW primary contact.**

<b>LEAD ORGANIZATION (PRIMARY UW CONTACT):</b> FORT BEND COUNTY	<b>EIN:</b> 1-74-6001-969
<b>ADDRESS:</b> 301 JACKSON STREET, RICHMOND, TX 77469	<b>E-MAIL:</b> ANNA.GONZALES@FORTBENDCOUNTYTX.GOV
<b>CONTACT PERSON AND TITLE:</b> ANNA GONZALES, DIRECTOR	<b>YEAR 2 FUNDING REQUESTED (\$5K - \$35K):</b> \$10,000
<b>DIRECT PHONE:</b> 281-238-3506	

<b>AGENCY 2:</b> KATY CHRISTIAN MINISTRIES	<b>EIN:</b> 760157123
<b>ADDRESS:</b> 5504 FIRST ST, KATY, TX 77493	<b>E-MAIL:</b> DEYSI.CRESPO@KTCM.ORG
<b>CONTACT PERSON AND TITLE:</b> DEYSI CRESPO, CEO	<b>YEAR 2 FUNDING REQUESTED (\$5K - \$35K):</b> \$10,000
<b>DIRECT PHONE:</b> 281-391-5261	

Note: The combined amount requested cannot exceed the amount received in 2016. If awarded, each agency is responsible for signing a Service Provider Agreement outlining their project responsibilities and funding amount. Reminder: minimum amount requested for each partner is \$5,000.

**Step 4. YEAR 2 APPLICATION: Complete the questions regarding YEAR 2. Answer all parts of each question. An appropriate length for the narrative questions below would be no more than 1000 words.**

**YEAR 2 PROJECT TITLE: THE IRIS PROJECT**

**1. Describe in detail any changes to your project you anticipate making during Year 2. Consider: changes in curriculum, locations, staffing, target population, partner roles, etc.**

**Programming:** FBCSS and KCM propose to provide short term rental assistance, utility assistance, day care assistance, and unmet emergency needs. Services will be available through three FBCSS locations: Rosenberg Office, 4520 Reading Rd. Suite A-900, Rosenberg, 77471, Missouri City Office, 307 Texas Parkway Suite 235, Missouri City, 77459, and Katy Office, 2233 Grand Corner Drive, Katy, 77494. Services will be available through KCM at: 5504 First St, Katy, 77493.

**Target population & Outreach:** The project proposes to serve women veterans who live in the Fort Bend, Waller and Harris Counties. More specifically FBCSS will provide services to Women Veterans living in Fort Bend County while KCM will provide services to Women Veterans living in Fort Bend, Waller and Harris Counties. Outreach

activities will include health fairs, employment fairs, networking meetings with the Fort Bend County Veterans Services Office, United Way Fort Bend Veterans Network, and Richmond & Katy Veterans Administration Outpatient Clinics.

**Roles of partnering agencies:** FBCSS will serve as the lead agency and will be responsible for: case management services (for 6 months) to Fort Bend County women veterans served by both organizations, provide benefit banks services, medication and food vouchers; transitional supportive housing for up to four months. FBCSS will also be responsible for maintaining the centralized computer software system (Caseworthy) that will be utilized by both organizations; and ensure participants access FBC Veterans Services. KCM will provide professional counseling for women veterans who are victims of domestic abuse and/or sexual assault, vouchers for household items, furniture and clothing from the KCM resale shop. Additionally they will provide assistance with job placement, resume writing and interviewing skills.

**2. What are the outcomes you hope to accomplish for veterans and for your collaborative relationship?**

Outcome for veterans: Of the 75 women veterans served 65 % will reach financial stability.  
Outcome for the Collaboration: 100% of the women veterans served will be connected to Veteran Services.

Coordinated services for women veterans will include engaging the client with a culturally competent assessment of their current need and stressors affecting their daily functions. This intake will then allow the case-worker to provide the most effective plan of intervention for the women veterans. Services will range from advocating on their behalf with other third party agencies, to empowering the women veterans to become self-sufficient through basic financial assistance and addressing other unmet needs.

**3. Specify how the United Way Veteran Services Grant will be used to achieve these outcomes.**

The collaboration between FBCSS and KCM will enhance services for women veterans and their families by providing coordinated services, reduce duplication of services, expand and provide services at multiple locations throughout the county thus allowing services to be more accessible. Both organizations have agreed to utilize the same application form and eligibility criteria, in addition to collecting and tracking data utilizing the same computer software program entitled Caseworthy. These efforts will ultimately reduce the number of veterans returning for assistance, ensure the veteran is informed of all available services and will assist the veteran and her family towards financial stability. The collaboration will also give the clients the opportunity to receive additional services from both organizations that they might not have otherwise received had the collaborative not been in place. These services include ongoing case management, medication assistance for their children, and assistance with benefits bank, job skills, placement opportunities, and professional counseling services by a Licensed Masters Social Worker. The grant will be utilized by both partners to provide rental assistance in the amount of \$500.00, utility assistance (water, electricity, gas) in the amount of \$150.00, day care assistance for one month \$836.00, and unmet emergency needs (the amount for each item varies from \$5.00 to \$300.00) which include fees and/or incidentals to include birth certificate, identification, car title fees, application fees, housing/utility deposits, personal hygiene items, diapers, shoes, undergarments, minor home repairs, water leaks, yard work, housekeeping, smoke detectors, carbon monoxide detectors, tire repairs, small car repairs, laundromat, and any incident that keeps the individuals from becoming self-sufficient. While funds from the grant will not be utilized to fund case management services, all clients will be provided this service using existing staff.

**4. What specific project challenges from YEAR 1 do you hope to address in YEAR 2?**

Address specific steps toward effective collaboration to include: aligning mission statement and goals, develop clear objectives, determine and implement specific activities, meet monthly to examine financial strategies and identify clear roles and responsibilities to insure quality service delivery and outcomes.

**5. Please update your service categories with the proposed number of veterans you anticipate serving in Year 2.**

SERVICE CATEGORY (MODIFY/ADD CATEGORIES BASED ON YOUR PROJECT).	PROPOSED # OF VETERANS SERVED IN CATEGORY
RENTAL ASSISTANCE (UP TO \$500.00)	16
UTILITY ASSISTANCE (UP TO \$150)	26
DAYCARE SERVICES (FOR ONE MONTH ON AVERAGE \$836.00 PER MONTH)	7
UNMET EMERGENCY NEEDS (COST OF ITEMS VARY DEPENDING ON THE NEED)	26
<b>TOTAL SERVED</b>	<b>75</b>

**6. Provide any details to help us understand how you developed your proposed service category numbers in Question 5.**

One time rental assistance will be provided to veteran women for up to \$500.00. While the average monthly rate in Fort Bend County and surrounding counties is approximately \$1,200.00 for a family of four. It is anticipated that 16 beneficiaries will request this service at a rate of \$500.00 for a total sum of \$8,000.00. Beneficiaries will be assisted with one time utility assistance for up to \$150.00. This amount will include payment of more than one utility bill if and when necessary. Utility bills include electricity, water and gas. The *Iris Project* anticipates assisting 26 beneficiaries at a rate of \$150.00 for a total sum of \$3,900.00. Beneficiaries will receive assistance with one month of day care at a rate of \$836.00. This amount is based on the average cost of daycare in the Fort Bend County area. The *Iris Project* anticipates assisting 7 beneficiaries with daycare. Unmet emergency needs services are determined on a case to case basis. This service is intended to provide assistance to the beneficiary in those situations where no other aid is available. These services can include but are not limited to the following: birth certificate fee, identification fee, car title fee, application fee, housing/utility deposits, personal hygiene items, diapers, shoes, undergarments, minor home repairs, water leaks, yard work, housekeeping, smoke detectors, carbon monoxide detectors, tire repairs, small car repairs, laundromat use, and any incident that keeps the individuals from becoming self-sufficient. The cost of unmet needs varies from \$5.00 to \$300.00. It is anticipated that 26 beneficiaries will benefit from this service. In cases where beneficiaries are needing further assistance FBCSS and KCM will look to the *Operation Fort Bend Heroes*, funded by Texas Veterans Commission, to assist veterans with additional assistance.

**7. Describe in detail how the partners plan to strengthen the collaborative relationship in YEAR 2. What do you hope to achieve? What does success look like for your collaboration?**

To ensure the program is successful, the directors and frontline staff will meet regularly to ensure the fidelity of the program. Program Coordinators from both organizations will conduct weekly staff meetings with staff to identify challenges and successes. Programmatic challenges will be brought to the attention of both directors for immediate examination and the identification of a resolution. Both organizations will work towards completing the "Steps Towards Effective Collaboration," as mentioned in question 4. In addition the *Iris Project* and *Operation Fort Bend Heroes* will be a permanent item on the Fort Bend County Collaboration Information System (FBCCIS) meeting agenda to insure partners are aware of program services.

**8. How will the collaborative partners work to make the project sustainable beyond the grant period?**

Both organizations will look to other funding sources to sustain this project. In the past year FBCSS secured funds from the Texas Veterans Commission in the amount of \$150,000.00. This grant will assist veterans living in Fort Bend County with rental assistance, utility assistance, daycare and gasoline. Currently FBCSS is completing a continuation grant to TVC and anticipates receiving a second year of funding. Additional plans for maintaining the project include identifying and securing funding through state and federal funding sources, local foundations, corporate, churches and individual contributions.

**9. Use this space to provide any additional details regarding your plans or project you would like the review committee to know.**

FBCSS and KCM have created a seamless plan for service delivery. Both organizations have worked together to insure beneficiaries receive the services to them both within each agency and seek the assistance of additional resources in the community. This program has brought about an awareness of need for additional services for women veterans in Fort Bend, Harris and Waller Counties. Furthermore, both organizations have identified the need to strengthen their collaboration and include additional partners in this collaborative.

**Step 4. Prepare the project budget using the template below.**

Budget Time Period: **Project-specific**

Please attach a project-specific budget for each collaborative partner. Include additional resources each agency is contributing to the project (other funding, in-kind resources, etc.). The budget must clearly communicate what each agency plans to use Veteran Services Grant dollars to accomplish, in addition to other resources and expenses related to the project. It is imperative we understand what you are planning to use Veteran Services Grant dollars to fund – we are unable to make corrections to a submitted unclear budget! Budget items for each partner should match funding amount requested in Step 3.

**BUDGET NARRATIVE: USE THIS SPACE TO BETTER EXPLAIN YOUR PROJECT BUDGET.**

**United Way funding request justification for both organizations is as follows:**

**Rental Assistance** will be provided by each organization. Each organization is requesting \$4,000.00 for a grand total of \$8,000.00. Women veterans will be assisted with up to \$500.00 in rent. It is anticipated that 16 families will be assisted with these funds. It should be noted that FBCSS will only provide services to women veterans in Fort County and KCM will provide services in Fort Bend, Waller and Harris County.

**Utility Assistance** will be provided by each organization. Each organization is requesting \$2,000.00 for a grand total of \$4,000.00. Women veterans will be assisted with up to \$150.00 in utility assistance to include: water, electricity, and gas. It is anticipated that 26 families will be assisted with these funds.

**Day Care Assistance** will be provided by each organization. Each organization is requesting \$3,000.00 for a grand total of \$6,000.00. Women veterans will be assisted with up to one month of day care assistance in the amount not to exceed \$836.00. It is anticipated that 7 families will be served with these funds.

**Unmet Emergency Needs** will be provided by each organization. Each organization is requesting \$1,000.00 for a grand total of \$2,000.00. Women veterans will be assisted with the following incidentals: (the amount for each item varies from \$5.00 to \$300.00) birth certificate fee, identification fee, car title fees, application fees, housing/utility deposits, personal hygiene items, diapers, shoes, undergarments, minor home repairs, water leaks, yard work, housekeeping, smoke detectors, carbon monoxide detectors, tire repairs, small car repairs, laundromat, and any incident that keeps the individuals from becoming self-sufficient. It is anticipated that 26 families will be served with these funds.

**Other funds/existing funds**

**Fort Bend County Social Services** will utilize \$10,000.00 of its existing funds to assist women veterans with rental assistance, utility assistance, medication assistance, emergency shelter, transitional supportive housing, food voucher and unmet emergency needs. Currently FBCSS assist with up to \$350.00 in rental assistance, \$150.00 in utility assistance, \$600.00 in medication assistance, \$350.00 in emergency shelter up to \$500.00 a month for 4 months with Transitional Supportive Housing, \$97.00 food voucher and unmet emergency needs as previously stated.

**Katy Christian Ministries** will utilize \$2,000.00 of its existing funds to assist women veterans with gas for transportation and prescription assistance.

**In-kind Contributions**

FFBCSS will utilize two case workers to provide case management services to those veterans residing in Fort Bend County. The county vehicle will also be utilized to transport staff to and from networking meetings, transporting veterans to and from appointments, and attending workshops/conferences specific to veterans. Services for veterans will be provided at three county offices to include in Rosenberg, Missouri City and Katy. Office supplies will also be provided to be utilized to conduct the day to day operations of the program. The county will also pay the two licenses to utilize and access computer software system (Caseworthy).

KCM will also provide 2 case workers to provide assistance to women veterans working collaboratively to guide them towards self-sufficiency through case management, financial assistance, advocacy, and emotional support. The women veterans will have access to free clothing, shoes, furniture and household items from the resale store. They will also have access to free food from the KCM Food Pantry. Staff from the Crisis Center will also be provided to address disclosures of domestic violence and/or sexual abuse cases. The clients will have access to free support group and free therapy sessions. Supplies will also be covered through in-kind contribution. Volunteers will help KCM and

FBCSS by preparing informational material/packets to be used at various community outreach events.

**Step 5. Sign the following statement (Agency Directors/Board Chair).**

I have read and understand the Application Guidelines and Requirements for the Veteran Services Grant Project. I agree to fulfill the responsibilities stated therein on behalf of my organization and all collaborative partners.

**Agency 1:**

Robert E. Hebert \_\_\_\_\_ County Judge \_\_\_\_\_

Print Name Signature Title Date

**Agency 2:**

Deysi Crespo \_\_\_\_\_ *Deysi Crespo* \_\_\_\_\_ Executive Director \_\_\_\_\_ *10/25/16*

Print Name Signature Title Date

**Step 6. Mandatory Attachments**

- Attach a project budget for the proposal for each collaborative partner.
- Sign the Anti-Terrorism Compliance Measures form.
- Attach a copy of a signed written collaborative agreement (if updated) between project partners.

**7. Submit to Curtis McMinn by email at [cmcminn@unitedwayhouston.org](mailto:cmcminn@unitedwayhouston.org) by November 4, 2016.**

**Budget Template**

	<b>AMOUNT</b>
<b><u>REVENUE (modify 'Category' label)</u></b>	
Revenue 1: Texas Veterans Commission	\$ 150,000.00
Revenue 2: Fort Bend County Social Services –Public Assistance	\$ 5,000.00
Revenue 3:	\$
Revenue 4:	\$
United Way Veteran Services Grant:	\$ 20,000.00
<b>TOTAL REVENUE</b>	<b>\$ 175,000.00</b>

	<b>TOTAL PROJECT</b>	<b>VSG \$</b>
<b><u>EXPENSES (modify 'Category' label)</u></b>		
Expenses 1: Rental Assistance	\$	\$ 8,000.00
Expenses 2: Utility Assistance	\$	\$ 4,000.00
Expenses 3: Day Care Assistance	\$	\$ 6,000.00
Expenses 4: Unmet Emergency Needs	\$	\$ 2,000.00
Expenses 5:	\$	\$
<b>TOTAL EXPENSES</b>	<b>\$ 00</b>	<b>\$ 20,000.00</b>
Net (Deficit) or Surplus	\$ 20,000.00	

**PROJECT SPECIFIC BUDGET**  
**2017 United Way Veteran Services Grant**

DESCRIPTION	FUND SOURCES					
	United Way Proposed Funding	United Way Proposed Funding	Other Funding FBC & TVC	Other Funding KCM	Inkind Fort Bend County	Inkind Katy Christian Ministry
Personnel			44,892.00			\$ 4,182.00
Fringe			22,065.73			
Rent	4,000.00	4,000.00	38,400.00			
Utilities	2,000.00	2,000.00	30,000.00			
Day Care	3,000.00	3,000.00	10,000.00			
Transportation Assistance			1,560.00			
Unmet Emergency Needs	1,000.00	1,000.00				
Travel			1,150.00		500.00	\$ 500.00
Public Assistance			5,000.00	1,000.00		
Office Supplies			1,452.27		500.00	\$ 500.00
Wi-Fi Service			480.00			
Caseworthy Software License					750.00	
KCM Resale Store Vouchers (Clothing, furniture & household items)						\$3,750.00
KCM Food Pantry (Food & Personal Care Items)						\$2,250
<b>TOTAL BUDGET</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>155,000.00</b>	<b>1,000.00</b>	<b>1,750.00</b>	<b>\$11,182.00</b>

**United Way Veteran Services Grant  
Anti-Terrorism Compliance Measures**

**Your proposal will not be eligible for review if this page is not completed and submitted with the application.**

In compliance with the USA PATRIOT Act and other counterterrorism laws, United Way of Greater Houston requires that each funded agency certify the following:

I hereby certify on behalf of Fort Bend County (*organization name as submitted on the grant application*) that all United Way funds and donations will be used in compliance with all applicable anti-terrorist financing and asset control laws, statutes and executive orders.

Agency Executive Director, CEO, etc.:

Robert E. Hebert

(Type Your Name)

County Judge

(Type Your Title)

\_\_\_\_\_

(Signature)

\_\_\_\_\_

(Date)

**FILL IN YOUR ORGANIZATION'S NAME  
SIGN AND DATE THE COMPLETE FORM**

**This signed form must be complete and submitted with the application.**

**United Way Veteran Services Grant  
Anti-Terrorism Compliance Measures**

**Your proposal will not be eligible for review if this page is not completed and submitted with the application.**

In compliance with the USA PATRIOT Act and other counterterrorism laws, United Way of Greater Houston requires that each funded agency certify the following:

I hereby certify on behalf of Katy Christian Ministries (*organization name as submitted on the grant application*) that all United Way funds and donations will be used in compliance with all applicable anti-terrorist financing and asset control laws, statutes and executive orders.

Agency Executive Director, CEO, etc.:

Deysi Crespo, MSW

(Type Your Name)

Executive Director

(Type Your Title)

Deysi Crespo

(Signature)

10/25/16

(Date)

**FILL IN YOUR ORGANIZATION'S NAME**

**SIGN AND DATE THE COMPLETE FORM**

**This signed form must be complete and submitted with the application.**