

**FORT BEND COUNTY  
TRAVEL AUTHORIZATION**

TO: COMMISSIONERS COURT

I hereby request permission for the following person (s) to make an official trip outside of Fort Bend County:

Denise Haenel \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE OF DEPARTURE: Sunday, June 18, 2017

DATE OF RETURN: Friday, June 23, 2017

DESTINATION: New Orleans, Louisiana

PURPOSE OF TRIP: SHRM Annual Conference

MODE OF TRANSPORTATION: Airlines

FUNDING SOURCE: 100560100 - 63200

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DEPARTMENT HEAD APPROVAL: Chief, David Marcaurele  
Name & Department

DATE: \_\_\_\_\_  
  
Signature

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APPROVED COMMISSIONERS COURT: \_\_\_\_\_  
Presiding Official

\_\_\_\_\_  
Date

(Emergency Approval: \_\_\_\_\_ Date: \_\_\_\_\_ )