



# CITY OF HOUSTON

## Houston Police Department

Sylvester Turner, Mayor

1200 Travis Houston, Texas 77002-6000 713/308-1600

CITY COUNCIL MEMBERS: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros Robert Gallegos  
Mike Laster Larry V. Green Mike Knox David W. Robinson Michael Kubosh Amanda K. Edwards Jack Christie CITY CONTROLLER: Chris B. Brown

August 15, 2016

**Martha I. Montalvo**  
Acting Chief of Police



John F. Healy, Jr.  
Fort Bend County District Attorney  
301 Jackson Street  
Richmond, TX 77469

Re: Revised Exhibit "A" to Interlocal Agreement Internet Crimes Against Children Task Force Program: Houston Metropolitan Area.

Dear District Attorney John F. Healey, Jr.:

The City of Houston, acting through the Houston Police Department, and Fort Bend County, acting through the Fort Bend County District Attorney's Office, entered into an Interlocal Agreement in May 2016 providing for use of Grant Funds received by the U. S. Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention ("OJJDP") for funding the Houston Metro Internet Crimes Against Children Task Force. Exhibit "A" of the Agreement provided for reimbursement of salary expense for an investigator.

The Agreement also allows the HPD Chief of Police to extend the Agreement provided that Grant funds continue to be available. The parties acknowledged in the Agreement that the amounts provided in Exhibit "A" may change as the City's application for renewal of Grant funding in future years is reviewed by OJJDP. It was further understood and agreed that any application for additional Grant funds over and above those amounts shown in Exhibit "A" shall first be approved by the City and the Fort Bend County District Attorney's Office and be in accordance with the effective GRANT APPLICATION AND ADMINISTRATION GUIDELINES, of the OJJDP.

An application for additional Grant funds over and above the amounts shown in the current Exhibit "A" has been approved by OJJDP and the Grant Award provides for funding a leased vehicle, fuel and overtime for the Fort Bend County District Attorney's office for one year beginning July 1, 2016.



To reflect the new funding, a revised Exhibit "A" to City of Houston Contract No. FC76740 is attached to this letter. Please sign the letter on the line below to indicate acceptance of the revised Exhibit "A" and return to the Houston Police Department attention:

Martha I. Montalvo  
Acting Chief of Police

Accepted:

\_\_\_\_\_  
Robert E. Hebert  
Fort Bend County Judge

Date:\_\_\_\_\_

Reviewed by:

\_\_\_\_\_  
John Healey  
Fort Bend County District Attorney

Date: \_\_\_\_\_

**EXHIBIT "A"**

**FORT BEND COUNTY DISTRICT ATTORNEY**  
**Grant Period July 1, 2016 to June 30, 2017**

**SALARY**

Investigator (1)	\$2,918.19 x 26 pay periods	\$75,873.00
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**FRINGE BENEFITS**

FICA	7.65% x \$75,873.00	\$5,804.00
RETIREMENT	11.79% x \$75,873.00	\$8,945.00
WC/U	3.80% x \$75,873.00	\$2,883.00
INSURANCE	(Flat Rate)	\$11,561.00
Total Benefits		\$29,193.00

<b>Total Salary + Benefits</b>	<b>\$105,066.00</b>
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Lease Car @ \$675 per month x 12 months (Grant Funded)	\$8,100.00
Fuel @ \$300 per month x 12 months (Grant Funded)	\$3,600.00
Investigator overtime \$500 per month x 12 months (Grant Funded)	\$6,000.00
Funded by HPD/Grant (70% not to exceed \$70,000)	\$70,000.00
Funded by Fort Bend County District Attorney's Office (30%+remainder of salary/benefits)	\$35,066.00

<b>Total HPD/Grant Contractual Expenses</b>	<b>\$87,700.00</b>
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Estimated cost for per diem expenses incurred away from duty station to Investigator assigned to grant position, to be paid in accordance with the Fort Bend County and Police Department policy and procedure.