

## Award

<b>Federal Award Identification Number (FAIN)</b>	TX-2016-048-00
<b>Temporary Application Number</b>	6479-2016-1
<b>Award Name</b>	Fort Bend County Public Transportation FY2015 Section 5310 Grant
<b>Award Status</b>	Obligated / Ready for Execution
<b>Award Budget Number</b>	0

### Part 1: Recipient Information

**Name: Fort Bend, County Of**

Recipient ID	Recipient OST Type	Recipient Alias	Recipient DUNS
6479	City	FORT BEND COUNTY	081497075

Location Type	Address	City	State	Zip
Headquarters	301 JACKSON ST STE 719	RICHMOND	TX	77469
Physical Address	301 JACKSON ST STE 719	RICHMOND	TX	77469
Mailing Address	COUNTY JUDGE	RICHMOND	TX	77469

### Union Information

<b>Union Name</b>	<b>TRANSPORT WORKERS LOCAL 260 - AFL-CIO</b>
Address 1	2150 W. 1800 Street, Suite 104
Address 2	
City	Houston
State	Texas
Zipcode	77004
Contact Name	Sandra Burleson
Telephone	7138644346
Fax	7138695655

E-mail

Website

## Part 2: Award Information

### Title: Fort Bend County Public Transportation FY2015 Section 5310 Grant

FAIN	Award Status	Award Type	Date Created	Last Updated Date	From TEAM?
TX-2016-048-00	Obligated / Ready for Execution	Grant	5/26/2016	5/26/2016	No

#### Award Executive Summary

Fort Bend County application for FY2015 Section 5310 federal funds in the amount of \$1,052,376. TDC's in the amount of \$210,475 have been approved in lieu of local match dollars. The County is a direct recipient of 5310 funds allocated by METRO as the designated recipient (see attached METRO Board Approval Letter for FTA 5310). The County will not be utilizing any indirect costs under this application. There are also no research/demonstration of funds under this application.

This project is a traditional 5310 capital project which falls under the Houston UZA's minimum 55% allocation of 5310 funds to traditional 5310 capital projects as detailed below.

METRO's Distribution Breakdown for FY15

Full Apportionment 2,968,372

55% 1,632,605

45% 1,335,767

Fort Bend County provides transportation services for the elderly and/or disabled citizens through an agreement with Fort Bend Seniors Meals on Wheels. Coordination between this non-profit agency and the County has benefited the elderly and/or disabled citizens in providing more service to meet their needs. For general transportation, seniors must book trips like any other individual seeking a ride.

Attached documentation includes:

METRO Board Approval Letter for FTA 5310

- Letter Received by Fort Bend County of METRO approval for Fort Bend County's Portion of the 5310 Formula Funds

Signed 5310 TIP Amendment 12

- Signed HGAC MPO 2015-2015 Transportation Improvement Program allocating a portion of the funds to Fort Bend County

Start Date: 8-1-2016

End Date: 1-30-2018

#### Delinquent Federal Debt

No, my organization does not have delinquent federal debt.

#### Requires E.O. 12372 Review

No, this application does not require E.O. 12372 Review.

#### Subject to Pre-Award Authority

Yes, this application is subject to Pre-Award Authority.

**Will this Grant be using Lapsing Funds?**

No, this Grant does not use Lapsing Funds.

**Frequency of Milestone Progress Reports (MPR)**

Quarterly

**Frequency of Federal Financial Reports (FFR)**

Quarterly

**Award Point of Contact Information**

First Name	Last Name	Title	E-mail Address	Phone
Cheryle	Tyson		Cheryle.Tyson@dot.gov	(817) 978-0568
Melissa	Foreman		melissa.foreman@dot.gov	817-978-0554
Yvette	Maldonado	Grants and Budget Manager	yvette.maldonado@fortbendcountytexas.gov	281-243-6722

**Award Budget Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5310 - (MAP 21)Formula Grants for Enhanced Mob of Sr. & Ind. w Disab	5310-1A	20513	\$1,052,376
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$210,475
<b>Total Eligible Cost</b>			<b>\$1,052,376</b>

**Award Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
TX-2016-048-01-00	117-00 (117- OTHER CAPITAL ITEMS (BUS)	\$1,052,376.00	\$0.00	\$1,052,376.00	0

	A1)								
TX-2016-048-01-00		11.71.13	3RD PARTY CONTRACTED SERVICES (5310 ONLY)	\$1,052,376.00	\$0.00	\$1,052,376.00	0		

## Earmark and Discretionary Allocations

This application does not contain earmarks or discretionary allocations.

## Sources of Federal Financial Assistance

PO Number	Project Number	Scope Name	Scope Number	Scope Suffix	UZA Code	Area Name	Account Class Code	FPC	Description	Amendment Amount	C A
TX-16-Y008	TX-2016-048-01-00	OTHER CAPITAL ITEMS (BUS)	117-00 (117)	A1	480130	Houston, TX	2015.25.16.DL.2	00	Enh Mob Seniors/Disabl - >200K	\$1,052,376	\$

## Part 3: Project Information

### Project Title: Fort Bend County FY2015 Section 5310 Grant

Project Number	Temporary Project Number	Date Created	Start Date	End Date
TX-2016-048-01-00	6479-2016-1-P1	5/26/2016	8/1/2016	1/31/2018

#### Project Description

Fort Bend County Public Transportation Department (FBCPT) provides general public demand response, deviated fixed route and commuter services. Elderly and disabled demand response services are part of our overall project as well as through an agreement with Fort Bend Seniors Meals on Wheels.

For general transportation, seniors must book their trips like any other individual seeking a ride. Reservations can be made up to 30 days in advance or no later than one (1) business day in advance. Reservations are accepted Monday through Friday between 8 am and 5 pm, excluding Holidays. Trips are scheduled Monday through Friday for first drop off by 8 am and last pick-up at 5 pm, excluding Holidays. General trip fare is \$1.00 per person each way. This service is curb to curb; however, door to door service is available to those with disabilities upon request.

#### Project Benefits

Fort Bend Seniors Meals on Wheels is a non-profit agency in which we continue to coordinate with. Fort Bend Seniors clients benefit by being able to utilize a transportation system that meet their needs. Fort Bend Seniors Meals on Wheels provides a portion of the costs for the clients transit needs so the seniors are not charged fares for their trips to the Senior Centers.

#### Additional Information

FBCPT does not directly operate services. All services are provided via a contract for bus services; therefore, we are requesting purchase of service funding from the Section 5310 Elderly and Disabled program. Funds will be used to maintain current service levels. The funds being request are for FY2015 and they were approved in the TIP on 9-14-2015 (MPOID 11788).

**Location Description**

This project will occur throughout Fort Bend County's service area.

**Project Location (Urbanized Areas)**

UZA Code	Area Name
480130	Houston, TX

**Congressional District Information**

State	District	Representative
Texas	9	Al Green
Texas	14	Randy K Weber
Texas	22	Pete Olson

**Project Control Totals**

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5310 - (MAP 21)Formula Grants for Enhanced Mob of Sr. & Ind. w Disab	5310-1A	20513	\$1,052,376
Local			\$0
Local/In-Kind			\$0
State			\$0
State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$210,475
<b>Total Eligible Cost</b>			<b>\$1,052,376</b>

**Project Budget**

Project Number	Budget Item	FTA Amount	Non-FTA Amount	Total Eligible Amount	Quantity
TX-2016-048-01-00	117-00 (117-A1) OTHER CAPITAL ITEMS (BUS)	\$1,052,376.00	\$0.00	\$1,052,376.00	0
TX-2016-048-01-00	11.71.13 3RD PARTY CONTRACTED SERVICES	\$1,052,376.00	\$0.00	\$1,052,376.00	0

(5310 ONLY)

## Project Budget Activity Line Items

### Budget Activity Line Item: 11.71.13 - 3RD PARTY CONTRACTED SERVICES (5310 ONLY)

Scope Name / Code	Line Item #	Custom Item Name	Activity	Quantity
OTHER CAPITAL ITEMS (BUS) (117-00)	11.71.13	3RD PARTY CONTRACTED SERVICES (5310 ONLY)	3RD PARTY CONTRACTS	0

#### Extended Budget Description

Fort Bend County has a contract with First Transit for transit services. TDC's have been approved in the amount of \$210,475 in lieu of local match as per the FY 2015-2018 TIP (see attached documents).

#### Will 3rd Party contractors be used to fulfill this activity line item?

Yes, 3rd Party Contractors will be used for this line item.

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5310 - (MAP 21)Formula Grants for Enhanced Mob of Sr. & Ind. w Disab	5310-1A	20513	\$1,052,376
Local			\$0
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State/In-Kind			\$0
Other Federal			\$0
Transportation Development Credit			\$210,475
<b>Total Eligible Cost</b>			<b>\$1,052,376</b>

Milestone Name	Est. Completion Date	Description
Start Date	8/1/2016	Pre-Award Authority is being requested in order to continue services without any interruptions in funding.
End Date	1/31/2018	Final Expenditure.

## Project Environmental Findings

### Finding: Class II(c) - Categorical Exclusions (C-List)

#### Class Level Description

Class II(c) consists of projects called categorical exclusions (CEs) which are known not to have, either individually or cumulatively, a significant environmental impact on the human or natural environment and are therefore categorically excluded from the requirement to prepare an environmental assessment or an environmental impact statement. Class II(c) does not require documentation.

## Categorical Exclusion Description

Type 04: Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.

Date	Description	Date
	Class IIc CE Approved	

## Part 4: Fleet Details

No fleet data exists for this application.

## Part 5: FTA Review Comments

### Application Review Comments

**Comment By** Melissa Foreman

Comment Type	FTA Post Review Comments for Grantee						
Date	7/21/2016						
Comment	<p>Here are some updates that need to be made to the grant. Send me an email when the updates are completed.</p> <ul style="list-style-type: none"><li>• Add a short but comprehensive summary (ie. Description) of the activities that are included in the grant in the Application Executive Summary (ES).</li><li>• Add the following to the ES:<ul style="list-style-type: none"><li>o FBC is a direct recipient of 5310 funds allocated by METRO as the designated recipient</li><li>o the allocation letter is attached</li><li>o Indicate whether you will be utilizing indirect costs</li><li>o Indicate that there are no research/demonstration funds in the application.</li><li>o Identify the project as a traditional 5310 capital project that falls under the Houston UZA's minimum 55% allocation of 5310 funds to traditional 5310 capital projects. Include this table as well.</li></ul></li></ul> <table><tr><td>METRO's Distribution Breakdown</td></tr><tr><td>FY Full Apportionment 55% 45%</td></tr><tr><td>16 3,110,032 1,710,518 1,399,514</td></tr><tr><td>15 2,968,372 1,632,605 1,335,767</td></tr><tr><td>14 2,973,641 1,635,503 1,338,138</td></tr><tr><td>Total \$4,978,626 \$4,073,419</td></tr></table> <ul style="list-style-type: none"><li>• Correct the Section of Statute, it should be "(MAP 21) Formula Grants for Enhanced Mob of Sr. &amp; Ind. w Disabilities"</li><li>• Change the Capital Cost of Contracting ALI # 11.71.12, to ALI #11.71.13 Purchase of Service</li><li>• Change " TDCs have been requested", to "TDCs have been approved based on the attached FYxx TIP/STIP"</li><li>• Upload FTA's approval letter of METRO's 5310 PMP to Application Documents. – See email from 7/21/2016 (NOTE: Save this letter for future 5310 applications. You should</li></ul>	METRO's Distribution Breakdown	FY Full Apportionment 55% 45%	16 3,110,032 1,710,518 1,399,514	15 2,968,372 1,632,605 1,335,767	14 2,973,641 1,635,503 1,338,138	Total \$4,978,626 \$4,073,419
METRO's Distribution Breakdown							
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Total \$4,978,626 \$4,073,419							

receive one from METRO every year or so.)

## Part 6: Agreement

**UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT  
(FTA G-22, October 1, 2015)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official signs this Grant Agreement, FTA has obligated and awarded federal assistance as provided below. Upon execution of this Grant Agreement by the Recipient named below, the Recipient affirms this FTA Award, enters into this Grant Agreement with FTA, and binds its compliance with the terms of this Grant Agreement.

The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(22), October 1, 2015, <http://www.fta.dot.gov>,
- (2) The Certifications and Assurances applicable to the FTA Award that the Recipient has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

WHEN THE TERM "FTA AWARD" OR "AWARD" IS USED, EITHER IN THIS GRANT AGREEMENT OR THE APPLICABLE MASTER AGREEMENT, "AWARD" ALSO INCLUDES ALL TERMS AND CONDITIONS SET FORTH IN THIS GRANT AGREEMENT

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE GRANTEE DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING THE DATE OF THIS FTA AWARD SET FORTH HEREIN.

### FTA AWARD

Federal Transit Administration (FTA) hereby awards a Federal grant as follows:

#### Recipient Information

Recipient Name: Fort Bend, County Of

Recipient ID: 6479

DUNS No: 081497075

#### Award Information

Federal Award Identification Number: TX-2016-048-00

Award Name: Fort Bend County Public Transportation FY2015 Section 5310 Grant

Award Executive Summary: Fort Bend County application for FY2015 Section 5310 federal funds in the amount of \$1,052,376. TDC's in the amount of \$210,475 have been approved in lieu of local match dollars. The County is a direct recipient of 5310 funds allocated by METRO as the designated recipient (see attached METRO Board Approval Letter for FTA 5310). The County will not be utilizing any indirect costs under this application. There are also no research/demonstration of funds under this application.

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Attached documentation includes:  
 METRO Board Approval Letter for FTA 5310  
 - Letter Received by Fort Bend County of METRO approval for Fort Bend County's Portion of the 5310 Formula Funds  
 Signed 5310 TIP Amendment 12  
 - Signed HGAC MPO 2015-2015 Transportation Improvement Program allocating a portion of the funds to Fort Bend County

Start Date: 8-1-2016  
 End Date: 1-30-2018

Total Award Budget: \$1,052,376.00

Amount of Federal Assistance Obligated for This FTA Action (in U.S. Dollars): \$1,052,376.00

Amount of Non-Federal Funds Committed to This FTA Action (in U.S. Dollars): \$0.00

Total FTA Amount Awarded and Obligated (in U.S. Dollars): \$1,052,376.00

Total Non-Federal Funds Committed to the Overall Award (in U.S. Dollars): \$0.00

**Award Budget Control Totals**

(The Budget includes the individual Project Budgets (Scopes and Activity Line Items) or as attached)

Funding Source	Section of Statute	CFDA Number	Amount
49 USC 5310 - (MAP 21)Formula Grants for Enhanced Mob of Sr. & Ind. w Disab	5310-1A	20513	\$1,052,376
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State			\$0

State/In-Kind	\$0
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Transportation Development Credit	\$210,475
<b>Total Eligible Cost</b>	<b>\$1,052,376</b>

(The Transportation Development Credits are not added to the amount of the Total Award Budget.)

### Project Information

Project Number	Project Title	Project Description
TX-2016-048-01-00	Fort Bend County FY2015 Section 5310 Grant	Fort Bend County Public Transportation Department (FBCPT) provides general public demand response, deviated fixed route and commuter services. Elderly and disabled demand response services are part of our overall project as well as through an agreement with Fort Bend Seniors Meals on Wheels. For general transportation, seniors must book their trips like any other individual seeking a ride. Reservations can be made up to 30 days in advance or no later than one (1) business day in advance. Reservations are accepted Monday through Friday between 8 am and 5 pm, excluding Holidays. Trips are scheduled Monday through Friday for first drop off by 8 am and last pick-up at 5 pm, excluding Holidays. General trip fare is \$1.00 per person each way. This service is curb to curb; however, door to door service is available to those with disabilities upon request.

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<b>Total Eligible Cost</b>			<b>\$1,052,376</b>

### U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:

Original Certification Date:

### TERMS AND CONDITIONS

## **Special Conditions**

There are no special conditions.

Awarded By:  
Robert Patrick  
Supervisor  
FEDERAL TRANSIT ADMINISTRATION  
U.S. DEPARTMENT OF TRANSPORTATION  
Contact Info: Robert.Patrick@dot.gov  
Award Date: 8/16/2016 2:07 PM GMT+00:00

## **EXECUTION OF THE GRANT AGREEMENT**

Upon full execution of this Grant Agreement by the Recipient, the Effective Date will be the date FTA or the Federal Government awarded Federal assistance for this Grant Agreement.

By executing this Grant Agreement, the Recipient intends to enter into a legally binding agreement in which the Recipient:

- (1) Affirms this FTA Award,
- (2) Adopts and ratifies all of the following information it has submitted to FTA:
  - (a) Statements,
  - (b) Representations,
  - (c) Warranties,
  - (d) Covenants, and
  - (e) Materials,
- (3) Consents to comply with the requirements of this FTA Award, and
- (4) Agrees to all terms and conditions set forth in this Grant Agreement.

Executed By:

*Fort Bend, County Of*