



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR
Director of Human Resources

MEMORANDUM

To: Judge Robert Hebert
Commissioner Richard Morrison
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner James Patterson

From: Kent Edwards,
Director of Human Resources

Subject: HR Agenda Items for July 12, 2016 Commissioners Court

Date: July 6, 2016

The following information is a summary of the HR Agenda Items for the July 12, 2016 Commissioners Court.

Consent Agenda Items –Human Resources – Kathy Novosad to Washington, DC from August 24-August 28, 2016 to attend the National Employment Law Institute's 36th Annual Public Sector EEO & Employment Law Conference. (Human Resources, Travel)

Human Resources approves of the proposed item.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/ir



NATIONAL EMPLOYMENT LAW INSTITUTE

36th Annual

PUBLIC SECTOR EEO & EMPLOYMENT LAW CONFERENCE

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Westin St. Francis

Washington, DC

August 25-26, 2016
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2016 PROGRAM SCHEDULE

EMPLOYMENT LAW UPDATE

*San Francisco, CA, July 14-15 • Chicago, IL, July 21-22
Washington, DC, July 28-29*

CALIFORNIA EMPLOYMENT LAW UPDATE
San Francisco, CA, July 13

ADA WORKSHOP SERIES

*Chicago, IL, Sept 1 • San Francisco, CA, Sept 8 • Los Angeles, CA, Sept 12
Seattle, WA, Sept 19 • New York, NY, Sept 23
Washington, DC, Sept 26 • Houston, TX, Sept 30*

CALIFORNIA / WASHINGTON DISABILITY
LAW WORKSHOP

San Francisco, Sept 9 • Los Angeles, Sept 13 • Seattle, Sept 20

AFFIRMATIVE ACTION WORKSHOP & BRIEFING

*Austin, TX, October 5-7 • San Francisco, CA, October 12-14
Chicago, IL, October 19-21 • Washington, DC, October 26-28*

ETHICS IN LABOR & EMPLOYMENT LAW - Teleconference
November/December • Dates TBD

EMPLOYMENT LAW CONFERENCE

*Chicago, IL, November 3-4 • Washington, DC, November 17-18
San Francisco, CA, December 1-2 • New Orleans, LA, December 8-9*

Visit www.neli.org
for complete program information!

REGISTRATION AND ORDER FORM

Please accept my registration for the:

2016 PUBLIC SECTOR EEO

& EMPLOYMENT LAW CONFERENCE

- San Francisco, CA, August 18-19 • Westin St. Francis
 Washington, DC, August 25-26 • W Washington DC

Registration Fees

- Government Employees.....\$845.00
 Non-Government Employees.....\$945.00

Early Registration Fees

(Paid Registration received by July 27 - San Francisco; August 3 - Washington, DC)

- Government Employees.....\$795.00
 Non-Government Employees.....\$895.00

I am unable to attend. Please send me the:

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Do you require any accommodation, due to a disability, to attend this program? No Yes

(Describe) _____

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REGISTRATION INFORMATION

Early registration is advised. Registrations will be confirmed by e-mail. On-site registrations are subject to space availability.

Registration Fee: \$945.00 • Early Discounted Fee: \$895.00
Government Fee: \$845.00 • Early Discounted Fee: \$795.00

Early Registration Cut-Off Dates

San Francisco - July 27 • Washington, DC - August 3

Payment in full or a fully-executed purchase order is required prior to the Conference.

Group Rates, Discounts and Substitutions are available and permissible. Email neli@neli.org for more information.

Cancellation Policy: Cancellations must be confirmed by email to our Registrar. Registrations cancelled more than ten business days prior to the program may elect to receive a full fee credit, or a refund, less a \$150.00 administrative fee. Those cancelled ten or fewer business days prior to the program will receive a fee credit, less a \$250.00 administrative fee. Transfers between cities must be pre-approved. Fee credits may be applied during the next 12 month period to any of the Institute's programs or publications. Paid no-shows will receive the program Manual upon request in full consideration of fees paid. Unpaid cancellations and unpaid no-shows are liable for the registration fee. Any refunds will be processed after the program series concludes.

CONTINUING EDUCATION

This program will provide between **12-14.5 CLE / CEU credits, depending upon the jurisdiction.** NELI applies for credit from all MCLE states. Contact us for approval status. To apply for CLE credit, please complete box on registration form. NELI will provide the necessary forms and proof of attendance. NELI is a State Bar of California MCLE approved provider, is recognized by most professional associations as an approved CEU/CPE provider, SHRM preferred provider, and is an approved provider of HRCI for recertification credit.

As always, **NELI will file in as many jurisdictions/states as you are licensed for no additional fee**, although registrants need to file for credit on their own behalf in jurisdictions that require it.

REGISTRATION PROCEDURE

MAILING ADDRESS:

NELI, P. O. Box 1189, Golden, Colorado 80402

PHONE: (303) 861-5600, 8:00 a.m. - 4:30 p.m. Mountain Time

FAX: (303) 861-5665

INTERNET: www.neli.org

EMAIL: registrar@neli.org

HOTEL ACCOMMODATIONS

For NELI's group rate, reservations must be made directly with the hotel (not through a travel agent). Room blocks are limited and group rates cannot be guaranteed after the listed cut-off dates, and may be fully booked even before then. Reserve early and state that you are attending NELI's *Public Sector EEO and Employment Law Conference* to qualify. If you experience difficulty, please call NELI. After the cut-off date, reservations at the group rate are on a space available basis.

San Francisco - Westin St. Francis

335 Powell Street, San Francisco, CA 94102

(415) 397-7000 or (888) 627-8546

Prevailing Government Per Diem: Classic - \$250.00

NELI Group Rates: Traditional - \$229.00;

Deluxe - \$269.00 (plus tax)

Reservation cut-off date: July 27, 2016

Washington, DC - W Washington DC

515 - 15th Street, NW, Washington DC 20004

(202) 661-2400 or (888) 627-7816

Prevailing Government Per Diem: \$174.00

NELI Group Rate: "Wonderful" Room - \$174.00 (plus tax)

Reservation cut-off date: August 3, 2016

- Lower rates may be available on hotel websites.
- All rates subject to taxes.

- Government ID will be required at hotel check-in to qualify for government rate (subject to change).