

Grant Application Package

Opportunity Title:	Solicitation of Project Proposals for the 5339(b) Grant
Offering Agency:	DOT/Federal Transit Administration
CFDA Number:	20.526
CFDA Description:	Bus and Bus Facilities Formula Program
Opportunity Number:	FTA-2016-002-TPM
Competition ID:	FTA-2016-002-TPM
Opportunity Open Date:	03/29/2016
Opportunity Close Date:	05/13/2016
Agency Contact:	Samuel Snead Office of Program Management, e-mail: samuel.snead@dot.gov

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

Application Filing Name: Fort Bend County

Select Forms to Complete

Mandatory

[SF424 Mandatory Form](#)

[Attachments](#)

Optional

Instructions

[Show Instructions >>](#)

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here.

If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY

1.a. Type of Submission:

- ☒ Application
☐ Plan
☐ Funding Request
☐ Other

Other (specify):

1.b. Frequency:

- ☒ Annual
☐ Quarterly
☐ Other

Other (specify):

1.d. Version:

- ☒ Initial ☐ Resubmission ☐ Revision ☐ Update

2. Date Received:

Completed by Grants.gov upon submission.

STATE USE ONLY:

3. Applicant Identifier:

5. Date Received by State:

4a. Federal Entity Identifier:

6. State Application Identifier:

4b. Federal Award Identifier:

1.c. Consolidated Application/Plan/Funding Request?

Yes ☐ No ☒

7. APPLICANT INFORMATION:

a. Legal Name:

Fort Bend County

b. Employer/Taxpayer Identification Number (EIN/TIN):

74-6001969

c. Organizational DUNS:

0814970750000

d. Address:

Street1:

301 Jackson

Street2:

City:

Richmond

County / Parish:

Fort Bend

State:

TX: Texas

Province:

Country:

USA: UNITED STATES

Zip / Postal Code:

77469-3108

e. Organizational Unit:

Department Name:

Public Transportation

Division Name:

f. Name and contact information of person to be contacted on matters involving this submission:

Prefix:

First Name:

Christina

Middle Name:

Last Name:

Bune

Suffix:

Title: Finance & Administration Manager

Organizational Affiliation:

Telephone Number: 281-243-6704

Fax Number:

Email: Christina.Bune@fortbendcountytexas.gov

APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY

8a. TYPE OF APPLICANT:

B: County Government

Other (specify):

b. Additional Description:

9. Name of Federal Agency:

DOT/Federal Transit Administration

10. Catalog of Federal Domestic Assistance Number:

20.526

CFDA Title:

Bus and Bus Facilities Formula Program

11. Descriptive Title of Applicant's Project:

Replacement Commuter Buses

12. Areas Affected by Funding:

13. CONGRESSIONAL DISTRICTS OF:

a. Applicant:

022

b. Program/Project:

022

Attach an additional list of Program/Project Congressional Districts if needed.

Fort Bend County Congression

Add Attachment

Delete Attachment

View Attachment

14. FUNDING PERIOD:

a. Start Date:

09/01/2016

b. End Date:

08/31/2017

15. ESTIMATED FUNDING:

a. Federal (\$):

680,000.00

b. Match (\$):

170,000.00

16. IS SUBMISSION SUBJECT TO REVIEW BY STATE UNDER EXECUTIVE ORDER 12372 PROCESS?

☐ a. This submission was made available to the State under the Executive Order 12372 Process for review on:

☐ b. Program is subject to E.O. 12372 but has not been selected by State for review.

☒ c. Program is not covered by E.O. 12372.

APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY

17. Is The Applicant Delinquent On Any Federal Debt?

Yes ☐ No ☒

[Explanation](#)

18. By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I Agree ☒

** This list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

First Name:

Robert

Middle Name:

Last Name:

Hebert

Suffix:

Title:

County Judge

Organizational Affiliation:

Telephone Number:

281-341-8608

Fax Number:

281-341-8609

Email:

Ann.Werlein@fortbendcountytexas.gov

Signature of Authorized Representative:

Completed by Grants.gov upon submission.

Date Signed:

Completed by Grants.gov upon submission.

Attach supporting documents as specified in agency instructions.

[Add Attachments](#)

[Delete Attachments](#)

[View Attachments](#)

APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY

Consolidated Application/Plan/Funding Request Explanation:

APPLICATION FOR FEDERAL ASSISTANCE SF-424 - MANDATORY

Applicant Federal Debt Delinquency Explanation:

ATTACHMENTS FORM

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
10) Please attach Attachment 10	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
11) Please attach Attachment 11	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
12) Please attach Attachment 12	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
13) Please attach Attachment 13	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
14) Please attach Attachment 14	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment
15) Please attach Attachment 15	<input type="text"/>	Add Attachment	Delete Attachment	View Attachment

Bus and Bus Facilities Program (5339(b))

Applicant and Proposal Profile

Is this a resubmission due to an invalid/error message from FTA? ☐ Yes ☒ No

Section I. Applicant Information

Organization Legal Name: Fort Bend County

FTA Recipient number ID Number: 6479

Applicant Eligibility: ☒ Direct or designated recipient
☐ State
☐ Tribe (Federally recognized Native American Tribe)

Population Served: ☒ Urbanized Area
☐ Rural

Description of services provided and areas served.

Fort Bend County provides general public demand response, commuter and deviated fixed route services. Transportation services are provided for any trip purpose. Commuter services are currently provided along the SH 59 corridor into the Greenway Plaza, Galleria and Texas Medical Center areas of Houston. Commuter services are provided from 3 Park & Ride locations in Fort Bend County. Demand response services are provided to/from all cities within Fort Bend County; including the portions of Houston, Katy and Missouri City that are within Fort Bend County. Deviated fixed routes are provided within the cities of Richmond and Rosenberg. Services are not directly operated by Fort Bend County. One service contractor, First Transit, is currently used for all services.

Section II. Project Information/Evaluation Criteria (This section repeats per project)

About the Project

Project Title: Replacement Commuter Buses
(Descriptive title of this project)

Project Executive Summary:

Fort Bend County is seeking \$800,000 in federal assistance to replace 5 vehicles in our commuter bus service fleet. These 5 vehicles, all of which are 32-passenger Freightliner Defenders, have either already exceeded useful life and/or are displaying signs of engine deterioration and are facing high cost emissions maintenance costs.

- Project Type: ☒ Vehicle purchase for the purpose of replacement or rehabilitation of buses or vans
☐ Vehicle purchase for the purposes of expansion of service
☐ Equipment (Including but not limited to ITS, fare equipment, and communications devices)
☐ Maintenance Facilities for the purposes of rehabilitation, replacement or expansion
☐ Passenger Facilities for the purposes of rehabilitation, replacement, or expansion
☐ Other

If Other, specify:

Policy Priorities

If applicable, describe how this application addresses one or more policy priorities addressed in the announcement (State of Good Repair, Safety, Connectivity with other Networks, and Ladders of Opportunity)?

Fort Bend County recognizes the importance of providing safe and reliable transportation services to our community. Maintaining a healthy fleet of vehicles plays a key role in ensuring our services are delivered safely, timely, and efficiently. The vehicles identified for replacement in this application are part of an aging fleet that is experiencing recurring breakdowns due to ongoing mechanical issues. Replacing these vehicles will not only ensure the safety of our passengers, but also improve the quality of service provided to our community.

Having a reliable fleet is not only important for the customers using our services for direct access to their places of employment and/or medical care, it is equally important to customers using our services to connect with Houston METRO at the West Bellfort Park & Ride Lot.

*****Address each of the evaluation criteria as described in the Notice of Funding Opportunity.*****

Demonstration of Need

Fort Bend County operates 18 commuter vehicles during maximum service, utilizing both County owned and Contractor owned vehicles. We currently have 17 commuter vehicles in our County owned fleet, all of which are 32-passenger Freightliner Defender series vehicles. As previously mentioned, we are seeking to replace 5 of these vehicles. These 5 vehicles have either already exceeded useful life or are displaying signs of engine deterioration and facing high-cost emissions repairs. Mileage readings listed below are as of 4-22-16. Units denoted with an (*) are displaying signs of engine deterioration and emissions related issues.

For vehicle replacement/facility rehabilitation projects only:

Vehicle Description	QTY	Vehicle Year	Vehicle Mileage
Unit# Q-009 Freightliner Defender	1	2011	201,388
Unit# Q-011 Freightliner Defender*	1	2011	193,385
Unit# Q-014 Freightliner Defender*	1	2011	182,678
Unit# Q-019 Freightliner Defender	1	2011	215,544
Unit# Q-024 Freightliner Defender*	1	2011	173,779

Facility Description	Years Facility Used by Applicant	Facility Construction Date	Last Renovation Date

Demonstration of Benefits

Fort Bend County's commuter services provide individuals with increased access to major employment areas in Houston. It is important to note that our routes into the Texas Medical Center not only serve the transportation needs of people who are working in that area, but also the needs of individuals seeking medical care and veterans needing access to the VA Hospital; needs which may otherwise go unmet. All of Fort Bend County's vehicles are ADA accessible to ensure transportation opportunities for the entire community. Fort Bend County's commuter services provided over 250,000 passenger trips in FY2015. These people are relying on our service for their livelihood and medical care. It is our goal to ensure we have a safe and reliable fleet that we can depend on to serve the needs of our riders.

This project also supports long term partnerships between Fort Bend County and the City of Sugar Land over the years. The City has supported Fort Bend County Public Transportation for years and continues to provide an annual contribution in support of the commuter services provided by the County.

Planning and Local/Regional Prioritization

All services operated by Fort Bend County are included in the region's transportation plan. If funding is awarded, this project will be added to the TIP/STIP. Please see attached letter of support from the Houston-Galveston Area Council.

Local Financial Commitment

Fort Bend County will provide a cash match of \$200,000 to fulfill the local match requirements for this project. These funds are currently included in the Fort Bend County Public Transportation Department's FY16 budget and will be available for use upon award.

Project Implementation Strategy

Fort Bend County is in the final stages of preparing a bus bid solicitation document and anticipates contracting with a bus vendor no later than August 31, 2016. Once the contract is in place, Fort Bend County will be in a position to issue a purchase order for the vehicles as soon as funding is available. After execution of the funding contract, it is reasonably anticipated that the vehicles will be received, inspected, paid for and this project closed out within a 12 month time frame.

Can this project be implemented within 12 months? ☒ Yes ☐ No

Technical, Legal, and Financial Capacity

Since forming in 2005, Fort Bend County has purchased over 50 rolling stock vehicles. The County is very familiar with rolling stock procurement requirements and is well equipped to undertake this project. In addition, Fort Bend County's staffing infrastructure provides the necessary support services needed to carry out our programs. The County's Purchasing, Risk Management, Treasury, Auditing, Human Resource and Legal departments provide the necessary support for the Transportation department's projects.

Project Budget

Description	QTY	Federal Amount	Local Match	Total Cost
Replacement 32'-37' Commuter Bus	5	160,000	40,000	1,000,000
Total:		800,000	200,000	1,000,000

Project Scalability

Is Project scope scalable? ☒ Yes ☐ No

If Yes, specify minimum Federal Funds necessary: 160,000

Provide explanation of scalability with specific references to the budget line items above.

This application is requesting federal assistance on replacing 5 vehicles which are projected to cost \$200,000 each. The federal portion of each vehicle is approximately \$160,000. This project is scalable in regular increments of \$160,000 up to the full requested amount of \$800,000.

Matching Funds Information

Matching Funds Amount: 170,000

Source of Matching Funds.

Matching funds for this project will be provided by Fort Bend County's General Revenue fund.

Supporting Documentation of Local Match.

This project application was submitted before the Fort Bend County Commissioners Court for approval on May 10, 2016. A signed letter of local cash match commitment is attached to this application.

Project Timeline

Timeline Item Description	Timeline Item Date
IFB OUT FOR BID	06/15/2016
CONTRACT AWARDED	08/31/2016
VEHICLES DELIVERED	05/31/2017
PROJECT COMPLETED	06/30/2017

Congressional Districts (Place of Performance)

Congressional District	Congressional Representative
TX-009	Green, Al
TX-022	Olson, Pete

Fort Bend County Public Transportation

FLEET STATUS / REPLACEMENT SCHEDULE

Updated: 4/22/2016

REVENUE VEHICLES**Vehicles proposed for replacement in this application**

PURCHASE DATE	MFR YEAR	MAKE/MODEL	VIN #	LICENSE PLATE #	COUNTY VEHICLE ID	CURRENT ODOMETER as of:	EST ANNUAL MILES	USEFUL LIFE		CONDITION as of 4-22-16	REPLACE YEAR
						4/22/2016		YRS	MILES		
11/30/2010	2011	Freightliner Defender	1FVACXDT0BHAW7850	108-5363	Q-012	212,968	45,000	7	200000	Fair	2017
12/03/2010	2011	Freightliner Defender	1FVACXDT8BHAW7854	108-5374	Q-019	215,544	45,000	7	200000	Poor	2017
11/19/2010	2011	Freightliner Defender	1FVACXDT2BHAW7848	108-5361	Q-010	209,013	45,000	7	200000	Fair	2017
11/19/2010	2011	Freightliner Defender	1FVACXDT0BHAW7847	108-5360	Q-009	201,388	45,000	7	200000	Poor	2017
11/30/2010	2011	Freightliner Defender	1FVACXDT4BHAW7849	108-5362	Q-011	193,385	45,000	7	200000	Poor	2017
12/03/2010	2011	Freightliner Defender	1FVACXDTXBHAW7855	110-2850	Q-020	195,196	45,000	7	200000	Fair	2017
12/20/2010	2011	Freightliner Defender	1FVACXDT1BHAW7856	110-2853	Q-022	182,889	45,000	7	200000	Fair	2017
11/30/2010	2011	Freightliner Defender	1FVACXDT6BHAW7853	108-5365	Q-014	182,678	45,000	7	200000	Poor	2017
01/24/2011	2011	Freightliner Defender	1FVACXDT2BHAW7851	110-2858	Q-024	173,779	45,000	7	200000	Poor	2017
12/20/2010	2011	Freightliner Defender	1FVACXDT3BHAW7857	110-2851	Q-021	147,133	45,000	7	200000	Fair	2018
06/19/2015	2016	Freightliner Defender	1FVACXDT4GHGU3186	126-8313	U-122	17,394	45,000	7	200000	Excellent	2021
06/19/2015	2016	Freightliner Defender	1FVACXDT2GHGU3185	126-8312	U-121	16,698	45,000	7	200000	Excellent	2021
06/19/2015	2016	Freightliner Defender	1FVACXDT0GHGU3184	126-8311	U-120	16,139	45,000	7	200000	Excellent	2021
06/19/2015	2016	Freightliner Defender	1FVACXDT6GHGU3187	126-8314	U-123	14,794	45,000	7	200000	Excellent	2021
06/19/2015	2016	Freightliner Defender	1FVACXDTXGHGU3189	126-8316	U-125	15,429	45,000	7	200000	Excellent	2021
06/19/2015	2016	Freightliner Defender	1FVACXDT8GHGU3188	126-8315	U-124	10,086	45,000	7	200000	Excellent	2021
11/30/2010	2011	Freightliner Defender	1FVACXDT4BHAW7852	108-5364	Q-013	Out of Service	45,000	7	200000	Out of Svc	2017
12/20/2012	2012	Dodge Amerivan	2C4RDGBG8CR369682	115-0582	S-005	140,969	55,000	4	100000	Poor	2017
12/20/2012	2012	Dodge Amerivan	2C4RDGBG8CR369679	115-0583	S-006	140,751	55,000	4	100000	Poor	2017
12/20/2012	2012	Dodge Amerivan	2C4RDGBG6CR369681	115-0581	S-004	116,033	55,000	4	100000	Poor	2017
12/20/2012	2012	Dodge Amerivan	2C4RDGBG4CR369680	115-0584	S-007	101,115	55,000	4	100000	Poor	2017
12/20/2012	2012	Dodge Amerivan	2C4RDGBG6CR369678	115-0585	S-008	83,313	55,000	4	100000	Poor	2017
03/08/2012	2012	Chevrolet Goshen	1GB6G5BLXC1134737	113-9380	R-075	217,912	55,000	5	150000	Fair	2017
04/11/2011	2011	Chevrolet Goshen	1GB6G5BL1B1116724	112-1052	Q-040	213,075	55,000	5	150000	Fair	2017
03/08/2012	2012	Chevrolet Goshen	1GB6G5BL9C1135295	113-9383	R-077	210,302	55,000	5	150000	Fair	2017
04/11/2011	2011	Chevrolet Goshen	1GB6G5BL2B1116344	112-1053	Q-041	200,415	55,000	5	150000	Fair	2017
04/21/2011	2011	Chevrolet Goshen	1GB6G5BLXB1116527	112-1050	Q-043	202,684	55,000	5	150000	Fair	2017
04/20/2011	2011	Chevrolet Goshen	1GB6G5BL0B1116620	110-2899	Q-042	200,997	55,000	5	150000	Fair	2017
03/08/2012	2012	Chevrolet Goshen	1GB6G5BL2C1134778	113-9382	R-076	200,184	55,000	5	150000	Fair	2017
03/20/2012	2012	Chevrolet Goshen	1GB6G5BL0C1133824	113-9381	R-074	196,544	55,000	5	150000	Fair	2017
03/20/2012	2012	Chevrolet Goshen	1GB6G5BL1C1134853	113-9384	R-078	190,519	55,000	5	150000	Fair	2017
12/28/2012	2013	Chevrolet Goshen	1GB6G5BL8D1116609	115-0589	S-010	191,201	55,000	5	150000	Fair	2017
12/28/2012	2013	Chevrolet Goshen	1GB6G5BL0D1116748	115-0590	S-011	150,515	55,000	5	150000	Fair	2017
07/08/2014	2014	Chevrolet Goshen	1GB6G5BL6E1170153	118-5926	T-110	103,931	55,000	5	150000	Good	2019
08/04/2014	2014	Chevrolet Goshen	1GB6G5BL7E1182196	118-5935	T-115	92,053	55,000	5	150000	Good	2019
08/04/2014	2014	Chevrolet Goshen	1GB6G5BL4E1182141	118-5937	T-113	86,813	55,000	5	150000	Good	2019
08/04/2014	2014	Chevrolet Goshen	1GB6G5BLXE1171886	118-5938	T-116	89,010	55,000	5	150000	Good	2019
05/27/2015	2015	Chevrolet Goshen	1GB6G5BL6F1120919	125-2916	U-070	31,339	55,000	5	150000	Excellent	2020
05/27/2015	2015	Chevrolet Goshen	1GB6G5BLXF1120731	125-2914	U-069	29,704	55,000	5	150000	Excellent	2020
05/27/2015	2015	Chevrolet Goshen	1GB6G5BL9F1121188	125-2915	U-071	29,430	55,000	5	150000	Excellent	2020
08/31/2015	2015	Chevrolet Goshen	1GB6G5BLXF1278745	127-0334	U-127	19,245	55,000	5	150000	Excellent	2020
08/31/2015	2015	Chevrolet Goshen	1GB6G5BL8F1279165	127-0333	U-128	5,946	55,000	5	150000	Excellent	2020
08/31/2015	2015	Chevrolet Goshen	1GB6G5BL7F1277150	127-0335	U-126	16,383	55,000	5	150000	Excellent	2020
08/04/2014	2014	Chevrolet Goshen	1GB6G5BL6E1172033	118-5936	T-114	Out of Service	55,000	5	150000	Out of Svc	2017
10/28/2010	2010	Chevrolet Crusader	1GBJG316791170629	110-2820	Q-002	287,905	55,000	5	150000	Poor	2017
11/19/2010	2010	Chevrolet Crusader	1GBJG316X91171371	108-5356	Q-005	288,009	55,000	5	150000	Poor	2017
11/19/2010	2010	Chevrolet Crusader	1GBJG316191167421	108-5357	Q-006	284,965	55,000	5	150000	Poor	2017
01/04/2011	2010	Chevrolet Crusader	1GBJG316291168092	108-5358	Q-007	277,463	55,000	5	150000	Poor	2017
12/03/2010	2009	Chevrolet Crusader	1GBJG316691167821	108-5372	Q-017	244,334	55,000	5	150000	Fair	2017
11/19/2010	2010	Chevrolet Challenger	1GB9G5A62A1124869	108-5359	Q-008	261,759	55,000	5	150000	Poor	2017
10/28/2010	2010	Chevrolet Challenger	1GB9G5A67A1123992	110-2815	Q-001	250,829	55,000	5	150000	Poor	2017
12/03/2010	2010	Chevrolet Challenger	1GB9G5A6XA1123761	108-5373	Q-018	184,445	55,000	5	150000	Fair	2017

SERVICE VEHICLES

5/4/2010	2010	Toyota Highlander	JTEBW3EH2A2044011	110-2793	P-086	18,134	8,000
----------	------	-------------------	-------------------	----------	-------	--------	-------