



CONSTABLE PRECINCT 3
Fort Bend County, Texas

ROB COOK
Constable

(281) 238-1430
Fax (281) 238-1431

TO: Judge Robert Hebert
Commissioner Robert Morrison
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner James Paterson

FR: Sergeant Richard J. Hill
DT: Wednesday, April 06, 2016
RE: Request Approval for Amendment 1 to FY2016 Tobacco Enforcement Contract

Dear Sirs:

As you know, we were awarded a contract from the Texas Schools Safety Center (affiliated with Texas State University) in FY 2016. I was contacted by the TSSC this date regarding an amendment to the Interlocal Cooperation Contract regarding the Statement of Services and the Scope of Work.

I am requesting the approval to accept these amendments to the original contract. Should there be any questions, please feel free to contact me. Thank you for your consideration and assistance.

Respectfully,

A handwritten signature in cursive script, appearing to read "Richard J. Hill".

Richard J. Hill, M.S.
Administrative Sergeant

TEXAS  STATE UNIVERSITY

The rising STAR of Texas

Texas State University is a member of the Texas State University System

**INTERLOCAL COOPERATION CONTRACT
AMENDMENT NO. 1**

This is an amendment to the Interlocal Cooperation Contract between Texas State University (“Receiving Party”) and **Fort Bend County Constable Pct 3** (“Performing Party”).

This amendment is to revise the “Statement of Services” and “Scope of Work” of the above-reference Contract, and is agreed upon by all parties signing this amendment.

 X Section II, “Statement of Services”, is hereby amended to read as follows: Conduct **58** Controlled Buy/Stings and Follow-ups of tobacco permitted retail outlets and sales and use tax permitted e-cigarette retail outlets.

 X Exhibit A, “Scope of Work” 1a, is hereby amended to read as follows: Conduct Controlled Buy/stings and Follow-ups of tobacco permitted retail outlets and sales and tax permitted e-cigarette retail outlets.

 X Exhibit A, “Scope of Work” 1d, is hereby amended to read as follows: Use the State Comptroller of Public Accounts most recent Tobacco Permitted Retail Outlet List and Sales and Use Tax Outlet List for E-cigarette Retailers for the Controlled Buy/Stings to obtain Retail Outlet name, address, and tobacco permit numbers.

All other terms and conditions that are not hereby amended are to remain in full force and effect.

APPROVAL SIGNATURES NAMES: DATES:

Contractor	Print Name	Date
	Kathy Martinez-Prather/TxSSC Director	
Account Manager	Print Name and Title	Date
Dean/Director or Vice President	Print Name	Date
Sponsored Programs (OSP) Approver	Print Name	Date
VP Finance & Support Services	Print Name	Date

ACCOUNT MANAGER/DESIGNEE COMPLETE ALL INFORMATION BELOW:

SAP VENDOR#: 518821

Purchase Order #: 4500099058

Alexia Cox - ac45

TxSSC

245-7230

Administrative Assistance or Contact Name and Email

Department

Telephone

Kathy Martinez-Prather - km60

TxSSC

245-6236

Account Manager Name and Email

Department

Telephone

8000002435

8000301000

Cost Center / Internal Order / WBS #

Fund