

COUNTY JUDGE

Fort Bend County, Texas

Robert E. Hebert
County Judge

(281) 341-8608
Fax (281) 341-8609

April 6, 2016

Buzz Sawyer - Property Tax Counselors on behalf of Velan Valve Corp
4543 Post Oak Place, Suite 232
Houston, TX 77027

Reference: Account Numbers: 9960-22-214-0019-910 & 9960-22-214-0016-910
Tax Year 2015, Precinct 2

Dear Mr. and/or Mrs. Sawyer:

The County has received your request to waive penalty and interest fees on Fort Bend County property taxes. Fort Bend County is also authorized to act on behalf of Fort Bend Water Control & Improvement District #2, Houston Community College-Stafford and Stafford Municipal School District which represents a total amount of \$16313.29 for penalties assessed on the referenced accounts for tax year 2015. The Tax Assessor's Office has conducted research on your accounts; a copy of the research is enclosed with this letter, and has also been provided to the Commissioners Court.

The information you provided, along with the Tax Office research, has been placed on the Agenda, becoming part of public record, for the Commissioners Court meeting on Tuesday, April 26, 2016 at 1:00 p.m. Commissioners Court is located at the Historic Courthouse, 401 Jackson Street, 2nd Floor, in Richmond, Texas.

You are not required to appear in order for the Court to consider your request. Action by the Court is governed by guidelines under Texas Tax Code, Chapter 33, Section 33.011*, Commissioners Court cannot waive penalty, interest and/or collection fees unless there is evidence of an error by the appraisal district or the County. However, if you have any new information showing proof of an error that was not researched by the Tax Assessor and wish to discuss, please contact your Commissioner, Grady Prestage, prior to April 26, 2016, at telephone 281-403-8000 or by email at james.prestage@fortbendcountytexas.gov, to discuss any additional documentation you may wish to provide to the Court when they consider your request.

Sincerely,

A handwritten signature in blue ink that reads "Robert E. Hebert".

Robert E. Hebert

Enclosure

Copy: Commissioner Grady Prestage, Precinct No. 2

*Section 33.011(a)(1) of the Texas Tax Code states, "The governing body of a taxing unit: shall waive penalties and may provide for the waiver of interest on a delinquent tax if an act or omission of an officer, employee, or agent of the taxing unit or the appraisal district in which the taxing unit participates caused or resulted in the taxpayer's failure to pay the tax before delinquency."



COUNTY TAX ASSESSOR / COLLECTOR

Fort Bend County, Texas

Patsy Schultz, PCC
County Tax Assessor/Collector
1317 Eugene Heimann Circle
Richmond, TX 77469-3623

(281) 341-3710
Fax (281) 341-9267
Email: patsy.schultz@fortbendcountytexas.gov
www.fortbendcountytexas.gov

DATE: April 6th, 2016

TO: County Judge Robert E. Hebert
Commissioner Richard Morrison
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner James Patterson
Roy Cordes, County Attorney

FROM: Tammy Staton *T.S.*
Tax Division Supervisor

COUNTY JUDGE
RECEIVED

APR 06 2016

Re: Waiver of Penalty and Interest – Velan Valve Corp: Account #'s 9960-22-214-0019-910 & 9960-22-214-0016-910; 2015 Tax Year on accounts:

9960-22-214-0019-910 – Personal Property Inventory Only Located @ 4655 Wright Rd in Stafford
9960-22-214-0016-910 – Personal Property Furn, Fix, & Equip Located @ 4655 Wright Rd #250 in Stafford

Precinct 2 ✓

Velan Valve Corp is requesting waiver of penalty and interest for 2015 tax year, stating that because of a clerical error by the CAD they never received the tax bills.

Tax Office Records Indicate for **9960-22-214-0019-910 & 9960-22-214-0016-910:**

- November 05, 2015 Certified agent statement/mailed to: Property Tax Counselors C/O Buzz Sawyer 4543 Post Oak Pl. Houston, TX 77027. **This statement was returned by the Post Office.**

- February 25, 2016 – Agent, Buzz Sawyer called asking why the address was incorrect. He was given waiver instructions and referred to CAD for address change information
- March 7, 2016- Research Department received a letter from FBCAD indicating that the agent information was not updated therefore there was an error on their behalf.
- There is evidence of an error by the Fort Bend Central Appraisal District.
- Fort Bend WCID #2, Houston Community College Stafford, and Stafford MSD have authorized Fort Bend County Tax Office to handle the processing of the waiver of penalty, interest and collection fees and allow the Fort Bend County Commissioners Court to make the determination based on 33.011 of the State Property Tax Code.

Breakdown of Taxes Paid:

Account 9960-22-214-0019-910:

2015 Tax Year

Tax Unit	Base	Penalty & Interest	Collection Fees	Total Waiver Request
FB WCID #2	\$ 14,159.68	\$ 1,274.37		\$ 1,274.37
HCC-STFFRD	\$ 11,622.11	\$ 1,046.00		\$ 1,046.00
STAFFORD MSD	\$ 96,761.76	\$ 8,708.56		\$ 8,708.56
FBC	\$ 54,665.26	\$ 4,919.87		\$ 4,919.87
Total	\$ 177,208.81	\$ 15,948.80		\$ 15,948.80 ✓

Breakdown of Taxes Paid:

Account 9960-22-214-0016-910:

2015 Tax Year

Tax Unit	Base	Penalty & Interest	Collection Fees	Total Waiver Request
FB WCID #2	\$ 364.84	\$ 32.84		\$ 32.84
HCC-STFFRD	\$ 206.63	\$ 18.61		\$ 18.61
STAFFORD MSD	\$ 2,493.19	\$ 224.39		\$ 224.39
FBC	\$ 985.07	\$ 88.65		\$ 88.65
Total	\$ 4,049.73	\$ 364.49		\$ 364.49 ✓

Total Penalty, Interest & Collection Fees: \$ 16,313.29 ✓

I do recommend waiver of penalty and interest for 2015 tax year for 9960-22-214-0019-910 & 9960-22-214-0016-910. Property Tax Code Section 33.011 (a) (1). "The governing body of a taxing unit: shall waive penalties and may provide for the waiver of interest on a delinquent tax if an act or omission of an officer, employee, or agent of the taxing unit or the appraisal district in which the taxing unit participates caused or resulted in the taxpayer's failure to pay the tax before delinquency..."

PROPERTY TAX COUNSELORS

4543 POST OAK PLACE · SUITE 232
HOUSTON, TEXAS 77027

RESEARCH

MAR - 8 2016

March 2, 2016

**COUNTY JUDGE
RECEIVED**

Tax Assessor-Collector
1317 Eugene Heimann Circle
Richmond, TX 77469-3623

MAR 10 2016

RE: Account No: 9960-22-214-0019-910 & 9960-22-214-0016-910
Owner: Velan Valve Corp
Year: 2015

Dear Sir/Madam:

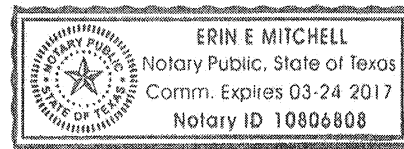
I am writing this letter as Agent for these accounts to explain the facts and circumstance's causing these accounts to be delinquent. I submitted the Appointment of Agent for these accounts, copy attached, to the Appraisal District in the name of Property Tax Counselors, 4543 Post Oak Place #232, Houston, TX 77027. The information passed by the Appraisal District with final Values is as follows: Property Tax Counselors, 4543 Post Oak Place _____, Houston, TX 77027. This caused the original tax bills to be returned as "Undeliverable". No tax bills were delivered to the Owner, Velan Valve Corp, 4655 Wright Rd STE 250, Stafford, TX 77477. The only correspondence received by Velan Valve Corp was a Notice of Delinquent Taxes listing Penalty & Interest Charges of \$15,948.80 & \$364.49.

Through no fault of the Tax Payer, we respectfully request all Penalty & Interest Charges be forgiven and removed from these accounts.

Respectfully submitted of behalf of the Tax Payer,



Buzz Sawyer
Property Tax Counselors Agent



Cc: Velan Valve Corp



Appointment of Agent for Property Tax Matters

Property Tax
Form 50-162

This form is for use by a property owner in designating a lessee or other person to act as the owner's agent in property tax matters. You should read all applicable law and rules carefully, including Section 1.111 of the Texas Property Tax Code and Comptroller Rule 9.3044. This designation will not take effect until filed with the appropriate appraisal district. Once effective, this designation will be in effect until the earlier of (1) the date of a written revocation filed with the appraisal district by the owner or the owner's designated agent, or (2) the expiration date, if any, designated below.

In some cases, you may want to contact your appraisal district or other local taxing units for free information and/or forms concerning your case before designating an agent.

Fort Bend Central Appraisal District

Appraisal District Name

Date Received (appraisal district use only)

STEP 1: Owner's Name and Address:

Velan Valve Corp

(832) 500-5500

Name

Telephone Number (include area code)

4655 Wright RD STE 250

Address

Stafford, TX 77477-4134

City, State, Zip Code

STEP 2: Identify the Property for Which Authority is Granted. Identify all property for which you are granting the agent authority and, unless granting authority for all property listed for you, provide at least one of the property identifiers listed below (appraisal district account number, physical or situs address, or legal description). A chief appraiser may, if necessary to identify the property, request additional information. Additionally, in lieu of listing property below, you may attach a list of all property to which this appointment applies, denoting the total number of additional pages attached in the lower right-hand corner below.

(check one)

all property listed for me at the above address

the property(ies) listed below:

PID: (P336390)

Personal property furn, fix, & equip located @ 4655 Wright RD #250 in Stafford

Appraisal District Account Number

Physical or Situs Address of Property

Legal Description

PID: (P336717)

Personal property Inventory located @ 4655 Wright RD #250 in Stafford

Appraisal District Account Number

Physical or Situs Address of Property

Legal Description

Appraisal District Account Number

Physical or Situs Address of Property

Legal Description

Appraisal District Account Number

Physical or Situs Address of Property

Legal Description

If you have additional property for which authority is granted, attach additional sheets providing the appraisal district account number, physical or situs address, and legal description for each property. Identify here the number of additional sheets attached:

The Property Tax Assistance Division at the Texas Comptroller of Public Accounts provides property tax information and resources for taxpayers, local taxing entities, appraisal districts and appraisal review boards.

For more information, visit our website:
www.window.state.tx.us/taxinfo/proptax

50-162 • 09-13/10

Appointment of Agent for Property Tax Matters

STEP 3: Identify the Agent:

Property Tax Counselors	713) 627-1900
Name	Telephone Number (include area code)
4643 Post Oak Place #232	
Address	
Houston, TX 77027	
City, State, Zip Code	

STEP 4: Specify the Agent's Authority:

The agent identified above is authorized to represent me in (check one):

- all property tax matters concerning the property identified
- the following specific property tax matters:

The agent identified above is authorized to receive confidential information pursuant to Tax Code §§11.48(b)(2), 22.27(b)(2), 23.123(c)(2), 23.126(c)(2), and 23.45(b)(2): Yes No

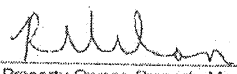
I hereby direct, as indicated below, the appraisal district, appraisal review board, and each taxing unit participating in the appraisal district to deliver the documents checked below to the agent identified above regarding the property identified. I acknowledge that such documents will be delivered only to the agent at the agent's address indicated above and will not be delivered to me unless the affected offices choose to send me copies or are otherwise required by law. I understand that these documents can affect my legal rights and that the appraisal district, appraisal review board, and the taxing units are not required to send me copies if I direct them to deliver the documents to my agent.

- all communications from the chief appraiser
- all communications from the appraisal review board
- all communications from all taxing units participating in the appraisal district

STEP 5: Date the Agent's Authority Ends. Pursuant to Tax Code §1.111(c), this designation remains in effect until the date indicated or until a written revocation is filed with the appraisal district by the property owner or the owner's designated agent. A designation may be made to expire according to its own terms but is still subject to prior revocation by the property owner or designated agent. Pursuant to Tax Code §1.111(d), a property owner may not designate more than one agent to represent the property owner in connection with the property. The designation of an agent in connection with an item of property revokes any previous designation of an agent in connection with that item of property. By designating an agent on this form, previous designations of other agents in connection with the items of property shown on the form are revoked.

Date Agent's Authority Ends _____

STEP 6: Identification, Signature, and Date:

sign here ➔		Date	July 7/14
	<small>Signature of Property Owner, Property Manager, or Other Person Authorized to Act on Behalf of the Property Owner*</small>		
print here ➔	Rob Vellan	Title	VP, Distribution
	<small>Printed Name of Property Owner, Property Manager, or Other Person Authorized to Act on Behalf of the Property Owner</small>		

- The individual signing this form is (check one):
- the property owner
 - a property manager authorized to designate agents for the owner
 - other person authorized to act on behalf of the owner other than the person being designated as agent

* This form must be signed by the property owner, a property manager authorized to designate agents for the owner, or other person authorized to act on behalf of the owner other than the person being designated as agent. If you are a person other than the property owner, the appraisal district may request a copy of the document(s) authorizing you to designate agents or act on behalf of the property owner.

If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Section 37.10, Penal Code.

For more information, visit our website: www.window.state.tx.us/taxinfo/proptax

DUPLICATE TAX RECEIPT



PATSY SCHULTZ, PCC
FORT BEND COUNTY TAX ASSESSOR/ COLLECTOR
1317 EUGENE HEIMANN CIRCLE
RICHMOND, TEXAS 77469-3623

Certified Owner:

VELAN VALVE CORP
4655 WRIGHT RD STE 250
STAFFORD, TX 77477-4134

Legal Description:

PERSONAL PROPERTY INVENTORY ONLY
LOCATED @ 4655 WRIGHT RD IN STAFFORD

Parcel Address: 4655 WRIGHT RD
Legal Acres: 0.0000

Remit Seq No: 32016479
Receipt Date: 03/15/2016
Deposit Date: 03/15/2016
Print Date: 03/24/2016 09:09 AM
Printed By: CANDACEC

Deposit No: J160315BN5
Validation No: 16
Account No: 9960-22-214-0019-910
Operator Code: CARLISLE

Table with 9 columns: Year, Tax Unit Name, Rec Type, Tax Value, Tax Rate, Levy Paid, P&I, Coll Fee Paid, Total. Rows include Fort Bend Weid#2, Houston Comm College Stfd, Stafford Msd, Fort Bend Co Drainage, Fort Bend Co Gen Fnd, and summary totals.

Check Number(s):
047752

PAYMENT TYPE:

Checks: \$15,948.80

Exemptions on this property:

FREEPOR

Total Applied: \$15,948.80

Change Paid: \$0.00

PAYER:
VELAN VALVE CORP
4655 WRIGHT RD STE 250
STAFFORD, TX 77477-4134

ACCOUNT PAID IN FULL

(281) 341-3710

DUPLICATE TAX RECEIPT



PATSY SCHULTZ, PCC
FORT BEND COUNTY TAX ASSESSOR/ COLLECTOR
1317 EUGENE HEIMANN CIRCLE
RICHMOND, TEXAS 77469-3623

Certified Owner:

VELAN VALVE CORP
4655 WRIGHT RD STE 250
STAFFORD, TX 77477-4134

Legal Description:

PERSONAL PROPERTY INVENTORY ONLY
LOCATED @ 4655 WRIGHT RD IN STAFFORD

Parcel Address: 4655 WRIGHT RD
Legal Acres: 0.0000

Remit Seq No: 31973565
Receipt Date: 03/04/2016
Deposit Date: 03/07/2016
Print Date: 03/24/2016 09:09 AM
Printed By: CANDACEC

Deposit No: O160307AX1
Validation No: 900000046307171
Account No: 9960-22-214-0019-910
Operator Code: CELISAS

Table with 9 columns: Year, Tax Unit Name, Rec Type, Tax Value, Tax Rate, Levy Paid, P&I, Coll Fee Paid, Total. Rows include Fort Bend Weid#2, Houston Comm College Stfd, Stafford Msd, Fort Bend Co Drainage, Fort Bend Co Gen Fnd.

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Check Number(s):
47750

PAYMENT TYPE:

Checks: \$177,208.81

Exemptions on this property:

FREEPORF

Total Applied: \$177,208.81

Change Paid: \$0.00

PAYER:
VELAN
94 AVENUE C
WILLISTON, VT 05495-9732

ACCOUNT PAID IN FULL

(281) 341-3710

DUPLICATE TAX RECEIPT



PATSY SCHULTZ, PCC
FORT BEND COUNTY TAX ASSESSOR/ COLLECTOR
1317 EUGENE HEIMANN CIRCLE
RICHMOND, TEXAS 77469-3623

Certified Owner:

VELAN VALVE CORP
4655 WRIGHT RD STE 250
STAFFORD, TX 77477-4134

Legal Description:

PERSONAL PROPERTY FURN, FIX, & EQUIP
LOCATED @ 4655 WRIGHT RD #250 IN
STAFFORD

Parcel Address: 4655 WRIGHT RD 250
Legal Acres: 0.0000

Remit Seq No: 32016479
Receipt Date: 03/15/2016
Deposit Date: 03/15/2016
Print Date: 03/24/2016 09:08 AM
Printed By: CANDACEC

Deposit No: J160315BN5
Validation No: 16
Account No: 9960-22-214-0016-910
Operator Code: CARLISLE

Table with 9 columns: Year, Tax Unit Name, Rec Type, Tax Value, Tax Rate, Levy Paid, P&I, Coll Fee Paid, Total. Rows include Fort Bend Weid#2, Houston Comm College Stfd, Stafford Msd, Fort Bend Co Drainage, Fort Bend Co Gen Fnd, and a summary row.

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Check Number(s):
047752

PAYMENT TYPE:

Checks: \$364.49

Exemptions on this property:

Total Applied: \$364.49

Change Paid: \$0.00

PAYER:
VELAN VALVE CORP
4655 WRIGHT RD STE 250
STAFFORD, TX 77477-4134

ACCOUNT PAID IN FULL

(281) 341-3710

DUPLICATE TAX RECEIPT



PATSY SCHULTZ, PCC
FORT BEND COUNTY TAX ASSESSOR/ COLLECTOR
1317 EUGENE HEIMANN CIRCLE
RICHMOND, TEXAS 77469-3623

Certified Owner:

VELAN VALVE CORP
4655 WRIGHT RD STE 250
STAFFORD, TX 77477-4134

Legal Description:

PERSONAL PROPERTY FURN, FIX, & EQUIP
LOCATED @ 4655 WRIGHT RD #250 IN
STAFFORD

Parcel Address: 4655 WRIGHT RD 250
Legal Acres: 0.0000

Remit Seq No: 31973565
Receipt Date: 03/04/2016
Deposit Date: 03/07/2016
Print Date: 03/24/2016 09:08 AM
Printed By: CANDACEC

Deposit No: O160307AX1
Validation No: 900000046307171
Account No: 9960-22-214-0016-910
Operator Code: CELISAS

Table with 8 columns: Year, Tax Unit Name, Rec Type, Tax Value, Tax Rate, Levy Paid, P&I, Coll Fee Paid, Total. Rows include Fort Bend Wcid#2, Houston Comm College Stfd, Stafford Msd, Fort Bend Co Drainage, Fort Bend Co Gen Fnd, and a total row.

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Check Number(s):
47750

PAYMENT TYPE:

Checks: \$4,049.73

Exemptions on this property:

Total Applied: \$4,049.73

Change Paid: \$0.00

PAYER:
VELAN
94 AVENUE C
WILLISTON, VT 05495-9732

ACCOUNT PAID IN FULL

(281) 341-3710