

PO 117762  
Rec 352690  
3/28/16

MP

1160 Dairy Ashford, Suite 500, Houston, Texas 77079  
T 281 589 7257 E email@klotz.com W www.rpsgroup.com | www.klotz.com

Mr. Richard Stolleis, PE  
Fort Bend County Engineer  
Fort Bend County  
Engineering Department  
301 Jackson St.  
Richmond, TX 77469

March 10, 2016  
Project No: 0262.016.000  
Invoice No: 216109

2013 Fort Bend County Mobility Bond Project  
Purchase Order No.: 117762 Amount: \$630,000.00  
Project Management Agreement Expires: September 30, 2018

**For Professional Services rendered from January 30, 2016 to February 26, 2016:**

Project Management

**Professional Personnel**

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	10.00	250.00	2,500.00	
Associate Engineer				
Salinas, Ivan	14.00	125.00	1,750.00	
Clerical				
Durgin, Nicholas	2.00	90.00	180.00	
Totals	26.00		4,430.00	
<b>Total Labor</b>				<b>4,430.00</b>
				<b>\$4,430.00</b>

13201 Beechnut Boulevard

**Professional Personnel**

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	6.00	250.00	1,500.00	
Totals	6.00		1,500.00	
<b>Total Labor</b>				<b>1,500.00</b>
				<b>\$1,500.00</b>

13202 Bellaire Boulevard

**Professional Personnel**

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	16.00	250.00	4,000.00	
Project Manager				
Talje, Bassem	37.00	200.00	7,400.00	
Associate Engineer				
Salinas, Ivan	6.00	125.00	750.00	
Designer				
Bathe, Cody	29.00	100.00	2,900.00	
Clerical				
Zalman-Mooney, Angela	1.00	90.00	90.00	
Totals	89.00		15,140.00	
<b>Total Labor</b>				<b>15,140.00</b>
				<b>\$15,140.00</b>

13203 Chimney Rock Boulevard

**Professional Personnel**

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	5.00	250.00	1,250.00	
Designer				
Bathe, Cody	2.00	100.00	200.00	
Totals	7.00		1,450.00	
<b>Total Labor</b>				<b>1,450.00</b>
				<b>\$1,450.00</b>

13207 Lake Olympia Parkway Segment 1

**Professional Personnel**

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	1.00	250.00	250.00	
Associate Engineer				
Salinas, Ivan	6.00	125.00	750.00	
GIS Specialist				
Baker, Brian	4.50	125.00	562.50	
Clerical				
Zalman-Mooney, Angela	1.00	90.00	90.00	
Totals	12.50		1,652.50	
<b>Total Labor</b>				<b>1,652.50</b>
				<b>\$1,652.50</b>

13208 Ludwig Road

**Professional Personnel**

	Hours	Rate	Amount
Department Manager			
Durgin, Donald	1.00	250.00	250.00

Designer				
Bathe, Cody	30.00	100.00	3,000.00	
Totals	31.00		3,250.00	
<b>Total Labor</b>				<b>3,250.00</b>
				<b>\$3,250.00</b>

13211 Sugar Land-Howell Road

**Professional Personnel**

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	3.00	250.00	750.00	
Senior Project Engineer				
Fung, Raul	1.00	170.00	170.00	
Associate Engineer				
Salinas, Ivan	1.00	125.00	125.00	
Designer				
Bathe, Cody	12.00	100.00	1,200.00	
Clerical				
Zalman-Mooney, Angela	4.00	90.00	360.00	
Totals	21.00		2,605.00	
<b>Total Labor</b>				<b>2,605.00</b>
				<b>\$2,605.00</b>

13318 Spring Green Boulevard

**Professional Personnel**

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	11.00	250.00	2,750.00	
Designer				
Bathe, Cody	20.00	100.00	2,000.00	
Totals	31.00		4,750.00	
<b>Total Labor</b>				<b>4,750.00</b>
				<b>\$4,750.00</b>

13411 West Airport Boulevard

**Professional Personnel**

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	7.00	250.00	1,750.00	
Totals	7.00		1,750.00	
<b>Total Labor</b>				<b>1,750.00</b>
				<b>\$1,750.00</b>

**Reimbursable Expenses**

Mileage			122.04	
<b>Total Reimbursables</b>	<b>1.0 times</b>		<b>122.04</b>	<b>122.04</b>
				<b>\$122.04</b>

---

Project	0262.016.000	Fort Bend County Project Management	Invoice	216109
---------	--------------	-------------------------------------	---------	--------

---

<b>Recap:</b>	<b>Current</b>	<b>Previous</b>	<b>To-Date</b>
Total Billings	36,649.54	584,021.25	620,670.79
Contract Amount			712,875.00
Balance			92,204.21
		<b>Total Due This Invoice:</b>	<b>\$36,649.54</b>

*(Handwritten blue circle around the total due amount)*

*DK, JAS  
03/24/16*

# Billing Backup

Thursday, March 03, 2016

Klotz Associates, Inc.

Invoice 216109 Dated 3/10/2016

9:58:03 AM

**Professional Personnel**

			Hours	Rate	Amount	
Department Manager						
0640	4 - Durgin, Donald	2/8/2016	2.00	250.00	500.00	
	Progress meeting at Pct 4.					
0640	4 - Durgin, Donald	2/12/2016	1.00	250.00	250.00	
	Williams Landing exhibit					
0640	2 - Durgin, Donald	2/16/2016	3.00	250.00	750.00	
	Pct 1 Progress meeting and coordination					
0640	2 - Durgin, Donald	2/17/2016	3.00	250.00	750.00	
	Pct 2 Progress Meeting &* Coordination					
0640	2 - Durgin, Donald	2/22/2016	1.00	250.00	250.00	
	SWCA contract amendments					
Associate Engineer						
0582	20 - Salinas, Ivan	2/2/2016	1.00	125.00	125.00	
	Email Coordination					
0582	20 - Salinas, Ivan	2/3/2016	1.00	125.00	125.00	
	Email Coordination					
0582	20 - Salinas, Ivan	2/4/2016	1.00	125.00	125.00	
	Email Coordination					
0582	20 - Salinas, Ivan	2/10/2016	1.00	125.00	125.00	
	Email Coordination					
0582	20 - Salinas, Ivan	2/11/2016	1.00	125.00	125.00	
	Email Coordination					
0582	20 - Salinas, Ivan	2/17/2016	4.00	125.00	500.00	
	Quaterly Update meeting					
0582	20 - Salinas, Ivan	2/22/2016	1.00	125.00	125.00	
	Email Coordination					
0582	20 - Salinas, Ivan	2/25/2016	2.00	125.00	250.00	
	Email Coordination					
0582	20 - Salinas, Ivan	2/26/2016	2.00	125.00	250.00	
	Email Coordination					
Clerical						
0701	23 - Durgin, Nicholas	2/26/2016	2.00	90.00	180.00	
	project & email filing & archiving					
	Totals		26.00		4,430.00	
	<b>Total Labor</b>					<b>4,430.00</b>
						<b>\$4,430.00</b>

**Professional Personnel**

			Hours	Rate	Amount	
Department Manager						
0640	4 - Durgin, Donald	2/3/2016	1.00	250.00	250.00	
	status update					
0640	4 - Durgin, Donald	2/4/2016	1.00	250.00	250.00	
	coordination with consultant pm					
0640	4 - Durgin, Donald	2/12/2016	1.00	250.00	250.00	
	invoice					
0640	2 - Durgin, Donald	2/16/2016	1.00	250.00	250.00	
	Sidewalk discussion					
0640	2 - Durgin, Donald	2/18/2016	1.00	250.00	250.00	
	Drainage discussion & record drawings					

Project	0262.016.000	Fort Bend County Project Management	Invoice	216109	
0640	2 - Durgin, Donald invoice	2/22/2016	1.00	250.00	250.00
	Totals		6.00		1,500.00
	<b>Total Labor</b>				<b>1,500.00</b>
					<b>\$1,500.00</b>

**Professional Personnel**

			Hours	Rate	Amount
Department Manager					
0640	4 - Durgin, Donald	2/1/2016	1.00	250.00	250.00
	coordination with Jolie Craft				
0640	4 - Durgin, Donald	2/3/2016	2.00	250.00	500.00
	status update, plans review				
0640	4 - Durgin, Donald	2/11/2016	1.00	250.00	250.00
	Site Visit				
0640	2 - Durgin, Donald	2/16/2016	1.00	250.00	250.00
	Developer estimate & quantity review with Sam Thomas				
0640	2 - Durgin, Donald	2/19/2016	2.00	250.00	500.00
	review revised Developer estimate & discussion with consultant for pipeline agreement				
0640	2 - Durgin, Donald	2/22/2016	3.00	250.00	750.00
	coordinating pipeline agreements, developer agreements...				
0640	2 - Durgin, Donald	2/23/2016	3.00	250.00	750.00
	comments & review meeting				
0640	2 - Durgin, Donald	2/24/2016	3.00	250.00	750.00
	coordination with associations & design development				
Project Manager					
0653	20 - Talje, Bassem	2/1/2016	3.00	200.00	600.00
	FBC - Bellaire Blvd 70 % design review				
0653	20 - Talje, Bassem	2/2/2016	2.00	200.00	400.00
	FBC - Bellaire Blvd 70 % design review				
0653	20 - Talje, Bassem	2/3/2016	2.00	200.00	400.00
	FBC - Bellaire Blvd 70 % design review				
0653	20 - Talje, Bassem	2/5/2016	1.00	200.00	200.00
	FBC - Bellaire Blvd 70 % design review				
0653	20 - Talje, Bassem	2/8/2016	2.00	200.00	400.00
0653	20 - Talje, Bassem	2/9/2016	2.00	200.00	400.00
	FBC - Design Coordination				
0653	20 - Talje, Bassem	2/10/2016	2.00	200.00	400.00
	FBC - Design Coordination				
0653	20 - Talje, Bassem	2/11/2016	2.00	200.00	400.00
	FBC - Design Coordination				
0653	20 - Talje, Bassem	2/12/2016	2.00	200.00	400.00
	FBC - Design Coordination				
0653	6 - Talje, Bassem	2/15/2016	2.00	200.00	400.00
	FBC - Design Coordination				
0653	6 - Talje, Bassem	2/16/2016	2.00	200.00	400.00
	FBC - Design Coordination				
0653	6 - Talje, Bassem	2/17/2016	2.00	200.00	400.00
	FBC - Design Coordination				
0653	6 - Talje, Bassem	2/22/2016	2.00	200.00	400.00
	FBC - Design Coordination				
0653	6 - Talje, Bassem	2/23/2016	6.00	200.00	1,200.00
	FBC - Design Coordination				
0653	6 - Talje, Bassem	2/24/2016	3.00	200.00	600.00
	FBC - Design Coordination				

Project	0262.016.000	Fort Bend County Project Management	Invoice	216109	
0653	6 - Talje, Bassem	2/25/2016	1.00	200.00	200.00
	FBC - Design Coordination				
0653	6 - Talje, Bassem	2/26/2016	1.00	200.00	200.00
	FBC - Design Coordination				
Associate Engineer					
0582	20 - Salinas, Ivan	2/1/2016	1.00	125.00	125.00
	Email Coordination				
0582	20 - Salinas, Ivan	2/19/2016	2.00	125.00	250.00
	Bellaire Exhibit update with new limits				
0582	20 - Salinas, Ivan	2/23/2016	3.00	125.00	375.00
	Meeting with DDG and FCM				
Designer					
0620	15 - Bathe, Cody	2/1/2016	1.00	100.00	100.00
	looked over cost estimate for relocation of netco pipeline.				
0620	15 - Bathe, Cody	2/2/2016	2.00	100.00	200.00
	talked to Pd about adding more cover to the existing pipe, also replace the section of pipe under the proposed rd way with thicker wall pipe.				
0620	15 - Bathe, Cody	2/9/2016	4.00	100.00	400.00
	talked to pd with netco pipe line				
0620	15 - Bathe, Cody	2/10/2016	5.00	100.00	500.00
	looked over drainge plans for Fort bend county mud 30 for easment agreement with crosstex pipe line				
0620	15 - Bathe, Cody	2/11/2016	5.00	100.00	500.00
	contacted mud engineer and attorney to get documentation for utility easments.				
0620	15 - Bathe, Cody	2/16/2016	5.00	100.00	500.00
	talked to Pd from netco pipeline about the cost estimate				
0620	15 - Bathe, Cody	2/22/2016	2.00	100.00	200.00
	reviewed documents from terra				
0620	15 - Bathe, Cody	2/23/2016	4.00	100.00	400.00
	meeting with developer to discuss utility coordination with pipeline				
0620	15 - Bathe, Cody	2/24/2016	1.00	100.00	100.00
	contacted stacy to try and set up a meeting for the netco pipeline coordination				
Clerical					
0485	23 - Zalman-Mooney, Angela	2/22/2016	.50	90.00	45.00
	Prepare Documents for Meeting				
0485	23 - Zalman-Mooney, Angela	2/24/2016	.50	90.00	45.00
	Coordinate Meeting for Netco Pipeline				
	Totals		89.00		15,140.00
	<b>Total Labor</b>				<b>15,140.00</b>
					<b>\$15,140.00</b>

**Professional Personnel**

			Hours	Rate	Amount
Department Manager					
0640	4 - Durgin, Donald	2/4/2016	2.00	250.00	500.00
	drainage meeting				
0640	4 - Durgin, Donald	2/8/2016	1.00	250.00	250.00
	coordination with land owners, Joe Goggans, & design consultant				
0640	2 - Durgin, Donald	2/23/2016	1.00	250.00	250.00
	phone call with Larry Labanowski				
0640	2 - Durgin, Donald	2/24/2016	1.00	250.00	250.00
	email coordination with property owner & design consultant				
Designer					
0620	15 - Bathe, Cody	2/23/2016	2.00	100.00	200.00

Project	0262.016.000	Fort Bend County Project Management	Invoice	216109
	contacted LJA about the center point conflict on Chimney Rock			
	Totals	7.00	1,450.00	
	<b>Total Labor</b>			<b>1,450.00</b>
				<b>\$1,450.00</b>

**Professional Personnel**

			Hours	Rate	Amount
Department Manager					
0640	4 - Durgin, Donald	2/12/2016	1.00	250.00	250.00
	Progress meeting with Terra & SWCA & BO				
Associate Engineer					
0582	20 - Salinas, Ivan	2/5/2016	3.00	125.00	375.00
	Analyze and discuss proposed alignment. Discussion with SWCA concerning environmental.				
0582	20 - Salinas, Ivan	2/10/2016	1.00	125.00	125.00
	Exhibit for Lake Olympia meeting				
0582	20 - Salinas, Ivan	2/12/2016	2.00	125.00	250.00
	Lake Olympia meeting				
GIS Specialist					
0638	13 - Baker, Brian	2/9/2016	2.50	125.00	312.50
0638	13 - Baker, Brian	2/10/2016	2.00	125.00	250.00
Clerical					
0485	23 - Zalman-Mooney, Angela	2/12/2016	1.00	90.00	90.00
	Took notes during meeting with Berg Oliver, Terra, and SWCA				
	Totals		12.50		1,652.50
	<b>Total Labor</b>				<b>1,652.50</b>
					<b>\$1,652.50</b>

**Professional Personnel**

			Hours	Rate	Amount
Department Manager					
0640	4 - Durgin, Donald	2/3/2016	1.00	250.00	250.00
	utility coordination				
Designer					
0620	15 - Bathe, Cody	2/1/2016	3.00	100.00	300.00
	looked over the 30% plans				
0620	15 - Bathe, Cody	2/2/2016	3.00	100.00	300.00
	looked over the 30% plans contacted Epi				
0620	15 - Bathe, Cody	2/3/2016	4.00	100.00	400.00
	Epi sent me plans that had been updated to show utilities				
0620	15 - Bathe, Cody	2/8/2016	3.00	100.00	300.00
	sent out exhibits to utilities.				
0620	15 - Bathe, Cody	2/11/2016	2.00	100.00	200.00
	talked to stafford utilities about the Ludwig project				
0620	15 - Bathe, Cody	2/12/2016	2.00	100.00	200.00
0620	15 - Bathe, Cody	2/16/2016	2.00	100.00	200.00
	contacted utility companys to see if they had reviewed the 30% plans				
0620	15 - Bathe, Cody	2/17/2016	3.00	100.00	300.00
	contacted Epi about getting the correct Center point id for the Ludwig project				
0620	15 - Bathe, Cody	2/18/2016	4.00	100.00	400.00
	contacted center point gas to try and figure out the right id number for them.				
0620	15 - Bathe, Cody	2/23/2016	1.00	100.00	100.00
	called utility companies for the 30% plans to check status of there review				
0620	15 - Bathe, Cody	2/24/2016	3.00	100.00	300.00

talked to stafford public works to see if she still wanted 24x36 plan sheets and contacted the other utility

Totals	31.00	3,250.00	
<b>Total Labor</b>			<b>3,250.00</b>
			<b>\$3,250.00</b>

**Professional Personnel**

			Hours	Rate	Amount
Department Manager					
0640	4 - Durgin, Donald	2/3/2016	1.00	250.00	250.00
	review contract agreement & utility coordination				
0640	4 - Durgin, Donald	2/8/2016	1.00	250.00	250.00
	utility coordination				
0640	2 - Durgin, Donald	2/22/2016	1.00	250.00	250.00
	invoice				
Senior Project Engineer					
0727	7 - Fung, Raul	2/25/2016	1.00	170.00	170.00
	95% Design Review				
Associate Engineer					
0582	20 - Salinas, Ivan	2/5/2016	1.00	125.00	125.00
	Review and discuss 95% submittal.				
Designer					
0620	15 - Bathe, Cody	2/4/2016	3.00	100.00	300.00
	worked on contract work sheet and contact kings bridge mudd.				
0620	15 - Bathe, Cody	2/5/2016	2.00	100.00	200.00
	contacted king bridge mud to getting missing information for contract worksheet				
0620	15 - Bathe, Cody	2/18/2016	3.00	100.00	300.00
	contacted HR green and At&T to see the status of the Relocations				
0620	15 - Bathe, Cody	2/19/2016	4.00	100.00	400.00
	Reviewed the utility list and made a site vist to project				
Clerical					
0485	23 - Zalman-Mooney, Angela	2/9/2016	4.00	90.00	360.00
	Check-in 95% submittals and check redlines				
Totals			21.00		2,605.00
<b>Total Labor</b>					<b>2,605.00</b>
					<b>\$2,605.00</b>

**Professional Personnel**

			Hours	Rate	Amount
Department Manager					
0640	4 - Durgin, Donald	2/1/2016	1.00	250.00	250.00
	utility coordination				
0640	4 - Durgin, Donald	2/4/2016	1.00	250.00	250.00
	pipeline coordination				
0640	4 - Durgin, Donald	2/5/2016	1.00	250.00	250.00
	utility coordination				
0640	4 - Durgin, Donald	2/10/2016	2.00	250.00	500.00
	ROW acquisition coordination				
0640	2 - Durgin, Donald	2/17/2016	1.00	250.00	250.00
	pipeline coordination				
0640	2 - Durgin, Donald	2/18/2016	2.00	250.00	500.00
	Davoody property acquisition coordination				
0640	2 - Durgin, Donald	2/22/2016	1.00	250.00	250.00
	ROW acquisition				
0640	2 - Durgin, Donald	2/23/2016	2.00	250.00	500.00
	coordination with land owner				

Project	0262.016.000	Fort Bend County Project Management	Invoice	216109	
<b>Designer</b>					
0620	15 - Bathe, Cody	2/2/2016	1.00	100.00	100.00
	sent KMZ map over to southcross surveyor				
0620	15 - Bathe, Cody	2/3/2016	2.00	100.00	200.00
	Contact center point electric on the relocation of there power poles along spring green.				
0620	15 - Bathe, Cody	2/8/2016	6.00	100.00	600.00
	worked with Kevin with southcross				
0620	15 - Bathe, Cody	2/9/2016	5.00	100.00	500.00
	made changes to contacted with easment for south cross pipe line				
0620	15 - Bathe, Cody	2/12/2016	2.00	100.00	200.00
	site vist to check that easment had been located				
0620	15 - Bathe, Cody	2/17/2016	3.00	100.00	300.00
	Talked to matt stoops about the Row agreement				
0620	15 - Bathe, Cody	2/24/2016	1.00	100.00	100.00
	contacted julian valencia about center point gas relocations				
	Totals		31.00		4,750.00
	<b>Total Labor</b>				<b>4,750.00</b>
					<b>\$4,750.00</b>
<b>Professional Personnel</b>					
			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>
<b>Department Manager</b>					
0640	4 - Durgin, Donald	2/1/2016	1.00	250.00	250.00
	coordination meeting with MUD engineer about easment				
0640	4 - Durgin, Donald	2/8/2016	2.00	250.00	500.00
	ROW acquisition coordination				
0640	2 - Durgin, Donald	2/16/2016	1.00	250.00	250.00
	Sanitary easement discussion				
0640	2 - Durgin, Donald	2/22/2016	1.00	250.00	250.00
	consultant schedule coordination				
0640	2 - Durgin, Donald	2/24/2016	2.00	250.00	500.00
	design consultant schedule coordination				
	Totals		7.00		1,750.00
	<b>Total Labor</b>				<b>1,750.00</b>
					<b>\$1,750.00</b>
<b>Reimbursable Expenses</b>					
<b>Mileage</b>					
EX	000000018278	2/4/2016	Durgin, Donald / Chimney Rock Drainage Meeting / project meeting / 70.00 miles @ 0.54		37.80
EX	000000018328	2/8/2016	Durgin, Donald / Pct 4 Progress Meeting / Project meeting / 36.00 miles @ 0.54		19.44
EX	000000018328	2/11/2016	Durgin, Donald / Bellaire Site Visit / Site visit / 20.00 miles @ 0.54		10.80
EX	000000018328	2/16/2016	Durgin, Donald / Progress Meeting at Pct 1 / Project Meeting / 60.00 miles @ 0.54		32.40
EX	000000018322	2/17/2016	Salinas, Ivan / Meeting at FBC Precinct 2 / Drove to Fort Bend County Precinct 2 office for a meeting. / 40.00 miles @ 0.54		21.60
	<b>Total Reimbursables</b>		<b>1.0 times</b>		<b>122.04</b>
					<b>\$122.04</b>
					<b>\$36,649.54</b>
			<b>Total this Report</b>		<b>\$36,649.54</b>

# Detailed Expense Report

Friday, February 05, 2016

12:59:50 PM

Klotz Associates, Inc.

Employee 0640 Durgin, Donald M

Signed



## Submitted

Approved

---

Practice TN:MB

Expense Report: 04 February 2016

Report Date: 2/5/2016

Date	Category	Description	Project	Phase	Tasks	Bill	Paid	Account	Supporting Document	Amount
2/2/2016	Mileage	Return meeting at JC to review bid sets	1176.001.000	950	002	<input type="checkbox"/>	<input type="checkbox"/>	621.00		16.20
Business Reason: project meeting		EFBC Development Authority Project Mgmt		Travel From/To: JC Office		Travel: 30.00 mi @ 0.540				
2/4/2016	Mileage	Andy Meyers Breakfast	TNOO.015.000			<input type="checkbox"/>	<input type="checkbox"/>	781.00		15.12
Business Reason: networking		TN Gen. Expenses (No labor charges)		Travel From/To: Safari Texas Ranch		Travel: 28.00 mi @ 0.540				
2/4/2016	Mileage	Chimney Rock Drainage Meeting	0262.016.000	950		<input type="checkbox"/>	<input type="checkbox"/>	621.00		37.80
Business Reason: project meeting		Fort Bend County Project Management		Travel From/To: FBC Drainage District		Travel: 70.00 mi @ 0.540				
2/5/2016	Mileage	Alvin-Manvel Chamber Annual Banquet	TNOO.015.000			<input type="checkbox"/>	<input type="checkbox"/>	781.00		48.60
Business Reason: networking		TN Gen. Expenses (No labor charges)		Travel From/To: Alvin		Travel: 90.00 mi @ 0.540				
						<b>Total Expenses</b>				<b>510.00</b>
						<b>Company Paid</b>				
						<b>Total Due</b>				<b>510.00</b>

# ailed Expense Report

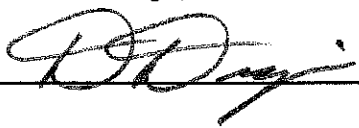
Friday, February 19, 2016

2:30:01 PM

Klotz Associates, Inc.

Employee 0640 Durgin, Donald M

Signed



## Submitted

Approved

Practice TN:00

Expense Report: 05 February 2016

Report Date: 2/12/2016

Date	Category	Description	Project	Phase	Tasks	Bill	Paid	Account	Supporting Document	Amount
2/8/2016	Mileage	Sign plans at JC	1176.001.000	950	002	<input type="checkbox"/>	<input type="checkbox"/>	621.00		16.20
			EFBC Development Authority Project Mgmt							
Business Reason: Project Meeting to sign plans			Travel From/To: Jones & Carter		Travel: 30.00 mi @ 0.540					
2/8/2016	Mileage	Pct 4 Progress Meeting	0262.016.000	950		<input type="checkbox"/>	<input type="checkbox"/>	621.00		19.44
			Fort Bend County Project Management							
Business Reason: Project meeting			Travel From/To: Pct 4		Travel: 36.00 mi @ 0.540					
2/11/2016	Mileage	Bellaire Site Visit	0262.016.000	950		<input type="checkbox"/>	<input type="checkbox"/>	621.00		10.80
			Fort Bend County Project Management							
Business Reason: Site visit			Travel From/To: Bellaire, Mission Bend		Travel: 20.00 mi @ 0.540					
2/16/2016	Mileage	Progress Meeting at Pct 1	0262.016.000	950		<input type="checkbox"/>	<input type="checkbox"/>	621.00		32.40
			Fort Bend County Project Management							
Business Reason: Project Meeting			Travel From/To: Pct 1		Travel: 60.00 mi @ 0.540					
2/16/2016	Meals	Project Manager Meeting	TNOO.015.000			<input type="checkbox"/>	<input type="checkbox"/>	780.00		43.88
			TN Gen. Expenses (No labor charges)							
Business Reason: Working lunch - Bassem Talje										
2/16/2016	Mileage	CRR ENV Meeting	0262.014.000	951		<input type="checkbox"/>	<input type="checkbox"/>	621.00		15.12
			Fort Bend County On-Call Eng Services							
Business Reason: Project Meeting			Travel From/To: TxDOT		Travel: 28.00 mi @ 0.540					
2/17/2016	Meals	FBC Engineering & Pct 2 Lunch	TNOO.MKT.001	200		<input type="checkbox"/>	<input type="checkbox"/>	780.00		123.79
			Marketing Activity - General TN Sales							
Business Reason: Client Lunch - Stacey Slawinski, Felecia Evans-Smith, Ivan Salinas										
2/19/2016	Meals	Project Manager Meeting	TNOO.015.000			<input type="checkbox"/>	<input type="checkbox"/>	780.00		15.03
			TN Gen. Expenses (No labor charges)							
Business Reason: Working Lunch										

Total Expenses	276.66
Company Paid	
Total Due	276.66

# Detailed Expense Report

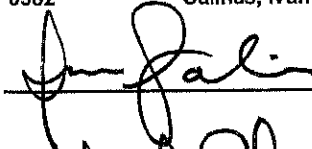
Friday, February 19, 2016

10:36:37 AM

Klotz Associates, Inc.

Employee 0582 Salinas, Ivan

Signed



Approved



## Submitted

Practice TN:MB

Expense Report: 2/19/16 Report

Report Date: 2/19/2016

Date	Category	Description	Project	Phase	Tasks	Bill	Paid	Account	Supporting Document	Amount
2/17/2016	Mileage	Meeting at FBC Precinct 2	0262.016.000 950			<input type="checkbox"/>	<input type="checkbox"/>	621.00		21.60
Business Reason: Drove to Fort Bend County Precinct 2 office for a meeting.										
Fort Bend County Project Management										
Travel From/To: Office to FBC Precinct 2 (Roundtrip)										
Travel: 40.00 mi @ 0.540										
Total Expenses										21.60
Company Paid										
Total Due										21.60