

1160 Dairy Ashford, Suite 500, Houston, Texas 77079
 T 281 589 7257 E email@klotz.com W www.rpsgroup.com | www.klotz.com

PO 117762
 Rec 348 289
 2/19/16

ajp

Mr. Richard Stolleis, PE
 Fort Bend County Engineer
 Fort Bend County
 Engineering Department
 301 Jackson St.
 Richmond, TX 77469

February 12, 2016
 Project No: 0262.016.000
 Invoice No: 116083

2013 Fort Bend County Mobility Bond Project
 Purchase Order No.: 117762 Amount: \$630,000.00
 Project Management Agreement Expires: September 30, 2018

For Professional Services rendered from January 01, 2016 to January 29, 2016:

Project Management

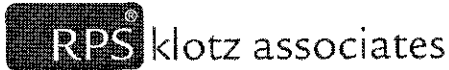
Professional Personnel

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	8.00	250.00	2,000.00	
Associate Engineer				
Salinas, Ivan	22.00	125.00	2,750.00	
Clerical				
Durgin, Nicholas	3.00	90.00	270.00	
Totals	33.00		5,020.00	
Total Labor				5,020.00
				\$5,020.00

13201 Beechnut Boulevard

Professional Personnel

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	1.00	250.00	250.00	
Totals	1.00		250.00	
Total Labor				250.00
				\$250.00



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Department Manager				
Durgin, Donald	8.00	250.00	2,000.00	
Associate Engineer				
Salinas, Ivan	22.00	125.00	2,750.00	
Clerical				
Durgin, Nicholas	3.00	90.00	270.00	
Totals	33.00		5,020.00	
Total Labor				5,020.00
				\$5,020.00

13201 Beechnut Boulevard

Professional Personnel

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	1.00	250.00	250.00	
Totals	1.00		250.00	
Total Labor				250.00
				\$250.00

13202 Bellaire Boulevard

Professional Personnel

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	11.00	250.00	2,750.00	
Project Manager				
Talje, Bassem	33.00	200.00	6,600.00	
Senior Project Engineer				
Castelblanco, Adhara	1.00	170.00	170.00	
Project Engineer				
Griffin, Jonathan	4.00	145.00	580.00	
Said, Zeena	8.00	145.00	1,160.00	
Associate Engineer				
Salinas, Ivan	4.00	125.00	500.00	
Tran, John	4.00	125.00	500.00	
Designer				
Bathe, Cody	25.00	100.00	2,500.00	
Clerical				
Durgin, Nicholas	6.00	90.00	540.00	
Totals	96.00		15,300.00	
Total Labor				15,300.00
				\$15,300.00

13203 Chimney Rock Boulevard

Professional Personnel

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	3.00	250.00	750.00	
Totals	3.00		750.00	
Total Labor				750.00
				\$750.00

13207 Lake Olympia Parkway Segment 1

Professional Personnel

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	2.00	250.00	500.00	
Totals	2.00		500.00	
Total Labor				500.00

\$500.00

13208 Ludwig Road

Professional Personnel

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	4.00	250.00	1,000.00	
Associate Engineer				
Salinas, Ivan	2.00	125.00	250.00	
Designer				
Bathe, Cody	21.00	100.00	2,100.00	
Totals	27.00		3,350.00	
Total Labor				3,350.00
				\$3,350.00

13211 Sugar Land-Howell Road

Professional Personnel

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	4.00	250.00	1,000.00	
Totals	4.00		1,000.00	
Total Labor				1,000.00
				\$1,000.00

13318 Spring Green Boulevard

Professional Personnel

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	10.00	250.00	2,500.00	
Designer				
Bathe, Cody	24.00	100.00	2,400.00	
Totals	34.00		4,900.00	
Total Labor				4,900.00

\$4,900.00

13411 West Airport Boulevard

Professional Personnel

	Hours	Rate	Amount	
Department Manager				
Durgin, Donald	10.00	250.00	2,500.00	
Clerical				
Durgin, Nicholas	3.00	90.00	270.00	
Totals	13.00		2,770.00	
Total Labor				2,770.00
				\$2,770.00

Reimbursable Expenses

In-House Plotting			4.19	
Mileage			146.34	
Total Reimbursables		1.0 times	150.53	150.53
				\$150.53

Recap:

	Current	Previous	To-Date
Total Billings	33,990.53	550,030.72	584,021.25
Contract Amount			712,875.00
Balance			128,853.75

Total Due This Invoice:

\$33,990.53

*OK, JAS
02/19/16*

Billing Backup

Wednesday, February 10, 2016

Klotz Associates, Inc.

Invoice 116083 Dated 2/12/2016

3:37:33 PM

Professional Personnel

			Hours	Rate	Amount
Department Manager					
0640	4 - Durgin, Donald	1/6/2016	3.00	250.00	750.00
	ROW meeting				
0640	4 - Durgin, Donald	1/7/2016	1.00	250.00	250.00
	comcast coordination				
0640	4 - Durgin, Donald	1/11/2016	1.00	250.00	250.00
	Quarterly Report				
0640	4 - Durgin, Donald	1/12/2016	1.00	250.00	250.00
	review of bid tabs				
0640	4 - Durgin, Donald	1/22/2016	2.00	250.00	500.00
	Progress Meeting with Pct 2				
Associate Engineer					
0582	20 - Salinas, Ivan	1/5/2016	9.00	125.00	1,125.00
	Email Coordination/ ROW information for meeting				
0582	20 - Salinas, Ivan	1/8/2016	2.00	125.00	250.00
	Quarterley Report Update				
0582	20 - Salinas, Ivan	1/11/2016	2.00	125.00	250.00
	Email Coordination				
0582	20 - Salinas, Ivan	1/12/2016	2.00	125.00	250.00
	Utility Coordination				
0582	20 - Salinas, Ivan	1/13/2016	2.00	125.00	250.00
	Utility Coordination				
0582	20 - Salinas, Ivan	1/22/2016	4.00	125.00	500.00
	Month Mobility Progress Meeting.				
0582	20 - Salinas, Ivan	1/25/2016	1.00	125.00	125.00
	Email Coordination				
Clerical					
0701	23 - Durgin, Nicholas	1/25/2016	3.00	90.00	270.00
	Project file sorting.				
			Totals		5,020.00
				Total Labor	5,020.00
					\$5,020.00

Professional Personnel

			Hours	Rate	Amount
Department Manager					
0640	4 - Durgin, Donald	1/5/2016	1.00	250.00	250.00
	pipeline coordination				
0640	4 - Durgin, Donald	1/7/2016	1.00	250.00	250.00
	MBGA coordination				
0640	4 - Durgin, Donald	1/13/2016	1.00	250.00	250.00
	Netco				
0640	4 - Durgin, Donald	1/15/2016	2.00	250.00	500.00
	MBGA & Netco coordination				
0640	4 - Durgin, Donald	1/18/2016	1.00	250.00	250.00
	plan review				
0640	4 - Durgin, Donald	1/19/2016	1.00	250.00	250.00
	utility, MBGA coordination				
0640	4 - Durgin, Donald	1/25/2016	1.00	250.00	250.00
	MUD coordination				
0640	4 - Durgin, Donald	1/26/2016	1.00	250.00	250.00
	review comments				
0640	4 - Durgin, Donald	1/28/2016	2.00	250.00	500.00
	utility coordination & review comment meeting				
Project Manager					
0653	20 - Talje, Bassem	1/8/2016	5.00	200.00	1,000.00
	Fort Bend County Bellairre Blvd				
0653	20 - Talje, Bassem	1/11/2016	4.00	200.00	800.00
	Fort Bend County Bellairre Blvd				
0653	20 - Talje, Bassem	1/12/2016	1.00	200.00	200.00
	Fort Bend County Bellairre Blvd				
0653	20 - Talje, Bassem	1/15/2016	2.00	200.00	400.00
	Fort Bend County Bellairre Blvd				
0653	20 - Talje, Bassem	1/18/2016	4.00	200.00	800.00
	Design review and Coordination - Bellaire Blvd				
0653	20 - Talje, Bassem	1/19/2016	3.00	200.00	600.00
	Design review and Coordination - Bellaire Blvd				
0653	20 - Talje, Bassem	1/20/2016	2.00	200.00	400.00
	Design review and Coordination - Bellaire Blvd				
0653	20 - Talje, Bassem	1/21/2016	2.00	200.00	400.00
	Design review and Coordination - Bellaire Blvd				
0653	20 - Talje, Bassem	1/22/2016	2.00	200.00	400.00
	Design review and Coordination - Bellaire Blvd				
0653	20 - Talje, Bassem	1/25/2016	2.00	200.00	400.00
	Design review and Coordination - Bellaire Blvd				
0653	20 - Talje, Bassem	1/26/2016	1.00	200.00	200.00
	Plan Review				
0653	20 - Talje, Bassem	1/27/2016	2.00	200.00	400.00
	Plan Review				
0653	20 - Talje, Bassem	1/28/2016	2.00	200.00	400.00
	Plan Review				
0653	20 - Talje, Bassem	1/29/2016	1.00	200.00	200.00

Project	0262.016.000	Fort Bend County Project Management	Invoice	116083
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	Plan Review				
	Senior Project Engineer				
0643	7 - Castelblanco, Adhara	1/13/2016	1.00	170.00	170.00
	Plan Review				
	Project Engineer				
0555	8 - Griffin, Jonathan	1/28/2016	4.00	145.00	580.00
	Plan Review				
0688	8 - Said, Zeena	1/19/2016	3.00	145.00	435.00
	Plan Review				
0688	8 - Said, Zeena	1/20/2016	1.00	145.00	145.00
	Plan Review				
0688	8 - Said, Zeena	1/22/2016	3.00	145.00	435.00
	Plan Review				
0688	8 - Said, Zeena	1/25/2016	1.00	145.00	145.00
	Plan Review				
	Associate Engineer				
0582	20 - Salinas, Ivan	1/14/2016	2.00	125.00	250.00
	70% Submittal Review				
0582	20 - Salinas, Ivan	1/21/2016	1.00	125.00	125.00
	Email Coordination				
0582	20 - Salinas, Ivan	1/26/2016	1.00	125.00	125.00
	Email Coordination				
0713	9 - Tran, John	1/26/2016	4.00	125.00	500.00
	Plan Review				
	Designer				
0620	15 - Bathe, Cody	1/18/2016	4.00	100.00	400.00
	reviewed project and contacted Netco pipeline about cost estimate				
0620	15 - Bathe, Cody	1/19/2016	5.00	100.00	500.00
	reviewed project and meet with Pd from Netco pipeline and the contractor.				
0620	15 - Bathe, Cody	1/20/2016	1.00	100.00	100.00
	review the meeting from tuesday.				
0620	15 - Bathe, Cody	1/21/2016	4.00	100.00	400.00
	Reviewed the PER and found that we are missing the conflict table for the utilitys and we may have more than one conflict.				
0620	15 - Bathe, Cody	1/25/2016	4.00	100.00	400.00
	Reviewed plans on file for conflicts				
0620	15 - Bathe, Cody	1/26/2016	3.00	100.00	300.00
	talked with mudds on utility coordination				
0620	15 - Bathe, Cody	1/28/2016	4.00	100.00	400.00
	Meeting with Frank over utility conflicts				
	Clerical				
0701	23 - Durgin, Nicholas	1/18/2016	6.00	90.00	540.00
	Tablated Comments/Plan Review				
	Totals		96.00		15,300.00
	Total Labor				15,300.00

\$15,300.00

Professional Personnel

			Hours	Rate	Amount	
Department Manager						
0640	4 - Durgin, Donald	1/15/2016	1.00	250.00	250.00	
	project files drainage review					
0640	4 - Durgin, Donald	1/18/2016	1.00	250.00	250.00	
	review drainage & preliminary					
0640	4 - Durgin, Donald	1/22/2016	1.00	250.00	250.00	
	schedule coordination					
	Totals		3.00		750.00	
	Total Labor					750.00

\$750.00

Professional Personnel

			Hours	Rate	Amount	
Department Manager						
0640	4 - Durgin, Donald	1/14/2016	1.00	250.00	250.00	
	PER review					
0640	4 - Durgin, Donald	1/20/2016	1.00	250.00	250.00	
	scoping for additional work					
	Totals		2.00		500.00	
	Total Labor					500.00

\$500.00

Professional Personnel

			Hours	Rate	Amount	
Department Manager						
0640	4 - Durgin, Donald	1/12/2016	1.00	250.00	250.00	
	PER review					
0640	4 - Durgin, Donald	1/19/2016	1.00	250.00	250.00	
	PER review					
0640	4 - Durgin, Donald	1/21/2016	1.00	250.00	250.00	
	PER review					
0640	4 - Durgin, Donald	1/22/2016	1.00	250.00	250.00	
	PER review					
Associate Engineer						
0582	20 - Salinas, Ivan	1/12/2016	2.00	125.00	250.00	
	PER Review					
Designer						
0620	15 - Bathe, Cody	1/21/2016	5.00	100.00	500.00	
	Reviewed the PER and input all the utility information in to excel and look through the plans to identify utility conflicts.					
0620	15 - Bathe, Cody	1/22/2016	2.00	100.00	200.00	
	Review plans sent to us by Jolie Craft.					
0620	15 - Bathe, Cody	1/25/2016	5.00	100.00	500.00	
	worked on conflict list for project					
0620	15 - Bathe, Cody	1/27/2016	5.00	100.00	500.00	
	worked on utility table					
0620	15 - Bathe, Cody	1/28/2016	4.00	100.00	400.00	
	work on trying to get exhibits with utilities.					
	Totals		27.00		3,350.00	
	Total Labor					3,350.00
						\$3,350.00

Professional Personnel

			Hours	Rate	Amount	
Department Manager						
0640	4 - Durgin, Donald	1/4/2016	1.00	250.00	250.00	
	review general notes					
0640	4 - Durgin, Donald	1/8/2016	1.00	250.00	250.00	
	intersection TCP					
0640	4 - Durgin, Donald	1/14/2016	2.00	250.00	500.00	
	design review for water line & storm sewer conflicts					
	Totals		4.00		1,000.00	
	Total Labor					1,000.00
						\$1,000.00

Professional Personnel

			Hours	Rate	Amount	
Department Manager						
0640	4 - Durgin, Donald	1/5/2016	1.00	250.00	250.00	
	property description & work with KGA					
0640	4 - Durgin, Donald	1/8/2016	3.00	250.00	750.00	
	katy-flewellen & Southcross coordination meeting					
0640	4 - Durgin, Donald	1/14/2016	1.00	250.00	250.00	
	pipeline & katy flewellen coordination					
0640	4 - Durgin, Donald	1/15/2016	1.00	250.00	250.00	
	centerpoint files review					
0640	4 - Durgin, Donald	1/19/2016	1.00	250.00	250.00	
	meeting prep					
0640	4 - Durgin, Donald	1/20/2016	1.00	250.00	250.00	
	Southcross Meeting					
0640	4 - Durgin, Donald	1/26/2016	1.00	250.00	250.00	
	pipeline coordination					
0640	4 - Durgin, Donald	1/27/2016	1.00	250.00	250.00	
	ROW dedication					
Designer						
0620	15 - Bathe, Cody	1/7/2016	4.00	100.00	400.00	
	working with center point electric sent them Row maps					
0620	15 - Bathe, Cody	1/8/2016	2.00	100.00	200.00	
	working on list for county for comcast utilitys					
0620	15 - Bathe, Cody	1/12/2016	2.00	100.00	200.00	
	Working with utility companies to get relocation dates					
0620	15 - Bathe, Cody	1/13/2016	3.00	100.00	300.00	
	Working with utility companies to get relocation dates					
0620	15 - Bathe, Cody	1/19/2016	4.00	100.00	400.00	
	contacted center point try to get a date for there relocations.					
0620	15 - Bathe, Cody	1/20/2016	3.00	100.00	300.00	
	went to utility coordination meeting to meet with south cross about relocating there easement.					
0620	15 - Bathe, Cody	1/22/2016	2.00	100.00	200.00	
	field vist to take photos of the existing power poles along project roadway.					
0620	15 - Bathe, Cody	1/26/2016	2.00	100.00	200.00	
	talk to southcross pipeline					
0620	15 - Bathe, Cody	1/29/2016	2.00	100.00	200.00	
	reviewed cost estimate of southcross pipe line					
	Totals		34.00		4,900.00	
	Total Labor					4,900.00
						\$4,900.00

Professional Personnel

			Hours	Rate	Amount	
Department Manager						
0640	4 - Durgin, Donald	1/11/2016	4.00	250.00	1,000.00	
	meetings, design review, MUD coordination					
0640	4 - Durgin, Donald	1/13/2016	1.00	250.00	250.00	
	design dicussion with PM, PER review					
0640	4 - Durgin, Donald	1/18/2016	1.00	250.00	250.00	
	PER review					
0640	4 - Durgin, Donald	1/19/2016	1.00	250.00	250.00	
	MUD 41 coordination					
0640	4 - Durgin, Donald	1/20/2016	2.00	250.00	500.00	
	PER review & comments					
0640	4 - Durgin, Donald	1/26/2016	1.00	250.00	250.00	
	design review					
Clerical						
0701	23 - Durgin, Nicholas	1/19/2016	3.00	90.00	270.00	
	Comment Tabulation					
	Totals		13.00		2,770.00	
	Total Labor					2,770.00
						\$2,770.00

Reimbursable Expenses

In-House Plotting						
JE	0PLOTINGJAN	1/29/2016	January Plotting Charges / January Plotting Charges		4.19	
Mileage						
EX	000000018175	1/6/2016	Durgin, Donald / ROW Meeting / Project Meeting / 60.00 miles @ 0.54		32.40	
EX	000000018175	1/8/2016	Durgin, Donald / Spring Green - Katy Flewellen meeting / Project Meeting / 60.00 miles @ 0.54		32.40	
EX	000000018189	1/11/2016	Durgin, Donald / Progress Meeting / Project Meeting / 36.00 miles @ 0.54		19.44	
EX	000000018218	1/20/2016	Durgin, Donald / Spring Green - Southcross Meeting / Project Meeting / 60.00 miles @ 0.54		32.40	
EX	000000018218	1/20/2016	Durgin, Donald / Lake Olympia Parkway Meeting / Project Meeting / 15.00 miles @ 0.54		8.10	
EX	000000018218	1/22/2016	Durgin, Donald / Monthly Progress Meeting with Pct 2 / Project Meeting / 40.00 miles @ 0.54		21.60	
	Total Reimbursables			1.0 times	150.53	150.53
						\$150.53
						\$33,990.53
				Total this Report		\$33,990.53



Project Summary

Itemized by Project

Date Range:	1/1/2016 - 1/31/2016
Rate Schedule:	Default Rate

Project Number - Project Name	Total Jobs	Color Pages	B/W Pages	Total Pages	Total Billed
0101.047.001 - COH-MKT Trail Spur Connector	2	1	1	2	1.50
0101.066.000 - COH North Corridor Consolidation Pkg 1A	4	141	0	141	256.35
0101.068.000 - COH West Alabama Drainage and Paving	4	3	50	53	98.06
0121.035.003 - TxDOT Hou - FM2218 From SH 36 to US 59	3	3	0	3	138.39
0121.056.006 - TxDOT US 290 Reconstruction WA6	2	7	18	25	18.75
0121.069.002 - SH 16 from IH 410 to Loop 1604, Bexar Co	33	37	0	37	271.79
0121.071.002 - IH410/SH 151 Interchange	6	30	0	30	42.75
0121.071.004 - TxDOT US 290 Segment 4 CPS	2	2	0	2	3.00
0121.074.001 - TxDOT SA, SH 46 in Bulverde, 15-5RFP5005	8	8	0	8	170.53
0213.014.001 - Huntsville - Town Creek Drainage Project	1	1	0	1	3.00
0238.009.000 - CDM/COH SE WWTP Improvements	1	1	0	1	0.75
0262.014.000 - Fort Bend County On-Call Eng Services	4	4	0	4	22.13
0262.016.000 - Fort Bend County Project Management	2	2	0	2	4.19
0285.020.000 - COMC Flood Inundation Mapping	3	2	1	3	3.75
0302.005.003 - TDCJ-Serv.Auth3-Scott Unit Oyster Creek	17	72	29	101	78.00
0324.011.000 - Conrad Sauer Imp & MathewsonLn Utilities	3	6	0	6	4.50
0330.015.000 - Humble - Townsen Blvd. Extension	8	9	0	9	13.50
0330.016.000 - Humble - New Elevated Storage Tank	10	12	0	12	15.75
0332.016.000 - HCTRA, Houston, SHTE Widening Section 2	2	2	0	2	2.47
0332.017.000 - HCTRA, Houston, HTR/SH99 Sound Wall	23	23	0	23	87.02
0500.038.001 - TxDOT Avn - Bridgeport Mun Airport CPS	3	0	4	4	3.75
0725.007.005 - Mont Belvieu Hourly On-Call	4	4	0	4	6.00
0725.009.000 - Mont Belvieu WWTP Rehabilitation	1	9	0	9	13.50
1021.004.000 - TRA-Liv Reg WSS WTP Expansion CPS	3	3	0	3	2.25
1081.001.000 - Houston Parks Board White Oak Trail	3	6	2	8	6.00
1081.004.001 - HPBLGC - Greens Bayou Hike & Bike	1	1	0	1	1.50
1131.001.000 - WOS - Sims Bayou Trail	10	35	0	35	52.50
1143.001.000 - Liberty County WCID 5 Ditch C-2-1	4	33	0	33	60.00
1158.001.000 - Shah Smith/UH Cougar Substation	12	165	5	170	509.50
PWOO.015.000 - PW - Gen. Expenses (No labor charges)	29	84	61	145	119.25
PWOO.016.000 - Overhead - Administration	13	23	0	23	20.25
RODF.016.000 - Overhead - Administration	9	9	0	9	6.75
TNOO.015.000 - TN Gen. Expenses (No labor charges)	88	297	19	316	336.07
TNOO.016.000 - Overhead - Administration	10	20	100	120	178.50

Detailed Expense Report

Friday, January 08, 2016

1:54:49 PM

Klotz Associates, Inc.

Employee 0640 Durgin, Donald M

Signed



Submitted

Approved

Practice TN:MB

Expense Report: 01 January 2016

Report Date: 1/8/2016

Date	Category	Description	Project	Phase	Tasks	Bill	Paid	Account	Supporting Document	Amount
1/4/2016	Meals	Oak Ridge North Client Lunch	TNOO.015.000			<input type="checkbox"/>	<input type="checkbox"/>	780.00		76.30
Business Reason: Pre-proposal lunch with City Engineer, Joe Sherwin, Sriram Natarajan, Kevin Tyer TN Gen. Expenses (No labor charges)										
1/5/2016	Mileage	Meeting at JC	1176.001.000	950	002	<input type="checkbox"/>	<input type="checkbox"/>	621.00		16.20
Business Reason: Project Meeting EFBC Development Authority Project Mgmt Travel From/To: JC Bellaire Office Travel: 30.00 mi @ 0.540										
1/6/2016	Mileage	ROW Meeting	0262.016.000	950		<input type="checkbox"/>	<input type="checkbox"/>	621.00		32.40
Business Reason: Project Meeting Fort Bend County Project Management Travel From/To: FBC Engineering Travel: 60.00 mi @ 0.540										
1/6/2016	Meals	FBC Engineering Lunch	TNOO.015.000			<input type="checkbox"/>	<input type="checkbox"/>	780.00		54.90
Business Reason: FBC Engineering Client Lunch - Stacy Slawinski & Brian Norton TN Gen. Expenses (No labor charges)										
1/7/2016	Mileage	CRR 60% Comment Meeting	0262.014.000	951		<input type="checkbox"/>	<input type="checkbox"/>	621.00		11.88
Business Reason: Project Meeting Fort Bend County On-Call Eng Services Travel From/To: TxDOT Travel: 22.00 mi @ 0.540										
1/7/2016	Mileage	Clinton Gunn Visit	TNOO.015.000			<input type="checkbox"/>	<input type="checkbox"/>	781.00		5.94
Business Reason: Employee Administration TN Gen. Expenses (No labor charges) Travel From/To: 2359 Trway Travel: 11.00 mi @ 0.540										
1/8/2016	Mileage	Spring Green - Katy Flewellen meeting	0262.016.000	950		<input type="checkbox"/>	<input type="checkbox"/>	621.00		32.40
Business Reason: Project Meeting Fort Bend County Project Management Travel From/To: FBC Engineering Travel: 60.00 mi @ 0.540										
Total Expenses										230.02
Company Paid										
Total Due										230.02

Expense Report

Friday, January 15, 2016

4:01:07 PM

Associates, Inc.

Employee 0640 Durgin, Donald M

Signed 

Submitted

Approved _____

Practice TN:MB

Expense Report: 02 January 2016

Report Date: 1/15/2016

Date	Category	Description	Project	Phase	Tasks	Bill	Paid	Account	Supporting Document	Amount
1/10/2016	Meals	Staff lunch for working the weekend	0116.112.000	950		<input type="checkbox"/>	<input type="checkbox"/>	620.00		26.43 ✓
		HC Pct 4 Treaschwig Rd (Segment B)								
		Business Reason: Don Nash working the weekend with me								
1/11/2016	Mileage	Progress Meeting	0262.016.000	950		<input type="checkbox"/>	<input type="checkbox"/>	621.00		19.44 ✓
		Fort Bend County Project Management								
		Travel From/To: Patterson's Office		Travel: 36.00 mi @ 0.540						
		Business Reason: Project Meeting								
1/11/2016	Meals	First Day Lunch	TNOO.015.000			<input type="checkbox"/>	<input type="checkbox"/>	780.00		60.07 ✓
		TN Gen. Expenses (No labor charges)								
		Business Reason: Carlos Pacas First Day Lunch, Lynn Pipkin & Bassem Talje								
1/11/2016	Mileage	First Day Lunch	TNOO.015.000			<input type="checkbox"/>	<input type="checkbox"/>	781.00		10.80 ✓
		TN Gen. Expenses (No labor charges)								
		Travel From/To: Olive Garden 9750 Katy Freeway		Travel: 20.00 mi @ 0.540						
		Business Reason: Carlos Pacas First Day Lunch								
1/13/2016	Meals	Working Lunch	TNOO.015.000			<input type="checkbox"/>	<input type="checkbox"/>	780.00		28.87 ✓
		TN Gen. Expenses (No labor charges)								
		Business Reason: Preparing for a presentation - only time available								
1/14/2016	Mileage	Salt Water Barrier Presentation	0360.011.000	951		<input type="checkbox"/>	<input type="checkbox"/>	621.00		75.60 ✓
		GCWA Salt Water Barrier								
		Travel From/To: GCWA		Travel: 140.00 mi @ 0.540						
		Business Reason: Project Meeting								
1/14/2016	Meals	Department Lunch with PM	TNOO.015.000			<input type="checkbox"/>	<input type="checkbox"/>	780.00		61.80 ✓
		TN Gen. Expenses (No labor charges)								
		Business Reason: Department Planning Lunch with Mobility Project Managers								
1/15/2016	Mileage	John Blount - ACEC	TNOO.015.000			<input type="checkbox"/>	<input type="checkbox"/>	781.00		14.04 ✓
		TN Gen. Expenses (No labor charges)								
		Travel From/To: Hess Club		Travel: 26.00 mi @ 0.540						
		Business Reason: Client Presentation to ACEC								

Total Expenses	297.05
Company Paid	
Total Due	297.05


Detailed Expense Report

Friday, January 22, 2016

3:59:41 PM

Klotz Associates, Inc.

Employee 0640 Durgin, Donald M

Signed 

Submitted

Approved _____

Practice TN:MB

Expense Report: 03 January 2016

Report Date: 1/22/2016

Date	Category	Description	Project	Phase	Tasks	Bill	Paid	Account	Supporting Document	Amount
1/20/2016	Mileage	CRR Gapps Slough TxDOT Meeting	0262.014.000	951		<input type="checkbox"/>	<input type="checkbox"/>	621.00		11.88
			Fort Bend County On-Call Eng Services							
Business Reason: Project Meeting			Travel From/To: TxDOT		Travel: 22.00 mi @ 0.540					
1/20/2016	Mileage	Spring Green - Southcross Meeting	0262.016.000	950		<input type="checkbox"/>	<input type="checkbox"/>	621.00		32.40
			Fort Bend County Project Management							
Business Reason: Project Meeting			Travel From/To: FBC Engineering		Travel: 60.00 mi @ 0.540					
1/20/2016	Meals	Working through lunch with Cody Bathe	TNOO.015.0	00		<input type="checkbox"/>	<input type="checkbox"/>	780.00		22.71
			TN Gen. Expenses (No labor charges)							
Business Reason: Working through lunch										
1/20/2016	Mileage	Lake Olympia Parkway Meeting	0262.016.000	950		<input type="checkbox"/>	<input type="checkbox"/>	621.00		8.10
			Fort Bend County Project Management							
Business Reason: Project Meeting			Travel From/To: FBC Engineering to Pct 2 office		Travel: 15.00 mi @ 0.540					
1/21/2016	Mileage	TF & Hurricane Missouri City Meeting	0262.014.000	951		<input type="checkbox"/>	<input type="checkbox"/>	621.00		24.30
			Fort Bend County On-Call Eng Services							
Business Reason: Project Meeting			Travel From/To: Missouri City		Travel: 45.00 mi @ 0.540					
1/22/2016	Mileage	Monthly Progress Meeting with Pct 2	0262.016.000	950		<input type="checkbox"/>	<input type="checkbox"/>	621.00		21.60
			Fort Bend County Project Management							
Business Reason: Project Meeting			Travel From/To: Precinct 2		Travel: 40.00 mi @ 0.540					
1/22/2016	Mileage	CFB Chamber Awards	TNOO.015.0	00		<input type="checkbox"/>	<input type="checkbox"/>	781.00		27.00
			TN Gen. Expenses (No labor charges)							
Business Reason: Networking			Travel From/To: Safari Texas Ranch		Travel: 50.00 mi @ 0.540					
									Total Expenses	147.99
									Company Paid	
									Total Due	147.99