

PGA: SECTION 5311 FEDERAL- RURAL PUBLIC TRANSPORTATION (RPT)  
TRANSIT PROVIDER: **Fort Bend County**  
FTA GRANT #: **TX-18-X038**  
CFDA #: **20.509**  
TXDOT PROJECT #: **RPT 1601 (11) 38**  
PURCHASE ORDER #: **0000009524**  
MASTER GRANT AGREEMENT #: **512XXF7052**  
FEDERAL TRANSIT ADMINISTRATION  
NOT RESEARCH AND DEVELOPMENT

**STATE OF TEXAS       §**

**COUNTY OF TRAVIS   §**

**FEDERAL RURAL PUBLIC TRANSPORTATION  
FISCAL YEAR 2016  
PROJECT GRANT AGREEMENT**

**THIS PROJECT GRANT AGREEMENT (PGA)** is made by and between the State of Texas, acting through the Texas Department of Transportation, called the "State," and **Fort Bend County**, called the "Transit Provider."

**WITNESSETH**

**WHEREAS**, 49 United States Code Section 5311 provides that eligible recipients may receive federal funds through the Rural Public Transportation Grant Program, a federal assistance program administered by the Federal Transit Administration (FTA) to enhance the access of persons living in rural areas to health care, shopping, education, recreation, public services, and employment by encouraging the maintenance, development, improvement, and use of passenger transportation systems; and

**WHEREAS**, Texas Transportation Code Chapter 455 authorizes the State to assist the Transit Provider in procuring aid for the purpose of establishing and maintaining public and mass transportation projects and to administer funds appropriated for public transportation under Transportation Code Chapter 456; and

**WHEREAS**, the U.S. Secretary of Transportation approved the State's request for funding; and

**WHEREAS**, the Governor of the State of Texas has designated Texas Department of Transportation to receive federal funds under the Section 5311 grant program; and

**WHEREAS**, the Transit Provider submitted a Fiscal Year 2013 Grant Application for state financial assistance and the Texas Transportation Commission approved the application by Minute Order Numbers **113394**; and

**WHEREAS**, the Transit Provider must submit a Grant Application and the FTA Certifications and Assurances for each fiscal year grant period for consideration for new state and federal grants; and

**WHEREAS**, a Master Grant Agreement (MGA) between the Transit Provider and the State has been adopted and states the general terms and conditions for grant projects developed through this PGA; and

**WHEREAS**, an unused balance in funds remains in prior Project Grant Agreement number **51312F7187**, Purchase Order number **2455**, and it has become necessary to extend the project end date;

**NOW THEREFORE**, the State and the Transit Provider agree as follows:

## **AGREEMENT**

### **ARTICLE 1. GRANT TIME PERIOD**

This PGA becomes effective when fully executed by both parties. This PGA shall remain in effect until **August 31, 2016**, unless terminated or otherwise modified in an amendment. This PGA will not be considered fully executed until both parties have executed a MGA, and the Transit Provider has submitted a Grant Application (if applicable) and the FTA Certifications and Assurances (federal funds only) to the State. The time period of this PGA cannot be extended past the MGA, without exception. Any cost incurred before or after the contract period shall be ineligible for reimbursement.

### **ARTICLE 2. PROJECT DESCRIPTION**

- A.** The Transit Provider shall complete the public transportation project described in the Grant Application, the Attachment A - Approved Project Description, and the Attachment B – Project Budget. Attachments A and B are attached to and made a part of this agreement. The Transit Provider shall complete the project in accordance with all of the documents associated with the MGA and with all applicable federal and state laws and regulations.
- B.** If applicable, the Transit Provider shall begin competitive procurement procedures by issuing an invitation for bids or a request for proposals no later than sixty (60) days after the effective date of this grant agreement for the purchase of the approved line item(s) referenced in Attachment A. No later than sixty (60) days after the issuance of public notification, the Transit Provider shall publicly open all bids or privately review proposals. The Transit Provider shall enter into a binding agreement with a supplier no later than thirty (30) days after the opening of an acceptable bid or proposal. The Transit Provider shall notify the department in writing when it is necessary to exceed these deadlines.

### **ARTICLE 3. COMPENSATION**

The maximum amount payable under this PGA without modification is **\$177,657**, provided that expenditures are made in accordance with the amounts and for the purposes authorized in the Grant Application, Attachment A, and Attachment B.

The original and one copy of the invoice are to be submitted to the following address:

**Texas Department of Transportation**  
**Attn: Sharon Lewis**  
**Public Transportation Coordinator**  
**P.O. Box 1386**  
**Houston, Texas 77251**

#### **ARTICLE 4. AMENDMENTS**

Except as noted in the MGA, changes in the scope, objectives, cost or duration of the project authorized in the agreement shall be enacted by written amendment approved by the parties before additional work may be performed or additional costs incurred. Any amendment must be executed by both parties within the grant period specified in Article 1, Grant Time Period.

#### **ARTICLE 5. INCORPORATION OF MGA PROVISIONS**

This PGA incorporates all of the governing provisions of the MGA in effect on the date of final execution of this PGA, unless an exception has been made in this agreement.

#### **ARTICLE 6. SIGNATORY WARRANTY**

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

**THIS AGREEMENT IS EXECUTED** by the State and the Transit Provider in duplicate.

**THE TRANSIT PROVIDER**     Fort Bend County

\_\_\_\_\_  
Signature

**Robert E. Hebert**

Typed, Printed, or Stamped Name

**County Judge**

Title

\_\_\_\_\_  
Date

#### **THE STATE OF TEXAS**

\_\_\_\_\_  
Signature

**Sharon Lewis**

Typed, Printed, or Stamped Name

**Public Transportation Coordinator**

Title

\_\_\_\_\_  
Date

#### **List of Attachments**

A - Approved Project Description

B - Project Budget

## **ATTACHMENT A APPROVED PROJECT DESCRIPTION**

As presented in Fort Bend County's FY13 Grant Application, Fort Bend County will provide public transportation throughout the rural transit district service area. Fort Bend County will provide demand response service in the rural areas of Fort Bend County and will provide commuter service for rural residents of Fort Bend County.

*Transit provider shall comply with Article 13 of the Master Grant Agreement requiring procurement and project milestones / quarterly progress reports. Within 30 days of PGA execution, the subrecipient will provide the TxDOT Public Transportation Coordinator with a project milestone plan that delineates fund expenditures throughout the contract period.*

*Per Texas Administrative Code 31.17: Failure to expend funds in a timely manner may cause the department to terminate the grant and re-award the unobligated balance to another project.*

*TxDOT's Public Transportation Division's (PTN) Federal Transit Administration overall Disadvantaged Business Enterprise (DBE) goal for fiscal years 2015 - 2017 is 4.57 percent of funds expended by grantees. This is not a contract specific goal but an overall goal for annual DBE participation. PTN grantees should undertake efforts to include DBE businesses in purchasing and contracting opportunities, and are encouraged to utilize DBE business whenever practicable. The full definition of DBE program requirements is found in Article 16 of the Master Grant Agreement.*

## ATTACHMENT B PROJECT BUDGET

<b>TEXAS DEPARTMENT OF TRANSPORTATION</b> PGA BUDGET WORKSHEET									
<b>Agency Name:</b>	FORT BEND COUNTY	<b>Appn Year</b>	2016	<b>PO #</b>	0000009524	<b>CFDA #</b>	20.509	<b>Federal Grant #</b>	TX-18-X038
<b>Project Type:</b>	Rural Operators - Section 5311								

  

Description	ALI Code	Fuel Type	Cost Per Unit	# of Units	Total	Federal Funds	State Funds	Local Funds	In-Kind Funds	TOTAL	TDC	MATCH RATIO
Operating	30.09.01		\$1.00	259,314.00	\$259,314.00	\$129,657.00	\$0.00	\$129,657.00	\$0.00	\$259,314.00		
3rd Crt Capital Cost of Contracting	11.71.12		\$1.00	60,000.00	\$60,000.00	\$48,000.00	\$0.00	\$12,000.00	\$0.00	\$60,000.00		
			\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
			\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
<b>Subtotal</b>					\$319,314.00	\$177,657.00	\$0.00	\$141,657.00	\$0.00	\$319,314.00	0	
						reimbursable amount under this project proposal						