



COUNTY JUDGE
Fort Bend County, Texas

Robert E. Hebert
County Judge

(281) 341-8608
Fax (281) 341-8609

Memo

TO: Kaye Reynolds, Deputy Director
Health & Human Services

FROM: Donna Ospina, Agenda Coordinator

DATE: December 21, 2015

SUBJECT: Date Use Agreement
Texas Health and Human Services Enterprise and
Fort Bend County

The original document, signed by Judge on December 18, 2015, is attached. Thank you for placing it on the agenda to be ratified by Commissioners Court on January 5, 2016.

Although the document has been signed by the County Judge, it is not yet signed by the other contracting party.

Please provide a copy of the fully executed signature page to the County Clerk's Office when your office receives signature from the contracting party, so the complete document can be recorded into the Minutes of Commissioners Court.

Thank you. *Donna*

Copy: **Linda Willis, Administrative Coordinator, Office of the County Clerk**