



RISK MANAGEMENT DEPARTMENT

Fort Bend County, Texas

November 3, 2015

Fort Bend County Extension Service
1402 Band Road Suite # 100
Rosenberg, Texas 77471

Attn: Mr. Vincent Mannino

Re: Property Casualty Claim - Auto Physical Damage
Extension Service/Wasicek Unit N-009 3FAHP06Z29R216570
Date of Accident – October 19, 2015

Dear Mr. Mannino:

We have received an appraisal for the damage to Unit N-009 that was totaled in an accident on October 19, 2015. The appraised value of the vehicle is \$6,674.00. After the final subtraction of expenses against this claim (appraisal fee of \$95.00 and the salvage value of \$2,000.00) the balance that will be available for use will be \$4,579.00. Whenever the time comes for purchasing a new vehicle – this amount will be eligible for your purchase order. This amount will come from the Other Self Funded Insurance Account #855410106 - 64500 and will have to be expended or encumbered with a purchase order in the budget year that the damage occurred. We will need to be notified in advance of your purchase.

If you have any questions, please feel free to contact me at (281) 341-8630.

Sincerely,

A handwritten signature in cursive script that reads "Sandy Kucera".

Sandy Kucera
Risk Management Department
Fort Bend County

CC: Mr. Gilbert Jalomo – Purchasing Agent
Mr. Ed Sturdivant – County Auditor