

APD

PO 117757  
REC 324651  
8/14/15

**Invoice**



Richard Stolleis  
Fort Bend County  
301 Jackson  
Richmond, TX 77469

August 10, 2015  
Invoice No: 23676

BBI Project 0000201500 Fort Bend Co. - 2013 Road Bond Project Management; SOQ 14-025; P. O. No. 117757, 09/12/2014;  
E-MAIL INVOICE TO: Jillian Hernandez Jillian.Hernandez@fortbendcountytexas.gov

**Professional Services from July 01, 2015 to July 31, 2015**

Phase 0001 Project Management

Billing Budget	Current	Prior	To-Date	
Total Billings	0.00	73,477.43	73,477.43	
Budget			100,000.00	
Budget Remaining			26,522.57	
<b>Total this Phase</b>				<b>0.00</b>

Phase 3101 1 st Street

**Professional Personnel**

	Hours	Rate	Amount	
Sr. Project Manager (Eng. VI)				
Cromer, Tommy	4.00	218.25	873.00	
Totals	4.00		873.00	
<b>Total Labor</b>				<b>873.00</b>

**Reimbursable Expenses**

Travel and Lodging				
7/21/2015 Cromer, Tommy		FBC Mobility Mtg w/ Commissioner	35.65	
<b>Total Reimbursables</b>		<b>1.0 times</b>	<b>35.65</b>	<b>35.65</b>

Billing Budget	Current	Prior	To-Date	
Total Billings	908.65	13,581.16	14,489.81	
Budget			36,000.00	
Budget Remaining			21,510.19	

**Total this Phase**                    **\$908.65**

Phase            3102            A. Myers Road

**Professional Personnel**

	Hours	Rate	Amount
Sr. Project Manager (Eng. VI)			
Cromer, Tommy	14.00	218.25	3,055.50
Totals	14.00		3,055.50
<b>Total Labor</b>			<b>3,055.50</b>

<b>Billing Budget</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	3,055.50	5,309.38	8,364.88
Budget			44,000.00
Budget Remaining			35,635.12
			<b>Total this Phase</b>
			<b>\$3,055.50</b>

Phase            3105            Doris Road Overpass

**Billing Budget**

	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	1,898.38	1,898.38
Budget			51,000.00
Budget Remaining			49,101.62
			<b>Total this Phase</b>
			<b>0.00</b>

Phase            3106            FM 7632 Ext/10th Street

**Professional Personnel**

	Hours	Rate	Amount
Sr. Project Manager (Eng. VI)			
Cromer, Tommy	11.00	218.25	2,400.75
Lyng, Timothy	1.00	218.25	218.25
Totals	12.00		2,619.00
<b>Total Labor</b>			<b>2,619.00</b>

<b>Billing Budget</b>	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	2,619.00	16,830.49	19,449.49
Budget			61,000.00
Budget Remaining			41,550.51
			<b>Total this Phase</b>
			<b>\$2,619.00</b>

Phase            3107            Ladonia Street

**Professional Personnel**

	Hours	Rate	Amount
Sr. Project Manager (Eng. VI)			
Cromer, Tommy	3.00	218.25	654.75
Totals	3.00		654.75
<b>Total Labor</b>			<b>654.75</b>

Billing Budget	Current	Prior	To-Date
Total Billings	654.75	7,288.11	7,942.86
Budget			31,000.00
Budget Remaining			23,057.14
		<b>Total this Phase</b>	<b>\$654.75</b>

Phase 3109 Old Needville/Fairchild Rd

**Professional Personnel**

	Hours	Rate	Amount
Sr. Project Manager (Eng. VI)			
Cromer, Tommy	2.00	218.25	436.50
Totals	2.00		436.50
<b>Total Labor</b>			<b>436.50</b>

Billing Budget	Current	Prior	To-Date
Total Billings	436.50	3,056.56	3,493.06
Budget			50,000.00
Budget Remaining			46,506.94
		<b>Total this Phase</b>	<b>\$436.50</b>

Phase 3110 Powerline Road

**Professional Personnel**

	Hours	Rate	Amount
Sr. Project Manager (Eng. VI)			
Cromer, Tommy	13.00	218.25	2,837.25
Totals	13.00		2,837.25
<b>Total Labor</b>			<b>2,837.25</b>

Billing Budget	Current	Prior	To-Date
Total Billings	2,837.25	4,861.35	7,698.60
Budget			25,000.00
Budget Remaining			17,301.40
		<b>Total this Phase</b>	<b>\$2,837.25</b>

Phase 3111 Sansbury Road

**Professional Personnel**

	Hours	Rate	Amount	
Sr. Project Manager (Eng. VI)				
Cromer, Tommy	11.00	218.25	2,400.75	
Lyng, Timothy	2.00	218.25	436.50	
Totals	13.00		2,837.25	
<b>Total Labor</b>				<b>2,837.25</b>

**Reimbursable Expenses**

Travel and Lodging				
7/8/2015 Cromer, Tommy	FBC Sansbury Mtg		38.53	
<b>Total Reimbursables</b>	<b>1.0 times</b>		<b>38.53</b>	<b>38.53</b>

**Billing Budget**

	Current	Prior	To-Date	
Total Billings	2,875.78	12,003.73	14,879.51	
Budget			36,000.00	
Budget Remaining			21,120.49	
			<b>Total this Phase</b>	<b>\$2,875.78</b>

Phase 3112 South Post Oak Road

**Professional Personnel**

	Hours	Rate	Amount	
Sr. Project Manager (Eng. VI)				
Cromer, Tommy	3.00	218.25	654.75	
Lyng, Timothy	2.00	218.25	436.50	
Totals	5.00		1,091.25	
<b>Total Labor</b>				<b>1,091.25</b>

**Billing Budget**

	Current	Prior	To-Date	
Total Billings	1,091.25	5,511.73	6,602.98	
Budget			35,500.00	
Budget Remaining			28,897.02	
			<b>Total this Phase</b>	<b>\$1,091.25</b>

Phase 3113 Sycamore Road

**Professional Personnel**

	Hours	Rate	Amount	
Sr. Project Manager (Eng. VI)				
Cromer, Tommy	4.00	218.25	873.00	
Totals	4.00		873.00	
<b>Total Labor</b>				<b>873.00</b>

**Billing Budget**

	Current	Prior	To-Date	
Total Billings	873.00	14,009.37	14,882.37	
Budget			25,000.00	
Budget Remaining			10,117.63	

**Total this Phase                    \$873.00**

Phase            3115            Willie Melton Blvd

**Professional Personnel**

	Hours	Rate	Amount
Sr. Project Manager (Eng. VI)			
Cromer, Tommy	4.00	218.25	873.00
<b>Totals</b>	<b>4.00</b>		<b>873.00</b>
<b>Total Labor</b>			<b>873.00</b>

	Current	Prior	To-Date
<b>Billing Budget</b>			
Total Billings	873.00	9,689.11	10,562.11
Budget			35,000.00
Budget Remaining			24,437.89
			<b>Total this Phase                    \$873.00</b>

Phase            3116            Braxton Road

**Professional Personnel**

	Hours	Rate	Amount
Sr. Project Manager (Eng. VI)			
Cromer, Tommy	2.00	218.25	436.50
<b>Totals</b>	<b>2.00</b>		<b>436.50</b>
<b>Total Labor</b>			<b>436.50</b>

	Current	Prior	To-Date
<b>Billing Budget</b>			
Total Billings	436.50	9,162.38	9,598.88
Budget			40,500.00
Budget Remaining			30,901.12
			<b>Total this Phase                    \$436.50</b>

**TOTAL DUE THIS INVOICE:            \$16,661.18**

*OK PJG*  
*8/13/15*

**Billings to Date**

	Current	Prior	Total
Labor	16,587.00	176,137.41	192,724.41
Expense	74.18	541.77	615.95
<b>Totals</b>	<b>16,661.18</b>	<b>176,679.18</b>	<b>193,340.36</b>

# Billing Backup

Monday, August 10, 2015

Binkley & Barfield, Inc.

Invoice 23676 Dated 8/10/2015

11:23:27 AM

BBI Project 0000201500 Fort Bend Co. - 2013 Road Bond Project Management; SOQ 14-025; P. O. No. 117757, 09/12/2014;

Phase 3101 1 st Street

### Professional Personnel

			Hours	Rate	Amount
Sr. Project Manager (Eng. VI)					
01006	103 - Cromer, Tommy	7/9/2015	1.00	218.25	218.25
01006	103 - Cromer, Tommy	7/15/2015	1.00	218.25	218.25
01006	103 - Cromer, Tommy	7/21/2015	1.00	218.25	218.25
01006	103 - Cromer, Tommy	7/30/2015	1.00	218.25	218.25
	Totals		4.00		873.00
	<b>Total Labor</b>				<b>873.00</b>

### Reimbursable Expenses

Travel and Lodging

EX 0000000096 7/21/2015 Cromer, Tommy / FBC Mobility Mtg w/ 35.65  
87 Commissioner / 62.00 miles @ 0.575

**Total Reimbursables 1.0 times 35.65 35.65**  
**Total this Phase \$908.65**

Phase 3102 A. Myers Road

### Professional Personnel

			Hours	Rate	Amount
Sr. Project Manager (Eng. VI)					
01006	103 - Cromer, Tommy	7/6/2015	1.00	218.25	218.25
01006	103 - Cromer, Tommy	7/10/2015	2.00	218.25	436.50
01006	103 - Cromer, Tommy	7/15/2015	1.00	218.25	218.25
01006	103 - Cromer, Tommy	7/16/2015	1.00	218.25	218.25
01006	103 - Cromer, Tommy	7/21/2015	1.00	218.25	218.25
01006	103 - Cromer, Tommy	7/28/2015	3.00	218.25	654.75

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01006	103 - Cromer, Tommy	7/29/2015	5.00	218.25	1,091.25
	Totals		14.00		3,055.50
	<b>Total Labor</b>				<b>3,055.50</b>
				<b>Total this Phase</b>	<b>\$3,055.50</b>

Phase 3106 FM 7632 Ext/10th Street

**Professional Personnel**

			Hours	Rate	Amount
	Sr. Project Manager (Eng. VI)				
01006	103 - Cromer, Tommy	7/9/2015	1.00	218.25	218.25
01006	103 - Cromer, Tommy	7/20/2015	9.00	218.25	1,964.25
01006	103 - Cromer, Tommy	7/21/2015	1.00	218.25	218.25
01062	101 - Lyng, Timothy	7/13/2015	1.00	218.25	218.25
	Totals		12.00		2,619.00
	<b>Total Labor</b>				<b>2,619.00</b>
				<b>Total this Phase</b>	<b>\$2,619.00</b>

Phase 3107 Ladonia Street

**Professional Personnel**

			Hours	Rate	Amount
	Sr. Project Manager (Eng. VI)				
01006	103 - Cromer, Tommy	7/6/2015	2.00	218.25	436.50
01006	103 - Cromer, Tommy	7/21/2015	1.00	218.25	218.25
	Totals		3.00		654.75
	<b>Total Labor</b>				<b>654.75</b>
				<b>Total this Phase</b>	<b>\$654.75</b>

Phase 3109 Old Needville/Fairchild Rd

**Professional Personnel**

			Hours	Rate	Amount
	Sr. Project Manager (Eng. VI)				
01006	103 - Cromer, Tommy	7/15/2015	2.00	218.25	436.50
	Totals		2.00		436.50
	<b>Total Labor</b>				<b>436.50</b>

**Total this Phase                    \$436.50**

Phase                    3110                    Powerline Road

**Professional Personnel**

			Hours	Rate	Amount		
Sr. Project Manager (Eng. VI)							
01006	103 - Cromer, Tommy	7/6/2015	2.00	218.25	436.50		
01006	103 - Cromer, Tommy	7/13/2015	1.00	218.25	218.25		
01006	103 - Cromer, Tommy	7/14/2015	3.00	218.25	654.75		
01006	103 - Cromer, Tommy	7/23/2015	5.00	218.25	1,091.25		
01006	103 - Cromer, Tommy	7/27/2015	2.00	218.25	436.50		
Totals			13.00		2,837.25		
<b>Total Labor</b>						<b>2,837.25</b>	
					<b>Total this Phase</b>	<b>\$2,837.25</b>	

Phase                    3111                    Sansbury Road

**Professional Personnel**

			Hours	Rate	Amount		
Sr. Project Manager (Eng. VI)							
01006	103 - Cromer, Tommy	7/7/2015	2.00	218.25	436.50		
01006	103 - Cromer, Tommy	7/8/2015	3.00	218.25	654.75		
01006	103 - Cromer, Tommy	7/21/2015	1.00	218.25	218.25		
01006	103 - Cromer, Tommy	7/27/2015	3.00	218.25	654.75		
01006	103 - Cromer, Tommy	7/28/2015	2.00	218.25	436.50		
01062	101 - Lyng, Timothy	7/13/2015	1.00	218.25	218.25		
01062	101 - Lyng, Timothy	7/31/2015	1.00	218.25	218.25		
Totals			13.00		2,837.25		
<b>Total Labor</b>						<b>2,837.25</b>	

**Reimbursable Expenses**

Travel and Lodging

EX 0000000095	7/8/2015	Cromer, Tommy / FBC Sansbury Mtg /	38.53	
91		67.00 miles @ 0.575		

**Total Reimbursables                    1.0 times                    38.53                    38.53**

**Total this Phase                    \$2,875.78**

Phase                    3112                    South Post Oak Road

**Professional Personnel**

			Hours	Rate	Amount
Sr. Project Manager (Eng. VI)					
01006	103 - Cromer, Tommy	7/6/2015	2.00	218.25	436.50
01006	103 - Cromer, Tommy	7/21/2015	1.00	218.25	218.25
01062	101 - Lyng, Timothy	7/7/2015	1.00	218.25	218.25
01062	101 - Lyng, Timothy	7/13/2015	1.00	218.25	218.25
Totals			5.00		1,091.25
<b>Total Labor</b>					<b>1,091.25</b>

**Total this Phase                    \$1,091.25**

Phase                    3113                    Sycamore Road

**Professional Personnel**

			Hours	Rate	Amount
Sr. Project Manager (Eng. VI)					
01006	103 - Cromer, Tommy	7/15/2015	2.00	218.25	436.50
01006	103 - Cromer, Tommy	7/16/2015	1.00	218.25	218.25
01006	103 - Cromer, Tommy	7/21/2015	1.00	218.25	218.25
Totals			4.00		873.00
<b>Total Labor</b>					<b>873.00</b>

**Total this Phase                    \$873.00**

Phase                    3115                    Willie Melton Blvd

**Professional Personnel**

			Hours	Rate	Amount
Sr. Project Manager (Eng. VI)					
01006	103 - Cromer, Tommy	7/9/2015	1.00	218.25	218.25
01006	103 - Cromer, Tommy	7/21/2015	1.00	218.25	218.25

Project	0000201500	Fort Bend Co. - 2013 Road Bond PMC	Invoice	23676	
01006	103 - Cromer, Tommy	7/27/2015	2.00	218.25	436.50
	Totals		4.00		873.00
	<b>Total Labor</b>				<b>873.00</b>
				<b>Total this Phase</b>	<b>\$873.00</b>

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Phase 3116 Braxton Road

**Professional Personnel**

			Hours	Rate	Amount
	Sr. Project Manager (Eng. VI)				
01006	103 - Cromer, Tommy	7/9/2015	1.00	218.25	218.25
01006	103 - Cromer, Tommy	7/21/2015	1.00	218.25	218.25
	Totals		2.00		436.50
	<b>Total Labor</b>				<b>436.50</b>
				<b>Total this Phase</b>	<b>\$436.50</b>
				<b>Total this Project</b>	<b>\$16,661.18</b>
				<b>Total this Report</b>	<b>\$16,661.18</b>



## MONTHLY PROGRESS REPORT – July 1-31, 2015

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### I. Project

Fort Bend County 2013 Mobility Bond Program  
Precinct 1 Program Management  
BBI Job # 201500  
Fort Bend County P.O. No. 117757  
Work Completed thru July 2015

#### Phase 0001 – Project Management:

1. Updated tracking system and project binders for all projects.
2. Continued close coordination with other PMC firms to help in project information sharing and continuity of management styles.
3. Performed other management responsibilities as needed for the project.
4. Coordinate contracting issues with FBC engineers.
5. Prepared invoice and progress report.

#### Phase 3101 – 1<sup>st</sup> Street (13101):

1. Met with Kelly Kaluza and City of Kendleton to review preliminary design.
2. Reviewed invoice and progress report.

#### Phase 3102 – Reading Road (13102):

1. Had scoping meeting with S&B Infrastructure to discuss project.
2. Coordinated with Kerry Gilbert to get final alignment.
3. Coordinated with FBC to finalize project scope.
4. Prepared revised budget spreadsheet, exhibits and scoping documents.

#### Phase 3105 Doris Road Overpass (13105):

1. NA

#### Phase 3106 – FM 762/10<sup>th</sup> Street (13106):

1. Reviewed submitted PER
2. Met with FBC / Commissioner to discuss alternative alignments.
3. Continued discussions with CFA regarding project status.
4. Reviewed invoice and progress report.



**Phase 3107 – Ladonia Street (13107):**

1. Provided final proposal for review and submittal to Commissioner's Court

**Phase 3109 - Old Needville/Fairchild Road (13109):**

1. Started the proposal request process.

**Phase 3110 – Powerline Road (13110):**

1. Provided final proposal for review and submittal to Commissioner's Court

**Phase 3111 – Sansbury Boulevard (13111):**

1. Met with FBC and Mark Vogler to discuss drainage options.
2. Reviewed drainage design options.
3. Reviewed invoice and progress report.

**Phase 3112 – South Post Oak (13112):**

1. Continued negotiations and scope discussions.

**Phase 3113 – Sycamore Road (13113):**

1. Continued design and data oversight with consultant.
2. Reviewed preliminary schematic and typical sections.
3. Reviewed invoice and progress report.

**Phase 3115 – Willie Melton Boulevard (13115):**

1. Continued design and data oversight with consultant.
2. Coordinated with GGC Surveyors to expedite survey delivery.
3. Reviewed invoice and progress report.

**Phase 3116 – Braxton (13116):**

1. Reviewing Final Study Phase Report
2. Reviewed invoice and progress report.

**II. Work Anticipated for June 2015**

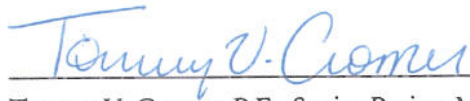
1. Meet with FBC staff as needed to discuss project needs and any changes.



2. Continue to review remaining selected engineers' scopes and fees and resolve issues prior to submittal to FBC.
3. Recommend projects scopes and fees to FBC for consideration and comment.
4. Continue to assist in preparations of ROE documents for the surveyors and environmentalists.
5. Performed other management efforts, such as document control, PMC inter-communications, action item lists, and email archives as needed for the project.
6. Continue invoice and progress report development.
7. Hold project Kick-off meetings for projects approved by the FBC Commissioners' Court.
8. Review submittals from consultants.
9. Provide NTP and have Kick-Off Meetings for Powerline, South Post Oak and Ladonia and Reading Road
10. Continue updating schedules in Microsoft Project as needed.

### III. Issues Pending

1. None



Tommy V. Cromer, P.E., Senior Project Manager - Transportation

Date: 8-10-2015