



**FORT BEND COUNTY SHERIFF'S OFFICE
COMMISSARY PURCHASE REQUEST FORM**



Date: 5/11/15

Requested By: Major Goodfellow

Item Requested: Travel to Indianapolis

Vendor: Education Expenses

Estimated Cost: \$2,572.00

Justification for Request:

ACA 145th Congress of Corrections Conference in Indianapolis
 Attendees: Chad Norvell and Thomas Goodfellow
 Estimated Expenses: Airfare: \$720.00 / Rental Car: \$130.00 / Hotel: \$680.00 / per diem: \$432.00 /
 Registration: \$610.00

Approved: ✓

Disapproved: _____

Director of Operations / Major Goodfellow:

Chad E. Goodfellow

Date:

05/11/15

[Signature]
 Chief Deputy Marcaurele

**FORT BEND COUNTY
TRAVEL AUTHORIZATION**

TO: COMMISSIONERS COURT

I hereby request permission for the following person (s) to make an official trip outside of Fort Bend County:

Chad Norvell _____

Thomas E. Goodfellow _____

DATE OF DEPARTURE: Friday, August 14, 2015

DATE OF RETURN: Tuesday, August 18, 2015

DESTINATION: Indianapolis

PURPOSE OF TRIP: ACA 145th Congress of Corrections Conference

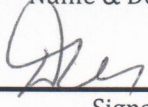
MODE OF TRANSPORTATION: airline

FUNDING SOURCE: 100560112 - 63200

DEPARTMENT HEAD APPROVAL: Chief Marcaurele

Name & Department

DATE: 5/11/2015


Signature

APPROVED COMMISSIONERS COURT:

Presiding Official

Date

(Emergency Approval: _____ Date: _____)

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Registration for ACA's 145th Congress of Correction

[Click here](#) to register as an attendee

If you are a current exhibitor [click here](#) to register your booth staff

How to Register as an Attendee for the 145th Congress of Correction

1. [Click here](#) to Sign In
2. Select Registration and click to register online
3. Click the "Register Myself" button and confirm/ edit your contact information
4. Click Add to select a registration type and add optional items
5. Select "Proceed to Checkout" and enter payment information
6. Receive email confirmation receipt

Ways to Register:

[Click here](#) to register online as an attendee

[Click here](#) for a PDF of the registration form that you can print out and mail or fax to ACA. The fax number is 703-224-0040 or you can email your form to COC2015@aca.org.

Register by July 24, 2015 to take advantage of the advance registration rates. After July 24th onsite pricing will apply.

Registration Pricing Guide:

Advance Pricing - Before July 24, 2015

Member	\$275
Non-Member	\$305
One Day	\$145
Student	\$75
Non-Exhibitor - Full	\$650
Non-Exhibitor - Day	\$400

Onsite Pricing - After July 24, 2015

Member	\$310
Non-Member	\$345
One Day	\$170
Student	\$105
non-Exhibitor - Full	\$700
non-Exhibitor - Day	\$450

Onsite Registration Hours:

Friday, August 14	2:00 p.m. - 5:00 p.m.
Saturday, August 15	7:30 a.m. - 4:00 p.m.
Sunday, August 16	8:00 a.m. - 6:00 p.m.
Monday, August 17	8:00 a.m. - 3:00 p.m.
Tuesday, August 18	8:00 a.m. - 1:00 p.m.
Wednesday, August 19	NO REGISTRATION available, attendees must pick up materials on Tuesday