



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR
Director of Human Resources

MEMORANDUM

To: Judge Robert Hebert
Commissioner Richard Morrison
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner James Patterson

From: Kent Edwards,
Director of Human Resources

Subject: HR Agenda Items for May 12, 2015 Commissioners Court

Date: May 5, 2015

The following information is a summary of the HR Agenda Items for the May 12, 2015 Commissioners Court.

Agenda Items – Tax Assessor/Collector – The department is requesting 3 new Clerk III positions, Grade 7 of the Administrative Clerical Policy Group and 1 new Department Coordinator position, Grade 9 of the Administrative Clerical Policy Group, due to the expansion of the Missouri City Tax Office.

Human Resources approves of the proposed item.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd