

**Fort Bend County**  
**Facilities Management & Planning**

8 April, 2015

To: Each Member, Commissioners Court

From: James Knight, Director of Facilities

Gilbert Jalomo, Purchasing Agent

Re: Jail Maintenance

Gentlemen,

Following an extensive cost benefit analysis of our Jail Maintenance department, we've determined that it is in the best interest of the County, from both a management and financial perspective, to continue the maintenance operations in-house as currently structured. Using historical data from the past two years, two things are clear; we have a need to increase the number of general trades staff by two to keep up with demand, and with this increase, we can effectively provide the services necessary at less cost than with the outside vendor with whom we're negotiating.

Therefore, we request to cease negotiations with Aramark and move forward, continuing the improved performance we've experienced over the past six months.

Please contact me if you have any questions. I'm happy to meet with each of you to discuss this in further detail.

James Knight  
Director of Facilities

Gilbert Jalomo, Jr.  
Purchasing Agent