

**Tabulation  
 BID 15-063  
 Term Contract for Printing and Mailing of Tax Statements**

**Term: 1 June 2015 through 31 May 2016**

**Recommendation: HOV Services Inc.**

**Lawson # 11980**

Description	Estimated Quantity	Hov Services Inc.	
		Unit Bid Price	Extended Price
Design and Print 8-1/2" x 11" Statements	225,000	\$ 0.0890	\$ 20,025.00
Design and Print 8-1/2" x 11" Reminder Statements	25,000	\$ 0.0480	\$ 1,200.00
Design and Print 8-1/2" x 11" Duplex Insert	200,000	\$ 0.0210	\$ 4,200.00
Print 8-1/2" x 11" over 65 Letter	25,000	\$ 0.0480	\$ 1,200.00
#10 Window Envelope	200,000	\$ 0.0190	\$ 3,800.00
#9 Envelope- Green	170,000	\$ 0.0180	\$ 3,060.00
9" x 12" Envelope	1,100	\$ 0.0511	\$ 56.21
Mailing Services for Statements and Agents (including over 65 letters)	1	\$ 150.00	\$ 150.00
Tax Rolls (quantity is amount of images, 37,500 duplex)	75,000	\$ 0.0175	\$ 1,312.50
Circular Bind	142	\$ 4.00	\$ 568.00
CDs (original + 2 copies) and Microfilm (original) of Tax Roll	1	\$ 1,725.00	\$ 1,725.00
COLD System Individual Indexed PDF's	250,000	\$ 0.0085	\$ 2,125.00
Estimated Annual Total:			\$39,421.71