



March 16, 2015

Jill Cherie Sumpter
Fort Bend County Libraries
1001 Golfview Drive
Richmond, TX 77469

Dear Jill:

This is to let you know that your Application for the Edge Reimbursement Program has been approved. Your subaward ID is 421-15071. Thank you for being a part of the Edge assessment, and we hope that this program will make a difference for your community.

This approval authorizes reimbursement for the following equipment as described in your application:

· 9 HP LaserJet Enterprise M602dn printers

We authorize reimbursement for only the items listed above—if you need to make changes to your request, please let us know before you place an order because we do have some restrictions on what can be reimbursed. Also, we can only reimburse purchases up to \$10,000—if your order exceeds that, you'll need to pay the remainder from your own funds.

Once you've received the equipment that you ordered and have a paid invoice, please ask your fiscal agent to complete and return the forms sent with your approval email, along with the invoices and/or receipts, to me at jpeters@tsl.texas.gov, or by fax at 512-936-2306.

Please submit the forms and all of the paid invoices/receipts at one time—we will not make partial payments.

And one final reminder that we cannot reimburse you for subscription-based software, file management, service contracts, etc. This is a federal rule that comes from the agency that provides these funds to us, and we don't have any flexibility on this.

As a reminder, the final deadline to submit reimbursement requests is *May 29, 2015*. (Earlier submission will be greatly appreciated!)

Please don't hesitate to contact me if you have any questions.

Sincerely,

Jennifer Peters

Community Engagement Administrator
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