



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR
Director of Human Resources

MEMORANDUM

To: Judge Robert Hebert
Commissioner Richard Morrison
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner James Patterson

From: Kent Edwards,
Director of Human Resources

Subject: HR Agenda Items for January 27, 2015 Commissioners Court

Date: January 20, 2015

The following information is a summary of the HR Agenda Items for the January 27, 2015 Commissioners Court.

Agenda Items – Position 6501-0079 – Library– This vacant position is currently classified as Clerk III-Library, Grade 7 of the Administrative Clerical Policy Group. The department is requesting to reclassify this position to Clerk II-Library, Grade 6 of the Administrative Clerical Policy Group in order to fulfill the needs of the department.

Human Resources approves of the proposed items.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd