

Invoice

To: County Auditor
Fort Bend County
301 Jackson Street - Suite 533
Richmond, TX 77469

From: Transportation Economics & Management Systems, Inc.
116 Record Street
Frederick, MD 21701

Taxpayer ID Number: 23-2651414

Purchase Order Number: 116002

Project: SH36A Development Corridor Business Plan

Invoice Number: 3

Date of Invoice: November 10, 2014 / Revised November 20, 2014

Period Covered: September 11 - 24, 2014

Travel Expenses (Per Attached):

\$	1,469.38	09/11-12/2014 - AMetcalf
\$	1,040.31	09/23-24/2014 - AMetcalf
\$	2,509.69	

Total Due This Invoice: \$ 2,509.69

I hereby certify that the above amount due represents the actual status of work on the Project, that these amounts have not been previously invoiced, and that these amounts have not been previously paid.

Signature: 
Celia M. Pew, Chief Executive Officer

Date: November 10, 2014

cc: Michael.Gutierrez@fortbendcountytx.gov

Expense Report
Transportation Economics & Management Systems, Inc.

Name: Alex Metcalf
Travel Date(s): September 23-24, 2014
Destination: Fort Bend County, Texas
Job Number / Name: 421_Fort Bend County_SH36A Development Corridor Business Plan
Purpose of Trip: 09/24/ 2014 - Workshop with Fort Bend County and Port of Freeport Staff on Study Results

Receipt Number	Date	Cost by Item	Vendor	Description	Account Code (For Admin Use)
---	09/23/14	\$ 33.60	Mileage from 116 Record St., Frederick, MD to BWI Airport	60 miles @ 0.56	4520
1	09/23/14	\$ 282.85	Southwest Airlines	Airfare from BWI Airport to Houston Airport	4520
2	09/23/14	\$ 70.70	Houston Transportation Svcs	Taxi from Airport to Hotel	4520
---	09/23/14	\$ 36.00	Meal Allowance	-----	4520
3	09/24/14	\$ 138.06	Towne Place Suites	Hotel	4520
---	09/24/14	\$ 36.00	Meal Allowance	-----	4520
4	09/24/14	\$ 82.65	Simon Taxi Company	Taxi from Hotel to Airport	4520
1	09/26/14	\$ 282.85	Southwest Airlines	Airfare from Houston Airport to BWI Airport	4520
5	09/26/14	\$ 44.00	BWI Airport	Airport Parking - 09/23-24/2014	4520
---	09/26/14	\$ 33.60	Mileage from BWI Airport to 116 Record St., Frederick, MD	60 miles @ 0.56	4520

Total Expenses: \$ 1,040.31
 Prepaid Expenses: \$ -
 Total Due Employee: \$ 1,040.31

4520 / 421 \$ 1,040.31
 Total Expenses: \$ 1,040.31

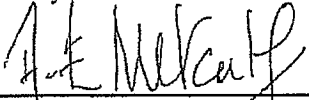
Remarks:

Meal Allowances \$36/day or \$18/day if depart > 2 pm
 or return before 12 pm

Time of Departure 5:30 AM on 09/23/14

Time of Return 5:30 PM on 09/26/14

I certify the above is true and in compliance with Company policies.


 Signature: _____

November 20, 2014
 Date: _____

Southwest

Thank you for your purchase!

Baltimore/Washington, MD - BWI to Houston (Hobby), TX - HOU

New Purchases in Trip

Air

Confirmation #MYWVPP

Baltimore/Washington, MD - BWI to
Houston (Hobby), TX - HOU
Thursday, September 11, 2014 - Friday,
September 12, 2014

Air Total: \$1082.70

Amount Paid
\$1082.70

Trip Total
\$1082.70

SEP 11

THU

09/11/14 - Houston

New purchases added to your trip.

AIR

Baltimore/Washington, MD - BWI to Houston (Hobby), TX - HOU
09/11/2014 - 09/12/2014

Confirmation #
MYWVPP

Adult Passenger(s)

ALEXANDER METCALF

Subscribe to Flight Status Messaging

Rapid Rewards #

00000019116403

DEPART

SEP 11

THU

09:35 AM

Depart
Baltimore/Washington, MD
(BWI) on Southwest Airlines

Flight
#713 Southwest

Thursday, September 11, 2014

11:50 AM

Arrive in Houston (Hobby),
TX (HOU)

WiFi available

Travel Time 3 h 15 m

(Nonstop)

Business Select

RETURN

SEP 12

FRI

11:20 AM

Depart Houston (Hobby),
TX (HOU) on Southwest
Airlines

Flight
#2867 Southwest

Friday, September 12, 2014

03:20 PM

Arrive in
Baltimore/Washington,
MD (BWI)

WiFi available

Travel Time 3 h 00 m

(Nonstop)

Business Select

What you need to know to travel:

Don't forget to check in for your flight(s) 24 hours before your trip on southwest.com® or your mobile device.

For more information, visit southwest.com or call 1-800-426-1234



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Courtyard by Marriott
Houston Hobby Airport

9190 Gulf Freeway
Houston, Tx 77017
T 713.910.1700

Alexander/Dr Metcalf
116 Record St
Frederick MD 21701-5418
Tems Inc.

Room: 303
Room Type: GENR
Number of Guests: 1
Rate: \$118.00
Clerk: JJC

Arrive: 11Sep14	Time: 05:38PM	Depart: 12Sep14	Time: 09:09AM	Folio Number: 73354
Date	Description	Charges	Credits	

11Sep14	Restaurant Room Charge	35.31	
11Sep14	Government State	118.00	
11Sep14	State Occupancy Tax	7.08	
11Sep14	County Occupancy Tax	4.72	
11Sep14	City Occupancy Tax	8.26	
12Sep14	Restaurant Room Charge	2.03	
12Sep14	Visa		175.40

Card #: VXXXXXXXXXXXX9082XXXX
Amount: 175.40 Auth: 05287C Signature on
File:
This card was electronically swiped on 11Sep14

Balance: 0.00

Rewards Account # XXXXX1947. Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement or your online Statement for updated activity.

6% State of Texas Occupancy Tax, 7% Houston General Occupancy Tax, 2% Harris County General Occupancy Tax,
2% Houston-Harris County Sports Authority tax.

Get all your hotel bills by email by updating your Rewards Preferences. Or, ask the Front Desk to email your bill for this stay. See "Internet Privacy Statement" on Marriott.com.

Hotel 138.06
Restaurants 37.34
175.40

(3)

DOLLAR-RENT A CAR
HOUSTON HOBBY
RENTAL RECORD: YQ3008681
METCALF, ALEXANDER, E
COMPLETED BY: EACUNA
RENTED: HOUSTON HOBBY
RENTAL: 09-11-14 1152
RETURN: 09-12-14 0939
VEH NUMBER: K401623
MILES IN: 40127 OUT: 40102
MILES DRIVEN: 25
CHECK IN FUEL LEVEL: 8 OUT: 8
PLAN IN/OUT: D4B1
CLS: SDAR
1 DAY @ \$47.00 \$47.00
SUBTOT \$47.00
TAXABLE TOT: \$47.00
TIME \$47.00
LTRPPT
1 DAY @ \$1.35 \$1.35
OMB \$1.49
FF800
1 DAY @ \$1.50 \$1.50
FUEL \$9.89
CONTRC FEE \$5.55
CNT RNTL \$2.84
RENTAL TAX \$5.69
TOTAL CHARGE \$75.31
NET DUE \$0.00
PAYMENTS -\$75.31
PAID BY: AX
CREDIT CARD#: *****000
FT # WN 00000019116403

75.31
(9.89) Fuel
65.42

(4)

B.W.I AIRPORT PARKING
MAIN TERMINAL GARAGE
MARYLAND PARKING

REFER 71563
09/12/14 15:31 LA 8 AM 12 TKN#181586
09/11/14 07:28 In 09/12/14 15:31 Out
Tkt# 661827
Hourly \$ 42.80
Total Tax \$ 1.20
Total Fee \$ 44.00
VISA \$ 44.00-
XXXXXXXXXXXX9082
Approval No.: 04481C
Reference No.: 00000465
Change Due \$ 0.00
THANK YOU
HAVE A SAFE TRIP

Expense Report

Transportation Economics & Management Systems, Inc.

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 Destination: Fort Bend County, Texas
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---	09/24/14	\$ 36.00	Meal Allowance	-----	4520
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Total Expenses: \$ 1,060.92
 Prepaid Expenses: \$ -
 Total Due Employee: \$ 1,060.92

4520 / 421 \$ 1,060.92
 Total Expenses: \$ 1,060.92

Remarks:

Meal Allowances \$36/day or \$18/day if depart > 2 pm
 or return before 12 pm

Time of Departure 5:30 AM on 09/23/14
 Time of Return 5:30 PM on 09/26/14

I certify the above is true and in compliance with Company policies.

Signature:

A E Metcalf

Date:

November 10, 2014

Alexander Metcalf

From:
Sent:
To:
Subject:

Southwest Airlines <SouthwestAirlines@luv.southwest.com>
Tuesday, September 16, 2014 12:13 PM
AMETCALF@TEMSINC.COM
UPDATED flight reservation (MSKUX3) | 23SEP14 | BWI-HOU | Metcalf/Alexander E

You're all set for your trip!

Southwest

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Status

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Flight

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Offers

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Offers

Car
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Ready for takeoff!



Thanks for choosing Southwest® for your trip! You'll find everything you need to know about your reservation below. Happy travels!

Upcoming Trip: 09/22/14 - Houston



Air Itinerary

AIR Confirmation: MSKUX3

Confirmation Date: 09/16/2014

Save up to 35%
plus earn up to 2,400
Rapid Rewards® points.

BOOK NOW >

AVIS

Passenger(s)	Rapid Rewards #	Ticket #	Expiration	Est. Points Earned
METCALF/ALEXANDER E	19116403	5262446472083	Sep 10, 2015	2987

Date	Flight	Departure/Arrival
Tue Sep 23	713	Depart BALTIMORE/WASHINGTON, MD (BWI) on Southwest Airlines at 09:35 AM Arrive in HOUSTON (HOBBY), TX (HOU) at 11:50 AM Travel Time 3 hrs 15 mins <u>Wanna Get Away</u>
Fri Sep 26	221	Depart HOUSTON (HOBBY), TX (HOU) on Southwest Airlines at 09:30 AM <u>Stop: Raleigh, NC</u> Arrive in BALTIMORE/WASHINGTON, MD (BWI) at 2:35 PM Travel Time 4 hrs 5 mins <u>Wanna Get Away</u>

What you need to know to travel:

- Don't forget to check in for your flight(s) 24 hours before your trip on southwest.com or your mobile device. This will secure your boarding position on your flights.
- Southwest Airlines does not have assigned seats, so you can choose your seat when you board the plane. You will be assigned a boarding position based on your check-in time. The earlier you check in, within 24 hours of your flight, the earlier you get to board.

Remember to be in the gate area on time and ready to board:

- 30 minutes prior to scheduled departure time. We may begin boarding as early as 30 minutes prior

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Flexibility to Pay Later
Earn up to
750 Rapid Rewards Points
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14 Car Companies
Earn Rapid Rewards Points
Book a Car

16

- to your flight's scheduled departure time. We encourage all passengers to plan to arrive in the gate area no later than this time.
- 10 minutes prior to scheduled departure time: All passengers must obtain their boarding passes and be in the gate area available for boarding at least 10 minutes prior to your flight's scheduled departure time. If not, Southwest may cancel your reserved space and you will not be eligible for denied boarding compensation.
- If you do not plan to travel on your flight: In accordance with Southwest's No Show Policy, you must notify Southwest at least 10 minutes prior to your flight's scheduled departure if you do not plan to travel on the flight. If not, Southwest will cancel your reservation and all funds will be forfeited.

Air Cost: 565.70

Carryon Items: 1 Bag + small personal item are free. See full details. Checked Items: First and second bags fly free. Weight and size limits apply.

Fare Rule(s): 5262446472083: NONREF/NONTRANSFERABLE/STANDBY REQ UPGRADE TO Y.

Valid only on Southwest Airlines. All travel involving funds from this Confirmation Number must be completed by the expiration date. Unused travel funds may only be applied toward the purchase of future travel for the individual named on the ticket. Any changes to this itinerary may result in a fare increase. Failure to cancel reservations for a Wanna Get Away fare segment at least 10 minutes prior to travel will result in the forfeiture of all remaining unused funds.

BWI.WN HOU274.42BLN7PNR.WN BWI223.26WLACPNRO 497.68.END.ZPBW/HOURDU
XT11.20AY7.50XFBW14.5HOU3



Learn About Our
Boarding Process



Get EarlyBird
Check-In® Details

Cost and Payment Summary

AIR - MSKUX3

Base Fare	\$ 497.68
Excise Taxes	\$ 37.32
Segment Fee	\$ 12.00
Passenger Facility Charge	\$ 7.50
September 11th Security Fee	\$ 11.20
Total Air Cost	\$ 565.70

Payment Information

Payment Type: Visa XXXXXXXXXXXX9082
Date: Sep 16, 2014
Payment Amount: \$89.00

Payment Type: Ticket Exchange
Date: Sep 16, 2014
Payment Amount: \$476.70

The EarlyBird Check-In was paid in full at the time of your original booking, and has been applied to this change. No further action is required.

Exchange Detail

Sep 10, 2014 From ticket # 5262444989961 to
ticket # 5262446472083

CLICK SAVE

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2

* copy *
HOUSTON TRANSPORTATION
SERVICES, LLC
Cab #2129

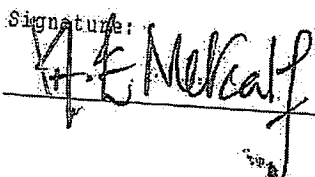
HTS, LLC
5825 Kelley St.
Houston, TX 77026
7134444444

Date 09/23/14
Time 12:35:10

Distance 27.00mi

FARE.....\$ 64.95
EXTRAS.....\$ 5.75
TIP.....\$ 10.61
TOTAL.....\$ 81.31

Visa
xxxx xxxx xxxx 9082
Auth 05407C

Signature:


4 WAYS TO BOOK A RIDE:
- Call 7134444444

- Download
gocurb.com/app

- Promo code RECEIPT



3

TownePlace Suites by Marriott
Houston Westchase

10610 Westpark Dr | Houston TX 77042
phone 713.266.2210

A. Metcalf

room: 106

room type: STDO

number of guests: 1 clerk:

rate: \$118.00

arrive: 23Sep14 time: 12:46PM depart: 24Sep14 time: folio number: 50667

Date	Description	Charges	Credits
23Sep14	market frozen food		
23Sep14	sales tax	4.62	
23Sep14	market beverage	0.38	
23Sep14	sales tax	2.78	
23Sep14	room charge	0.23	
23Sep14	state occupancy tax	118.00	
23Sep14	city tax	7.08	
23Sep14	county tax	8.26	
24Sep14	Visa	4.72	

146.07

card #: VXXXXXXXXXXXX90821XXXX

amount: 146.07 auth: 09635c signature on file
this card was electronically swiped on 23sep14

balance: 0.00

Rewards Account # XXXXX1947. Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement or your online Statement for updated activity.

Get all your hotel bills by email by updating your Rewards Preferences. Or, ask the Front Desk to email your bill for this stay. See "Internet Privacy Statement" on Marriott.com.

Hotel

Food

138.06

8.01

146.07

4

Simon Taxi Company

65/19

9/24

DATE	09/24/11
AUTHORIZATION NO.	REFERENCE NO.

3797 684881 0100

5816968

08.19

97

PURCHASER SIGN HERE

X

Cardholder acknowledges receipt of goods and/or services in the amount of the Total shown hereon and agrees to perform the obligations set forth in the Cardholder's agreement with the Issuer.

QTY.	DESCRIPTION	AMOUNT
		82.63
	TAX	0.00
	TIP	0.00
	MISC	0.00
	TOTAL	82.63

CUSTOMER COPY

IMPORTANT: RETAIN THIS COPY FOR YOUR RECORDS

5

B.B.I. AIRPORT PARKING
MAIN TERMINAL GARAGE
MARYLAND PARKING

08/26/14 16:26

09/23/14 07:07 In 09/26/14 16:26 Out

10/23/14 07:07 In 10/26/14 16:26 Out

10/23/14 07:07 In 10/26/14 16:26 Out

10/23/14 07:07 In 10/26/14 16:26 Out

10/23/14 07:07 In 10/26/14 16:26 Out

10/23/14 07:07 In 10/26/14 16:26 Out

10/23/14 07:07 In 10/26/14 16:26 Out

10/23/14 07:07 In 10/26/14 16:26 Out

10/23/14 07:07 In 10/26/14 16:26 Out

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10/23/14 07:07 In 10/26/14 16:26 Out

10/23/14 07:07 In 10/26/14 16:26 Out