



**HUMAN RESOURCES DEPARTMENT**  
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR  
Director of Human Resources

**MEMORANDUM**

To: Judge Robert Hebert  
Commissioner Richard Morrison  
Commissioner Grady Prestage  
Commissioner Andy Meyers  
Commissioner James Patterson

From: Kent Edwards,  
Director of Human Resources

Subject: HR Agenda Items for October 7, 2014 Commissioners Court

Date: September 30, 2014

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The following information is a summary of the HR Agenda Items for the October 7, 2014 Commissioners Court.

Agenda Items – 4181-0005 – Facilities Maintenance & Planning – The department is requesting this vacant position be reclassified from Lead Maintenance Worker, Grade 8 of the Operator Skilled Trade Policy Group to Lead Electronics Technician, Grade 10 of the Operator Skilled Trade Policy Group due to an increase in duties and responsibilities, and to recognize the high level of skill needed to maintain complex electronic systems at the jail and other County facilities.

Human Resources approves of the proposed items.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd