

PO 13703

klotz  associates 

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Houston, Texas 77079
T 281.589.7257 F 281.589.7309
houston.office@klotz.com

Mr. Richard Stolleis, PE
Fort Bend County Engineer
Fort Bend County
Engineering Department
1124-52 Blume Road
Rosenberg, TX 77471

Date: 9/24/2014
Project No: 0262.014.000
Invoice No: 914044

INVOICE

Report Period: 8/16/2014 to 9/15/2014

On-Call Engineering Services
Fort Bend County PO #13703

FBC On-Call

Professional Personnel	Hours	Rate	Amount
Department Manager	69.00	235.00	16,215.00
Clerical	16.00	75.00	1,200.00
Totals	85.00		17,415.00
Total Labor			17,415.00

Expenses

In-House Plotting	21.00
Mileage	43.12
Total Expenses	64.12

Total - FBC On-Call **17,479.12**

Total Due This Invoice: **17,479.12**

Recap:

	Current	Previous	To-Date
Total Billings	17,479.12	655,263.66	672,742.78
Contract Amount			723,669.36
Balance			50,926.58

Klotz Associates Approval:



David Balmos, P.E., Vice President

9/30/14

Project	0262.014.000	Fort Bend County On-Call Eng Services	Invoice	914044
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Billing Backup

Monday, September 22, 2014

2:50:26 PM

Klotz Associates, Inc.

Invoice 914044 Dated 9/24/2014

Professional Personnel

			Hours	Rate	Amount
Department Manager					
0510	1 - Balmos, David	8/25/2014	3.00	235.00	705.00
	TF-Missouri City & Utility Coordination				
0510	1 - Balmos, David	9/2/2014	2.00	235.00	470.00
	TF- TxDOT coordination with BKJ				
0510	1 - Balmos, David	9/3/2014	2.00	235.00	470.00
	TF- TxDOT comments				
0510	1 - Balmos, David	9/8/2014	2.00	235.00	470.00
	TF- TxDOT comments				
0510	1 - Balmos, David	9/9/2014	2.00	235.00	470.00
	TF- TxDOT comments				
0510	1 - Balmos, David	9/10/2014	2.00	235.00	470.00
	TF- TxDOT comments				
0640	4 - Durgin, Donald	8/18/2014	3.00	235.00	705.00
	TF - Reviewing ATT comments				
0640	4 - Durgin, Donald	8/19/2014	3.00	235.00	705.00
	TF - Reviewing ATT comments & plans				
0640	4 - Durgin, Donald	8/21/2014	1.00	235.00	235.00
	TF - Utility Coordination				
0640	4 - Durgin, Donald	8/22/2014	2.00	235.00	470.00
	TF - Review of Missouri City plans, meeting with MUD 23				
0640	4 - Durgin, Donald	8/25/2014	3.00	235.00	705.00
	TF - Review of Missouri City plans & Signal comparison				
0640	4 - Durgin, Donald	8/26/2014	1.00	235.00	235.00
	TF - Utility Coordination				
0640	4 - Durgin, Donald	8/27/2014	1.00	235.00	235.00
	TF - Utility Coordination				
0640	4 - Durgin, Donald	8/28/2014	1.00	235.00	235.00
	TF - WL & FM plans review				
0640	4 - Durgin, Donald	8/29/2014	3.00	235.00	705.00
	TF - ATT schedule impact analysis & Util Coordination				
0640	4 - Durgin, Donald	9/2/2014	7.00	235.00	1,645.00
	TF - TxDOT BCS & coordination, Util & ROW Coordination				
0640	4 - Durgin, Donald	9/3/2014	5.00	235.00	1,175.00
	TF - Util & TxDOT coordination				
0640	4 - Durgin, Donald	9/4/2014	3.00	235.00	705.00
	TF - Util & TxDOT coordination				
0640	4 - Durgin, Donald	9/5/2014	2.00	235.00	470.00
	TF - Utility Cert Special Provision				
0640	4 - Durgin, Donald	9/8/2014	3.00	235.00	705.00
	TF - TxDOT coordination, utility certification letter				
0640	4 - Durgin, Donald	9/9/2014	4.00	235.00	940.00
	TF - TxDOT Detour letter, & ATT Coordination				
0640	4 - Durgin, Donald	9/10/2014	6.00	235.00	1,410.00
	Mark-ups and review TxDOT comments for BKJ				
0640	4 - Durgin, Donald	9/11/2014	3.00	235.00	705.00
	Mark-ups and review TxDOT comments for BKJ				
0640	4 - Durgin, Donald	9/12/2014	2.00	235.00	470.00

0640	Review TxDOT comments with BKI				
	4 - Durgin, Donald	9/15/2014	3.00	235.00	705.00
	TF - Review TxDOT comments with BKI				
Clerical					
0655	23 - Vargas, Mary	8/22/2014	4.00	75.00	300.00
	Trammel Fresno Utility correspondence				
0655	23 - Vargas, Mary	8/29/2014	4.00	75.00	300.00
	Trammel Fresno Utility correspondence				
0655	23 - Vargas, Mary	9/9/2014	1.00	75.00	75.00
	Trammel Fresno Utility letter				
0655	23 - Vargas, Mary	9/12/2014	7.00	75.00	525.00
	Trammel Fresno TxDOT Comments				
Totals			85.00		17,415.00
Total Labor					17,415.00
Reimbursable Expenses					
In-House Plotting					
JE	0PLOTtingAUG	9/5/2014	Plotting Charges Aug 2014		21.00
Mileage					
EX	000000016335	8/8/2014	Durgin, Donald / Site Visit / Site Visit / 55.00 miles @		30.80
EX	000000016335	8/22/2014	Durgin, Donald / Trammel Fresno MUD meeting /		12.32
	Total Reimbursables		1.0 times		64.12
					\$17,479.12
					\$17,479.12
			Total this Report		\$17,479.12

Detailed Timesheet for the Period Ending 8/31/2014

Tuesday, August 26, 2014
7:24:58 AM

Klotz Associates, Inc.

Employee

0510

Balmos, David C

Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun
8/16	8/17	8/18	8/19	8/20	8/21	8/22	8/23	8/24	8/25	8/26	8/27	8/28	8/29	8/30	8/31

Fort Bend County On-Call Eng Services

FBC On-Call

On-Call

0262.014.000
001

001

Reg	3.00														
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0435.004.000
100

002

ExxonMobil MBPP Roadway Improvements

Design

Roadway Design Plans

Client: ExxonMobil Chemical Company

Reg	1.00														
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0435.006.000
100

ExxonMobil BOP Spur 330 WB/H 10 Traffic

Traffic Study

Client: ExxonMobil Chemical Company

Reg	2.00														
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0000.002.000

Paid Time Off - Vacation

Reg	32.00														
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0000.024.000
200

Overhead - Dubai

Expenses

Client: Klotz Associates, Inc.

Reg	1.00														
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EN00.016.000

Overhead - Administration

Reg	2.00														
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ROAO.016.000

Overhead - Administration

Reg	3.00														
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Detailed Timesheet for the Period Ending 9/15/2014

Friday, September 12, 2014
10:22:03 AM

Employee

0510

Balmos, David C

0262.014.000

001

001

Fort Bend County On-Call Eng Services

FBC On-Call

On-Call

Total

Hr

Reg

10.00

C000.001.000

Paid Time Off - Holiday

Reg

8.00

E000.016.000

Overhead - Administration

Reg

2.00

ROAO.016.000

Overhead - Administration

Reg

4.00

ROOO.MKT.001

100

Marketing Activity - General RO Sales

Austin

Reg

4.00

300

San Antonio

Reg

4.00

ROSA.016.000

Overhead - Administration

Reg

4.00

TN00.016.000

Overhead - Administration

Reg

22.00

Mon 9/1	Tue 9/2	Wed 9/3	Thu 9/4	Fri 9/5	Sat 9/6	Sun 9/7	Mon 9/8	Tue 9/9	Wed 9/10	Thu 9/11	Fri 9/12	Sat 9/13	Sun 9/14	Mon 9/15
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Client: Fort Bend County

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8.00														
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Detailed Timesheet for the Period Ending 9/15/2014

Monday, September 15, 2014
5:58:22 PM

Klotz Associates, Inc.

0640 Durgin, Donald M

Employee

Signed

Approved

Submitted

Practice

TN:MB

0116.110.002

100

HC Pct 4 Holzwarth Rd (North) CPS

Construction

Client: Harris County Public Infrastructure Dept.

Total Hr	Mon 9/1	Tue 9/2	Wed 9/3	Thu 9/4	Fri 9/5	Sat 9/6	Sun 9/7	Mon 9/8	Tue 9/9	Wed 9/10	Thu 9/11	Fri 9/12	Sat 9/13	Sun 9/14	Mon 9/15
2.00				1.00							1.00				

Reg

9/4 PM
9/11 PM

0116.113.000

100

HCPID Washburn Tunnel Assessment

Section I. Basic Services

9. Project Management

Client: Harris County Public Infrastructure Dept.

Reg	Mon 9/1	Tue 9/2	Wed 9/3	Thu 9/4	Fri 9/5	Sat 9/6	Sun 9/7	Mon 9/8	Tue 9/9	Wed 9/10	Thu 9/11	Fri 9/12	Sat 9/13	Sun 9/14	Mon 9/15
2.00			1.00					1.00							

Reg

Fort Bend County On-Call Eng Services

FBC On-Call

On-Call

Client: Fort Bend County

Reg	Mon 9/1	Tue 9/2	Wed 9/3	Thu 9/4	Fri 9/5	Sat 9/6	Sun 9/7	Mon 9/8	Tue 9/9	Wed 9/10	Thu 9/11	Fri 9/12	Sat 9/13	Sun 9/14	Mon 9/15
38.00		7.00	5.00	3.00	2.00			3.00	4.00	6.00	3.00	2.00			3.00

9/2 TF - TxDOT BCS & coordination, Util & ROW Coordination
9/3 TF - Util & TxDOT coordination
9/4 TF - Util & TxDOT coordination
9/5 TF - Utility Cert Special Provision
9/8 TF - TxDOT coordination, utility certification letter
9/9 TF - TxDOT Detour letter, & ATT Coordination
9/10 Mark-ups and review TxDOT comments for BK1
9/11 Mark-ups and review TxDOT comments for BK1
9/12 Review TxDOT comments with BK1
9/15 TF - Review TxDOT comments with BK1

Detailed Timesheet for the Period Ending 8/31/2014

Thursday, August 28, 2014
10:22:24 AM

Klotz Associates, Inc.

Employee	0655	Vargas, Mary	Total Hr	Sat 8/16	Sun 8/17	Mon 8/18	Tue 8/19	Wed 8/20	Thu 8/21	Fri 8/22	Sat 8/23	Sun 8/24	Mon 8/25	Tue 8/26	Wed 8/27	Thu 8/28	Fri 8/29	Sat 8/30	Sun 8/31
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0160.018.000 TAMU - Wellborn Road Grade

600 Record Drawings

002 Klotz Direct Expense

Reg	1.00																		
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Fort Bend County On-Call Eng Services

2013 Bond Projects

Program Management

Client: Fort Bend County

Client: Texas A&M University

0262.014.000

002

100

Reg	8.00																		
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8/19 Modifying word document per meeting discussion.

HCTRA, Hou, Hardy Toll Road Widening

Program Mgmt - Design Mgmt Svcs (T&M)

G. Assist in Utility & Local Gov. Coord.

Client: Harris County Toll Road Authority

0332.014.000

112

007

Reg	4.00																		
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TxDOT AVN, Conroe, Construction

Construction Phase

Client: TxDOT Aviation Division

0500.034.001

100

Reg	1.00																		
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TxDOT - Scholes N. Apron Pavement Rehab

Construction Phase Services

Client: TxDOT Aviation Division

0500.039.003

100

Reg	1.00																		
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FM 1093 / Westpark State EA

WAS3 - Environmental Assessment

Client: Dannenbaum Engineering Company

1048.001.001

300

Reg	2.00																		
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DAILY TOTALS

Reg	80.00																		
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v7.1.512 (VARGASM) -

Detailed Timesheet for the Period Ending 9/15/2014

Tuesday, September 16, 2014
9:11:29 AM

Klotz Associates, Inc.

Employee

0655

Vargas, Mary

Signed

Mary Vargas

Approved

Nancy Dyer

Submitted

Practice

TN:00

Total Hr	Mon 9/1	Tue 9/2	Wed 9/3	Thu 9/4	Fri 9/5	Sat 9/6	Sun 9/7	Mon 9/8	Tue 9/9	Wed 9/10	Thu 9/11	Fri 9/12	Sat 9/13	Sun 9/14	Mon 9/15
16.00				1.00				4.00	1.00	2.00	2.00	1.00			5.00

Overhead - Administration

Reg

TNOO.016.000

COOO.001.000

Paid Time Off - Holiday

Reg

COOO.002.000

Paid Time Off - Vacation

Reg

9/4 Vacation taken on 8/1/14.

COOO.003.000

Paid Time Off - Sick

Reg

Fort Bend County On-Call Eng Services

2013 Bond Projects

Program Management

on-call

Client: Fort Bend County

0262.014.000
002 on call
400

Reg	Mon 9/1	Tue 9/2	Wed 9/3	Thu 9/4	Fri 9/5	Sat 9/6	Sun 9/7	Mon 9/8	Tue 9/9	Wed 9/10	Thu 9/11	Fri 9/12	Sat 9/13	Sun 9/14	Mon 9/15
1.00									1.00						

9/9 Trammel Fresno Utility letter

Reg	Mon 9/1	Tue 9/2	Wed 9/3	Thu 9/4	Fri 9/5	Sat 9/6	Sun 9/7	Mon 9/8	Tue 9/9	Wed 9/10	Thu 9/11	Fri 9/12	Sat 9/13	Sun 9/14	Mon 9/15
7.00													7.00		

Progress Report

Project: Fort Bend County On-Call Engineering Services (PO #13703)
Date: 9/22/14
Job No.: 0262.014.000
Period: 8/16/14 – 9/15/14
Prepared By: Don Durgin

Activities Completed this Period

FBC On-Call – Trammel Fresno

- Utility Coordination
 - Klotz Associates coordinated with utility companies, Fort Bend ISD, Missouri City, and the Municipal Utility District regarding their facilities in the area.
 - Follow up phone calls and emails were made with all utility agencies and their status was updated in the conflict list.
 - Extensive coordination was done with AT&T by reviewing their comments and plans. A meeting has been scheduled with AT&T and their consultants to discuss project plans and schedule.
 - Reviewed MUD #23's plans for relocation of a water line and sanitary sewer. Coordinated and met with the MUD Engineer regarding the schedule and approvals.
- Reviewed and coordinated the signal plans at Hurricane Lane. Missouri City hired the same consultant to provide signal plans at that intersection as Fort Bend County. We reviewed the design and location of signal poles provided for both jobs to see whether the poles are located properly. Coordinated with the PM at Missouri City.
- TxDOT Coordination
 - Provided utility and ROW certification forms to the TxDOT PM.
 - Reviewed TxDOT plan comments with the Engineer. Marked-up plans, filled out required spreadsheets, and advised the Engineer on how to address the comments.
- Expenses – Meeting at MUD 23 Engineer's office.