

**FORT BEND COUNTY
TRAVEL AUTHORIZATION**

TO: COMMISSIONERS COURT

I hereby request permission for the following person (s) to make an official trip outside of Fort Bend County:

Jack Clark _____

DATE OF DEPARTURE: 9-21-14

DATE OF RETURN: 9-23-14

DESTINATION: Lake Charles, LA

PURPOSE OF TRIP: Training / Secure Techniques for Onsite Preview

MODE OF TRANSPORTATION: County Vehicle

FUNDING SOURCE: 100560100 603200

DEPARTMENT HEAD APPROVAL: David Marcavele
Name & Department

DATE: 9-16-14 DM
Signature

APPROVED COMMISSIONERS COURT: _____
Presiding Official

Date

(Emergency Approval: _____ Date: _____)