



Shelley Elliott
City of Simonton
35011 FM 1093
Simonton, TX 77476
August 20, 2014

Michelle Schmidt
Inventory Control Manager
Fort Bend County
9110 Long Street
Needville, TX 77461

Dear Michelle Schmidt:

We recently enquired about the purchase of surplus items at the Fort Bend County Surplus Warehouse. Here is list of the items requested to purchase and our agreed upon quote for these items:

Qty.	Item Description	Unit Price	Price
2	Purple cloth guest chairs	\$5.00	\$10.00
1	Small dark brown wood end table 2 X 2	\$5.00	\$5.00
1	Brass and dark blue lamp with lamp shade	\$2.00	\$2.00
2	Brown leather roller chair	\$5.00	\$10.00
1	Brown wooden desk set credenza and desk	\$25.00	\$25.00
1	Brown wooden podium	\$10.00	\$10.00
1	Brown high back roller chair	\$10.00	\$10.00
		Total	\$72.00
		Tax	0
		Grand Total	\$72.00

Thank you for giving us the opportunity to bid for your inventory surplus. We look forward hearing from you with the results of the auction.

Sincerely,

Shelley Elliott
City Secretary
simontontexas@sbcglobal.net
281-533-9809