



HUMAN RESOURCES DEPARTMENT
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR
Director of Human Resources

MEMORANDUM

To: Judge Robert Hebert
Commissioner Richard Morrison
Commissioner Grady Prestage
Commissioner Andy Meyers
Commissioner James Patterson

From: Kent Edwards,
Director of Human Resources

Subject: HR Agenda Items for November 26, 2013 Commissioners Court

Date: November 19th, 2013

The following information is a summary of the HR Agenda Items for the November 26, 2013 Commissioners Court.

Agenda Items – Information Technology – All of the following positions are currently classified as Technical Support Specialist Grade 9 of the Administrative Clerical Policy Group; 5031-0004, 5031-0005, 5031-0030, 5031-0036, 5031-0039, 5031-0043, 5031-0053. The department is requesting these positions be reclassified to Grade 11 of the Administrative Clerical Policy Group, effective November 30th, 2013.

Market comparison shows the salary range for this job to be below that of area cities and counties. HR recommends the reclassification in order to increase competitiveness, attract higher skill level candidates, and to address the turnover issues we have experienced in this job.

Human Resources approves of the proposed items.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd