



# HUMAN RESOURCES DEPARTMENT

FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR  
Director of Human Resources

## MEMORANDUM

To: Judge Robert Hebert  
Commissioner Richard Morrison  
Commissioner Grady Prestage  
Commissioner Andy Meyers  
Commissioner James Patterson

From: Kent Edwards,  
Director of Human Resources

Subject: HR Agenda Items for October 8, 2013 Commissioners Court

Date: October 2, 2013

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The following information is a summary of the HR Agenda Items for the October 8, 2013 Commissioners Court.

Agenda Item – Position 6501-0060 – Library – This vacant position is currently classified Clerk II, Grade 6 of the Administrative Clerical Policy Group. The department is requesting this position be reclassified to Library Paraprofessional, Grade 8 of the Administrative Clerical Policy Group to assist in the newly created Teen Department in the George Memorial Library.

Human Resources approves of the proposed item.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd