



September 17, 2013

Fort Bend County Road & Bridge
Attn: Gregg Zook
P.O. Box 148
201 Payne Lane
Richmond, Texas 77406

Re: Purchase of Surplus Excavator Ditching Bucket for XL3100 Gradall Hydraulic Excavator

Dear Mr. Zook:

The purpose of this letter is to confirm the City of Rosenberg would like to purchase the above surplus equipment. We agree to pay Fort Bend County One-hundred (\$100) dollars for this excavator bucket.

The City will provide payment upon receipt of an invoice from Fort Bend County.

The City of Rosenberg greatly appreciates the cooperative efforts provided by Fort Bend County.

Please feel free to contact me at patp@ci.rosenberg.tx.us if additional information is needed.

Sincerely,

Patrick Parma
Street Supervisor

PP/sn

xc: Robert Gracia, Interim City Manager
John Maresh, Assistant City Manager
Karl Zwahr, Public Works Director
File/Correspondence