



Houston-Galveston Area Council

August 19, 2013

The Honorable Robert Hebert
County Judge
Fort Bend County Courthouse
301 Jackson St., Suite 719
Richmond, TX 77469

RE: Change Order to Contract for FY 2013 Project #26067-01

Dear Judge Hebert:

Enclosed are two copies of the Change Order for project #26067-01. Please sign both copies, retaining one for your records and returning one for our records.

If you have any questions please call me at 832-681-2511.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Mahood', is written over the word 'Sincerely,'.

Jim Mahood,

JM/bs

Enclosures

COUNTY JUDGE
RECEIVED
AUG 22 2013

Memo for file

August 14, 2013

name of agency: **Fort Bend County Juvenile Probation Department**

concerning: **Change Order to Contract for FY 2013 Project #26067-01,
Regional Juvenile Mental Health Services**

Purpose of Contract Change Order: Increase contract amount from \$14,000.00
to \$15,000.00.

Justification: A survey was distributed to each of the eleven participating counties regarding end-of-year financial status. The data returned revealed that a total of \$4,500.00 would remain unexpended, while several of the counties indicated a need for more than their respective contracted amounts, among them Fort Bend County, which requested additional funds.



Houston-Galveston Area Council

P.O. Box 22777 • 3555 Timmons • Houston, Texas 77227-2777

CHANGE ORDER

PROJECT TITLE: Regional Juvenile Mental Health Services

PROJECT NUMBER: 2606701

CONTRACT NUMBER:

CONTRACT DATE: 9/1/2012 to 8/31/2013

CONTRACTOR: Fort Bend County Juvenile Probation Department

The following changes are hereby made to the Contract Documents: \$1,000 increase in contracted amount.

Justification: Original contract amount has been expended, and other counties will have unexpended funds.

CHANGE TO CONTRACT PRICE

Original Contract Price: \$14,000.00

Current Contract Price, as adjusted by previous change orders: \$14,000.00

The Contract Price due to this Change Order will be increased by: \$1,000.00

The new Contract Price due to this Change Order will be: \$15,000.00

CHANGE TO CONTRACT TIME

The Contract Time will be ☐ increased ☐ decreased by _____ calendar days.

The date for completion of all work under the contract will be _____.

Approvals Required:

To be effective, this order must be approved by owner if it changes the scope of objective of the project, or as may otherwise be required under the terms of the Supplementary General Conditions of the Contract.

Requested by

James L. Mahood

date

8/13/13

Recommended by

Maddeline C. McHallum

date

8/14/2013

Approved by

Jack Steele
Jack Steele, Executive Director

date

8-15-13

Accepted by

Robert Steele

date

8-22-13