



901 W. Main
Tomball, Texas 77375
Ph. (281) 351-5128
Fax (281) 351-5130

May 21, 2013


Via E-mail: Debbie.kaminski@fortbendcountytexas.gov
Via Fax: 281-341-8645
Ms. Debbie Kaminski, CPPB
Assistant County Purchasing Agent
Fort Bend County, Texas

Re: Fort Bend County Bid 11-001 – Term Contract for Purchase and Maintenance of Copy Machines

Dear Debbie:

Our company, Skelton Business Equipment, would be honored to renew the contract through September 30, 2014, under the same terms and conditions. We will continue to take care of your needs as we have in the past year.

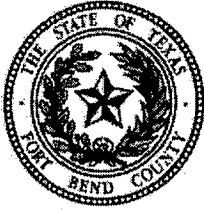
Sincerely Yours,

 5/21/2013
James R. Beyer
President

JRB/kmr

COUNTY PURCHASING AGENT

Fort Bend County, Texas



Gilbert D. Jalomo, Jr., CPPB
County Purchasing Agent

(281) 341-8640
Fax (281) 341-8645

May 21, 2013

Via E-mail jim@sbesharp.com

Mr. Jim Beyer
Skelton Business Equipment

Re: Fort Bend County Bid 11-001 – Term Contract for Purchase and Maintenance of
Copy Machines

Dear Mr. Beyer,

Our contract with your company for the above referenced expires September 30, 2013. Contract provisions allow for renewal of this contract if mutually agreeable.

If your company wishes to renew through September 30, 2014, under the same terms and conditions, please advise me by letter. You may fax the letter to 281-341-8645 or email to Debbie.kaminski@fortbendcountytexas.gov. I shall then take the matter before the Commissioners Court of Fort Bend County for their approval. Your response prior to June 21st would be greatly appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Debbie Kaminski".

Debbie Kaminski, CPPB
Assistant County Purchasing Agent

DK/nw