

## The Lowes Charitable Foundation Preview Form

This is an example of the application questions with which you will be presented. It is recommended that you compose the answers to the paragraph questions in a word processing program and then cut and paste that text into the online application.

### Contact Information

**\*First Name Robert**

(Text; 40 character maximum)

**Instructions:**

- Please enter your first name.

**\*Last Name Hebert**

(Text; 40 character maximum)

**Instructions:**

- Please enter your last name.

**\*Telephone 281-341-8608**

(Text; 30 character maximum)

**Instructions:**

- Please enter your telephone number.

**\*E-mail Address jenetha.jones@fortbendcountytexas.gov**

(Text; 100 character maximum)

**Instructions:**

- Please enter your e-mail address.

**\*Address 301 Jackson Street**

(Text; 100 character maximum)

**Instructions:**

- Please enter your address.

**\*City Richmond**

(Text; 50 character maximum)

**Instructions:**

- Please enter your city.

**\*State**

(Single-Select List)

- (Not Applicable)
- **Texas**

**Instructions:**

- Please select your state.

**\*Zip 77469**

(Text; 20 character maximum)

**Instructions:**

- Please enter your zip.

### Organization Information

**\*Legal Name Fort Bend County**

(Text; 100 character maximum)

**Instructions:**

- Please enter your organization's legal name.

**\*Address 301 Jackson Street**

(Text; 100 character maximum)

**Instructions:**

- Please enter your organization's address.

**\*City Richmond**

(Text; 50 character maximum)

**Instructions:**

- Please enter your organization's city.

**\*State**

(Single-Select List)

- (Not Applicable)
- **Texas**

**Instructions:**

- Please select your organization's state.

**\*Zip 77469**

(Text; 20 character maximum)

**Instructions:**

- Please enter your organization's zip code.

**Website Address [www.fortbendcountytexas.gov](http://www.fortbendcountytexas.gov)**

(Text; 100 character maximum)

**Instructions:**

- Please enter your organization's web address.

**\*Mission Statement**

(Paragraph; 2000 character maximum)

**Fort Bend County strives to be the most family friendly community in Texas by providing a high quality, enriching and safe environment. Each department and elective office provides fast, friendly service to its customers and continually strives to be number one in efficiency and effectiveness. The Commissioners Court fulfills its leadership role by providing necessary resources to the offices and departments to accomplish their duties and goals, by establishing budgets, policies and procedures to make the most efficient uses of the resources and by actively pursuing quality businesses to locate in Fort Bend County.**

**Instructions:**

- What is your Organization's mission or mission statement?

**Store Partner**

**\*Closest Lowe's Store**

(Text; 500 character maximum) **Rosenberg, Texas – 7.6 miles**

**Instructions:**

- Please indicate the distance to the closest Lowe's store. Click [here](#) to find the closest Lowe's.

**\*Store Number**

(Text; 500 character maximum) **#1898**

**Instructions:**

- Enter the 4 digit number of the store whose manager you have spoken with or the 4 digit number of the Lowes store closest to you.

**\*Spoken to Manager?**

(Yes/No) **Yes**

**Instructions:**

- Have you spoken to the Store Manager concerning this request?

**Store Manager's Name**

(Text; 500 character maximum) **Pending Court approval of application**

**Instructions:**

- If so, what is the name of the Manager with whom you spoke?

**Project Details**

**\*Project Title**

(Text; 255 character maximum)

**Historic County Courthouse Tower Clock Restoration**

**Instructions:**

- Please enter your project title.

**\*Total Project Expense**

(Currency; 20 character maximum) **\$36,000**

**\*Total Dollars Raised or Committed**

(Currency; 20 character maximum) **\$2.5M Courthouse grant**

**\*Amount Requested**

(Currency; 20 character maximum) **\$36,000**

**\*Project Budget Details**

(Paragraph; 2000 character maximum) **See proposal attached**

**\*Project Category**

(Single-Select List)

- Beautification
- **Building Repair/Renovation**
- Playground/Park
- Other

**Other Project Category Description**

(Paragraph; 2000 character maximum)

**Project Start Date**

(Date) **Pending funding**

**Project End Date**

(Date) **6-8 months**

**\*Project Description**

(Paragraph; 2000 character maximum). **Atop the courthouse, right under Lady Liberty with her scales of justice, is a tower clock that requires a complete overhaul and restoration due to decades of neglect. There is an accumulation of dirt and grime that covers the entire movement. There is a buildup of rust, corrosion, and congealed lubricants impregnated with dirt. The clock will be disassembled at the courthouse site and moved to the restoration facility for complete rehabilitation of all parts, mechanical systems tested for operation and then returned to the courthouse tower for reassembly.**

**\*Measure Success?**

(Paragraph; 2000 character maximum)

**A successful project will include a completely restored courthouse that reflects the commitment of the citizens of Fort Bend County in the early 1900s.**

**Instructions:**

- What is the projected total cost of the project?

**Instructions:**

- Total Dollars Raised or Committed thus far, if any (fundraisers, other grants, etc)

**Instructions:**

- Please enter the dollar amount you are requesting for this project.

**Instructions:**

- Please provide a budget breakdown as it relates to the **amount of money being requested**. This should include quantities, item descriptions and costs.

**Instructions:**

- How would you categorize this project? Select One: Playground/Park, Beautification, Building Repair/Renovation, Construction, Other (describe below)

**Instructions:**

- If you selected "Other" in the question above please describe.

**Instructions:**

- Please enter the start date of the project.

**Instructions:**

- Please enter the end date of the project.

**Instructions:**

- Describe this project including goals and objectives

**Instructions:**

- How will you measure success?

**\*Volunteer Opportunities Details N/A**  
(Paragraph; 2000 character maximum)

**\*Community Events N/A**  
(Paragraph; 2000 character maximum)

**\*Volunteer Opportunities N/A**  
(Paragraph; 2000 character maximum)

**\*Events or Other Promotions**  
(Paragraph; 2000 character maximum) **Local publicity of courthouse restoration will be provided to community media and historical society. The building will be open for public viewing with a dedication planned for a later date.**

**\*Follow-up Information**  
(Text; 500 character maximum)  
**Jenetha Jones, Grants Coordinator**  
[Jenetha.jones@fortbendcountytexas.gov](mailto:Jenetha.jones@fortbendcountytexas.gov)  
**281-344-3994**

**\*Approval by a Board, Committee, etc**  
(Yes/No) **Yes, the grant application requires approval by the County's Commissioners Court. Award acceptance, if granted, also requires approval by Commissioners Court.**

**Instructions:**  
• What kind of volunteer opportunities exist with this project?

**Instructions:**  
• Will there be any community events centered around this project?

**Instructions:**  
• Will there be volunteer opportunities for Lowe's employees? Please describe.

**Instructions:**  
• What events or other promotions have you planned to publicize this grant and your project, if any?

**Instructions:**  
• Who will report back to the foundation with follow-up information, progress reporting, project completion report?

**Instructions:**  
• Will this grant require approval by a board, committee, etc prior to being accepted, if approved, by Lowe's Charitable and Educational Foundation?

## Demographics

### Hometown Zip Codes

28078	28010	28665
28117	28166	28651
28115	28036	28624
28687	27103	28606
28677	28031	28685
28123	28656	28654
28673	28659	28670
28625	28697	

**\*Hometown Zip Code**

**Instructions:**

(Yes/No) **No**

**\*Ethnic/Racial Breakdown**

(Percentage List)

- African American 22%
- American Indian
- Asian 18%
- Caucasian 36%
- Hispanic 24%
- Other

**\*Number Served**

(Number; 15 digit maximum) **685,000**

**Supplemental Information**

**\*Physical Property**

(Yes/No) **Yes**

**\*Property Ownership**

(Single-Select List)

- Not Applicable
- **Own**
- Rent

**\*Owner Involvement**

(Yes/No) **N/A**

**\*Rental/Lease Details**

(Paragraph; 2000 character maximum) **N/A**

**\*Fees for Program/Services**

(Yes/No) **As allowed by Texas State Statutes we receive Fees/Fines**

**\*If yes, Outline Fees**

(Paragraph; 2000 character maximum)

**Fees, fines and forfeitures account for 11% of the counties revenue. Fines are assigned by the judiciary and a direct result of a citation or criminal charges. Fees can be charged as allowed by statute. Judiciary has some discretion in the assigning of a fee. There are also fees for permits, licenses, platting, or filing fees.**

**\*Fees Generated**

(Number; 15 digit maximum) **10.8%**

**\*Disadvantaged Population**

(Paragraph; 2000 character maximum)

- Is your organization located in one of the zip codes listed above?

**Instructions:**

- What is the ethnic/racial breakdown of those affected by this project?

Enter whole numbers only, total must equal 100%.

**Instructions:**

- How many people will be served by this project?

**Instructions:**

- Does this project involve physical renovations, construction or other physical property enhancements?

**Instructions:**

- If yes, do you own or rent the property?

**Instructions:**

- If you rent or lease the property, is the owner aware of and agree to the enhancements?

**Instructions:**

- If you rent or lease, please detail the terms of your contract including length of lease, cost and renew options.

**Instructions:**

- Does your organization charge fees for program/services?

**Instructions:**

- If yes, please outline fees and indicate if there is a sliding scale.

**Instructions:**

- If yes, what percentage of your operating support is generated by fees? If No, enter "0" (zero)

**Instructions:**

- Does your organization serve a disadvantaged population? Please detail.

At present, 8.4% of the County population is below poverty level. The County is required to fund an Indigent Health program and may provide up to 8% of annual budget for these services. The following services are voluntarily provided by the County to qualified individuals: rental, utility, immunizations, and medication subsidies, home purchase and repair assistance, grants to cities for water and sewer infrastructure construction, summer and after school youth services as well as the summer lunch program; facilities for Head Start, two senior citizens community buildings, and clinical space for a federal qualified medical facility; Library system maintains 400 computers for free public internet access; and transit provides over 9,000 monthly rides for \$1.00 per ride. In addition, the County provides over \$820,000 of general fund revenue to community service groups to provide behavioral health, mental health and drug rehabilitation services as grants.

**\*Fundraising Plan**

(Paragraph; 2000 character maximum)

The Fort Bend County Courthouse is currently undergoing a \$5 million restoration to its 1909 form. County was unsuccessful in their request to the State Historical Commission for funding of the \$6.8 million courthouse restoration. County choose to scale back the restoration and fund the \$5 million project with general tax revenue and a \$2.5 million matching grant from a local foundation. This required removing some of the non-infrastructure items from the scope of the project in order to reduce the overall cost. Some items such as hand removing glazed mosaic tiles for reuse, or repairs to the tower clock had to be removed from the scope of the project. Fort Bend County is one of the fastest growing counties in the nation. While the State of Texas grew at a rate of 20.6%, the U.S. Bureau of Census concluded that Fort Bend grew at a rate of 65.1% from 2000-2010. In the first 8 years of the decade, the County averaged an annual 12% increase in its tax base. This allowed the County to keep pace with the increased services and infrastructure needed by funding construction of 1,028,105 square feet of new facilities that provide direct services to the citizens of the county. However, beginning in 2009, the county tax base remained flat and only increased by 3.6% last year. This impacted the amount of funds available for non-essential construction like the Clock Tower in the 1909 courthouse, which is listed in the National Registry of Historic Places. The County grants coordinator will continue to seek new avenues of grant funding for this project.

**Instructions:**

- Please summarize your fundraising plan for this project.

**\*Secure Needed Funds**

(Paragraph; 2000 character maximum)

A key point of interest in the 1909 courthouse is the visually appealing turn of the century courtroom with original flooring and millwork. A small gift of

**Instructions:**

- How will you secure needed funds if this grant is not awarded?

approximately \$500 was received many years ago by a local attorney filming for a commercial. Various opportunities for using the space as a backdrop for filming will continue to be an ongoing avenue of funding. In addition, as the economy rebounds and the tax base increases it might be possible to fund additional improvement in the annual budget.

**\*Your Programs and Services**

(Paragraph; 2000 character maximum)

County government is an extension of the State and can only perform duties as assigned by the State. In addition, the State will often shift duties onto the County (such as Indigent Health). County revenue is received by levying property taxes and accounts for 85% of general fund revenue. Fees, fines and forfeitures account for 11% with interest and miscellaneous revenue accounting for the remainder. The County's budget is required to be balanced while maintaining a 15% fund balance. This is how the County structures expenditures: Public Safety 25%; Administration of Justice 14.7%; Health & Welfare 6.9%; Financial & General Administration (support services) 18.8%; Construction & Maintenance 12.4%; Parks & Libraries 11.2%; and debt service and capital outlay 14.6%.

Public Safety – Sheriff, Constables, Fire Marshal, Emergency Management, Dept. of Public Safety

Administration of Justice – District and County Courts, Mental Health Public Defenders Office, District Clerk, Indigent Defense Program, Behavioral Health Services, District Attorney, Child Support, Juvenile Probation, Detention and Truancy Court, Community Supervision & Corrections, County Attorney, Justices of the Peace

Health & Welfare – Clinical Health, Immunizations, Public Health Preparedness, Social Services, Veterans Services, Environmental Health, Senior Centers, Animal Services, Emergency Medical Services and County Indigent Health Services

Financial & General Administration – Auditor, Treasurer, Collections, Payroll, Accounts Payable, Budget Office, Mail Center, Information Technology, Purchasing, Human Resources, Risk Management, Facilities, Custodial, Maintenance, Vehicle Maintenance, Elections, County Clerk, County Judge and County Commissioners

Construction & Maintenance – Engineering, Landfill, Recycle Center, Road &

**Instructions:**

- Please list the programs and services provided by your organization.

## Bridge, Drainage, and Carpenter Shop

### Parks & Library – Extension Services, Fairgrounds, Parks and Community Centers, Law Library and 9 Branch Libraries

#### \*Board of Directors

(User-Defined List) **Commissioners Court members**

#### \*Your Staff

(Paragraph; 2000 character maximum) **2,269 employees (See organizational chart attached)**

#### \*Number Volunteers Annually

(Number; 15 digit maximum)

#### \*Committed Funds

(Paragraph; 2000 character maximum) **\$2.5M – The George Foundation**

#### \*Your Organization's Contribution

(Currency; 20 character maximum)

**\$2,575,000**

#### \*Organization's Annual Budget

(Currency; 20 character maximum) **\$250,277,355**

#### \*Has your organization ever filed for bankruptcy?

(Yes/No) **No**

#### \*Current Relationship

(Text; 500 character maximum) **County Vendor**

#### Additional Details

(Paragraph; 2000 character maximum)

#### Additional Information

(File Upload; 10,485,760 byte limit) **Photos attached**

#### Instructions:

- Enter the full name of a board member then click the "Add to List" button. Repeat for each member of your board.

#### Instructions:

- What is the size of your organization's staff and how is it divided?

#### Instructions:

- How many volunteers are involved with your organization annually?

#### Instructions:

- Please list any corporations, foundations or other donors that have committed funds to this project and give the amount for each contributor.

#### Instructions:

- What is the amount your organization is contributing to this project?

#### Instructions:

- What is your organization's annual budget?

#### Instructions:

- 

#### Instructions:

- Do you have a current relationship with a Lowe's location? Please describe.

#### Instructions:

- Please provide any additional details that you would like shared with the review committee that are not covered elsewhere in this application.

#### Instructions:

- Do you have additional materials (documents, photos, spreadsheets, etc) that you wish to include as part of your application? If so, attach by clicking the upload link and following the directions in the pop-up window.

### Request - Payee

#### \*Check Awarded To:

(Single-Select List)

- **Organization Listed**

- Different Payee

#### Payee Organization

(Text; 500 character maximum) **Fort Bend County**

#### Payee Street1

(Text; 500 character maximum) **301 Jackson Street**

#### Instructions:

- If this grant was awarded, would the check be written to the ORGANIZATION listed or, to a different payee?

#### Instructions:

- 

#### Instructions:

-

**Payee Street2**

(Text; 500 character maximum)

**Payee City**

(Text; 500 character maximum) **Richmond**

**Payee State**

(Single-Select List)

- (Not Applicable)
- **Texas**

**Payee Zip Code**

(Text; 500 character maximum) **77469**

**Payee Province**

(Text; 500 character maximum)

**Payee Country**

(Single-Select List)

- (Not Applicable)
- **United States**

**Payee Telephone**

(Text; 500 character maximum) **281-341-8608**

**Payee Fax**

(Text; 500 character maximum) **281-341-8609**

**Payee Signed W-9 or W-8BEN Form**

(File Upload; 2,097,152 byte limit) **Attachment**

**Instructions:**

- 

**Instructions:**

- 

**Instructions:**

- 

**Instructions:**

- 

**Instructions:**

- 

**Instructions:**

- 

**Instructions:**

- Please enter the payee phone number using the following format where "n" designates a number. . (nnn-xxx-xxxx)

**Instructions:**

- Please enter the payee fax number using the following format where "n" designates a number. . (nnn-xxx-xxxx)

**Instructions:**

- Please upload an electronic copy of a signed W-9 or W-8BEN form for the Payee by clicking the "Upload" button. A new screen will pop up with further instructions.

[Need Support?](#)