



**HUMAN RESOURCES DEPARTMENT**  
FORT BEND COUNTY, TEXAS

Kent M. Edwards, PHR  
Director of Human Resources

**MEMORANDUM**

To: Judge Robert Hebert  
Commissioner Richard Morrison  
Commissioner Grady Prestage  
Commissioner Andy Meyers  
Commissioner James Patterson

From: Kent Edwards,  
Director of Human Resources

Subject: HR Agenda Items for June 25th, 2013 Commissioners Court

Date: June 19, 2013

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The following information is a summary of the HR Agenda Items for the June 25, 2013 Commissioners Court.

Agenda Item – Position 6551-0015 – Fairgrounds – This position is currently classified as Fairgrounds Facility Coordinator, Grade 9 of the Administrative Clerical Policy Group. The department is requesting this position be reclassified to Grade 11 of the Professional Management Policy Group due to management duties and responsibilities added to the position.

Human Resources approves of the proposed items.

Should you have any questions, please do not hesitate to contact me 281/ 341-8631.

KE/bd